



Shanti Landon, Placer County, Chair

Scott Alvord, City of Roseville

Bonnie Gore, Placer County

Bill Halldin, City of Rocklin

Holly Andreatta, City of Lincoln

Scott Scholz, General Manager

WESTERN PLACER WASTE MANAGEMENT AUTHORITY MEETING OF THE BOARD OF DIRECTORS

SEPTEMBER 12, 2024 5:30 PM

Materials Recovery Facility Administration Building
3013 Fiddymment Road, Roseville, CA 95747

The WPWMA Board of Directors SEPTEMBER 12, 2024 meeting will be open to in-person attendance. Meetings will be broadcast live on the WPWMA's YouTube channel <https://www.youtube.com/@wpwma>

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection by emailing the Clerk of the Board at info@wpwma.ca.gov. The Western Placer Waste Management Authority is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you require disability-related modifications or accommodations, please contact the Clerk of the Board at (916) 543-3960 or info@wpwma.ca.gov. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Clerk three business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated if time permits.

1. Call Meeting to Order
2. Pledge of Allegiance (Director Halldin)
3. Roll Call
4. Statement of Meeting Procedures (Clerk of the Board)
5. Public Comment

This is a time when persons may address the Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public Comment.
6. Announcements & Information
 - a. Report from the General Manager (Scott Scholz) ---
 - b. Financial Reports (Eric Oddo) Pg. 3
 - c. Monthly Tonnage Reports (Will Scheffler) Pg. 5
 - d. Facility Projects Update (Will Scheffler) Pg. 11
 - e. FY 2023/24 Creditable Recovery Rates (Will Scheffler) Pg. 17
7. Consent Agenda
 - a. Minutes of the Board Meeting held August 8, 2024 Pg. 19
Approve as submitted.
 - b. Authorization to Apply for CalRecycle Grants (Stephanie Ulmer) Pg. 23
 1. Adopt Resolution No. 24-09 authorizing the General Manager or designee to apply for, execute, and manage all Department of Resources Recycling and Recovery grants for which the WPWMA is eligible.

2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

8. Action Items

a. General Manager Spending and Signature Authorities (Scott Scholz) Pg. 27

1. Adopt Policy 24-02 establishing guidelines for the WPWMA General Manager's authority to:
 - a. Commit or spend WPWMA funds not to exceed \$100,000 for any individual commitment or purchase and the terms under which the General Manager can delegate spending authority.
 - b. Act as the WPWMA's signature authority and legal representative or legally responsible person for all WPWMA Contracts, Agreements, Grants, Applications, and Reports and the terms under which the General Manager can delegate signature authority.
2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

9. Closed Session

Government Code §54956.9(d)(4) – Conference with Legal Counsel. Initiation of litigation: two potential cases.

10. Reports from Directors

11. Upcoming Agenda Items

Identification of any items the Board would like staff to address at a future meeting.

12. Adjournment

Western Placer Waste Management Authority - Operations Fund Income Statement
(unaudited/depreciation excluded)

Year-to-Date
June 2024 (Preliminary)

	Year to Date				Notes
	Annual Budget	Budget	Actuals	Variance	
Revenue					
42010:Investment Income					
Interest / Investment Income	198,562	198,562	509,626	311,065	Budgeted a lower rate of return based on previous years' earnings rate
Interest with Fiscal Agent	1,019,467	1,019,467	3,426,749	2,407,282	Includes ~\$2.39M of interest earned on the MRF Guaranteed Investment Certificate (GIC) for CY 2023.
42030:Rents and Concessions	499,652	499,652	348,806	(150,846)	Royalty payment for April - June not yet received; royalty payments for Aug., Sep., Nov. & Feb. lower than projected.
44270:State Aid - Other Programs	56,000	56,000	139,460	83,460	Includes \$69,929 in oil grant funds; \$26,164 in carpet grant revenue not yet realized.
46240:Sanitation Services - Other	29,787	30,090	31,080	990	Tippling fee revenues tracking ~0.3% above budgeted amounts
46250:Solid Waste Disposal	48,577,738	49,161,681	49,290,324	128,643	Tippling fee revenues tracking ~0.3% above budgeted amounts
46430:Insurance	-	-	3,563	3,563	
48030:Miscellaneous	15,000	15,000	214,765	199,765	Includes rev. from soil sales, Sac County for Sac resident HHW facility usage, and FCC for regulatory violations
49040: Gain/Loss on Fixed Asset Disposal	45,000	45,000	45,000	0	
49080: Operating Transfers In	-	-	1,435,480	1,435,480	Adjustment to Closure/Postclosure fund - overfunded in FY23
Total Revenue	50,441,206	51,025,452	55,444,854	4,419,401	
Expenses					
Capital Assets:					
54430:Buildings & Improvements	17,082,893	17,082,893	10,129,241	6,953,652	Timing difference between anticipated and actual MRF upgrade progress payments
54450:Equipment	54,199,308	54,199,308	47,140,867	7,058,441	Timing difference between anticipated & actual MRF progress payments, includes \$7M May 2024 Budget Adj.
54470:Infrastructure	622,000	622,000	289,565	332,435	Landfill gas well construction costs less than budgeted.
54480:Land Improvements	10,927,594	10,927,594	5,541,245	5,386,349	Timing difference between est. & actual Module 6 construction costs - project temp. suspended due to weather.
Operating Expenses:					
51010:Wages and Salaries	2,513,632	2,513,632	2,282,218	231,415	Sr Civil Engineer position currently unfilled
52030:Clothing and Personal	2,500	2,500	2,659	(159)	
52040:Communication Services Expense	9,000	9,000	6,868	2,132	
52050:Food	1,000	1,000	3,370	(2,370)	Food for special Board meetings and GM interview process
52060:Household Expense	500	500	1,345	(845)	
52080:Insurance	620,000	620,000	617,849	2,151	
52140:Parts	1,000	1,000	333	667	
52160:Maintenance	73,616	73,616	69,003	4,614	
52161:Maintenance - Building	2,500	2,500	4,803	(2,303)	
52170:Fuels & Lubricants	2,500	2,500	2,342	158	
52180:Materials - Buildings & Improvements	500	500	869	(369)	
52240:Professional / Membership Dues	12,000	12,000	10,625	1,375	
52250:Services and Supplies	500	500	16	484	
52260:Misc Expense	-	-	783	(783)	
52320:Printing	10,000	10,000	19,582	(9,582)	Quarterly internal service charges increased ~340% over FY 23 values; insufficient amount budgeted.
52330:Other Supplies	25,000	25,000	28,590	(3,590)	
52340:Postage	3,500	3,500	2,764	736	
52360:Prof. & Special Svcs - General	2,740,086	2,740,086	3,502,148	(762,061)	Includes \$800,420 in accruals and contract encumbrances.
52370:Professional and Special Services - Legal	150,000	150,000	150,829	(829)	
52380:Prof. & Special Svcs - Tech., Eng. & Env.					
SC3140 Building Maintenance Installation and Repair Services	25,000	25,000	16,281	8,719	Lower than anticipated CCTV maintenance services
SC3180 MRF Operations	29,052,360	29,052,360	26,631,760	2,420,600	Lower than projected material quantities received at MRF and HHW facility
SC3190 Landfill Operations	2,768,568	2,768,568	2,842,471	(73,902)	Greater than projected material quantities received at WRSL
SC3320 Environmental and Ecological Services	100,000	100,000	99,302	698	Lower than projected Auburn-based County staff costs billed to WPWMA
SC3322 Hazardous Waste	2,500	2,500	245	2,255	Lower than expected cost reimbursement to Sac County for Placer based HHW loads
52390:Prof. & Special Svcs - County	230,000	230,000	170,284	59,716	Lower than expected County service fees
52400:Prof. & Special Svcs - IT	75,000	75,000	88,330	(13,330)	Greater than projected IT needs
52440:Rents and Leases - Equipment	100	100	3,351	(3,251)	Dozer rental for drainage ditch clean-up associated with March 2023 storms
52450:Rents and Leases - Buildings & Improvements	100	100	-	100	
52460:Small Tools & Instruments	750	750	562	188	
52470: Employee Benefit Systems	21,200	21,200	14,556	6,644	
52480:PC Acquisition	5,300	5,300	869	4,431	
52510:Commissioner's Fees	6,000	6,000	7,300	(1,300)	Three (3) Special Meetings in February and March 2024
52540:Signing & Safety Material	1,000	1,000	158	842	
52560:Small Equipment	100	100	218	(118)	
52570:Advertising	317,000	317,000	260,851	56,149	Carlson Center costs not realized yet.
52580:Special Department Expense	1,500	1,500	2,320	(820)	
52785:Training / Education	2,500	2,500	84	2,416	
52790:Transportation and Travel	45,000	45,000	58,431	(13,431)	Monthly internal service charges increased ~130% over FY 23 values; insufficient amount budgeted.
52800:Utilities	250,000	250,000	119,374	130,626	Annual sewer fees not realized yet.
52810:Operating Materials	1,000	1,000	-	1,000	
53050:Debt Issuance Costs	3,700	3,700	-	3,700	
53060:Bond Interest	4,631,285	4,631,285	4,720,818	(89,533)	Portion of Interest with Fiscal Agent used to offset semi-annual interest payment; booked ~\$636k in arbitrage liability.
53190:Taxes and Assessments	517,545	517,545	550,982	(33,437)	Includes \$96,332.23 in annual permit fee payments
53250:Contributions to Other Agencies	274,022	274,022	274,022	-	
53390:Transfer Out A-87 Costs	26,969	26,969	26,969	-	
55510:Operating Transfer Out	-	-	-	-	
55561:Interfund/Intrafund Activities Out	21,320	21,320	21,320	-	
59000:Appropriation for Contingencies	-	-	-	-	
Total Expenses	127,379,450	127,379,450	105,722,474	21,656,976	
Net Income/(Loss)	(76,938,244)	(76,353,998)	(50,277,620)	26,076,377	
Additional non Income Statement Transactions:					
Bond Proceeds	72,677,601	82,209,795	62,811,353	19,398,442	
Planned use of Reserves	3,500,000	3,500,000	-	3,500,000	
Total with Bond Proceeds and Reserves	(760,643)	9,355,797	12,533,732	48,974,819	

Notes:

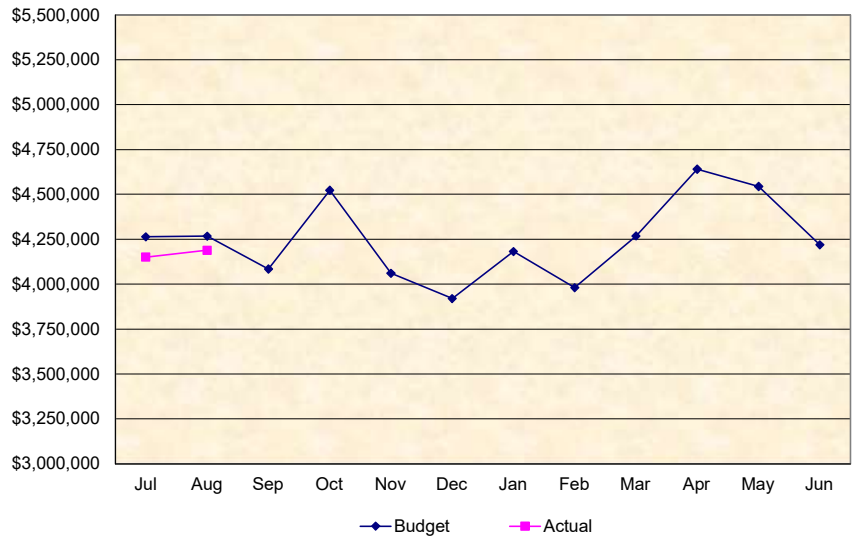
- Budgeted revenues and expenses are prorated equally each month of the fiscal year, whereas actual revenues and expenses reflect those realized as of the date of the report. This may lead to notable reported discrepancies between budgeted and actual amounts.
- Differences in the coding between the budgeted and actual revenues and expenses may result in notable reported discrepancies within the report.
- Additional non income Statement Transactions reflect amounts from WPWMA's Balance Sheet and are shown on this report for tracking and informational purposes only.

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Fiscal Year 2024-2025

Combined Revenue

Month	Budget	Actual	Variance
Jul	\$4,264,343	\$4,150,771	(\$113,572)
Aug	\$4,267,237	\$4,189,663	(\$77,574)
Sep	\$4,084,819		
Oct	\$4,523,106		
Nov	\$4,061,044		
Dec	\$3,919,903		
Jan	\$4,181,665		
Feb	\$3,980,673		
Mar	\$4,268,028		
Apr	\$4,641,015		
May	\$4,543,788		
Jun	\$4,219,029		
Totals:	\$50,954,650	\$8,340,434	(\$191,146)

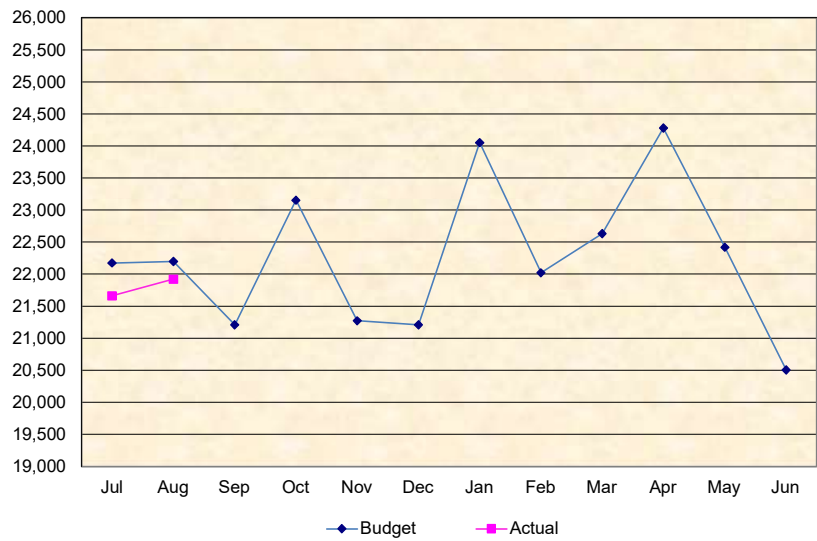


Combined Tipping Fee Revenue Year to Date

Budget	\$8,531,580
Actual:	\$8,340,434
Variance	(\$191,146)

MSW Tonnage

Month	Budget	Actual	Variance
Jul	22,175	21,663	(512)
Aug	22,199	21,921	(278)
Sep	21,212		
Oct	23,155		
Nov	21,275		
Dec	21,211		
Jan	24,053		
Feb	22,021		
Mar	22,633		
Apr	24,282		
May	22,419		
Jun	20,506		
Totals:	267,140	43,584	(790)

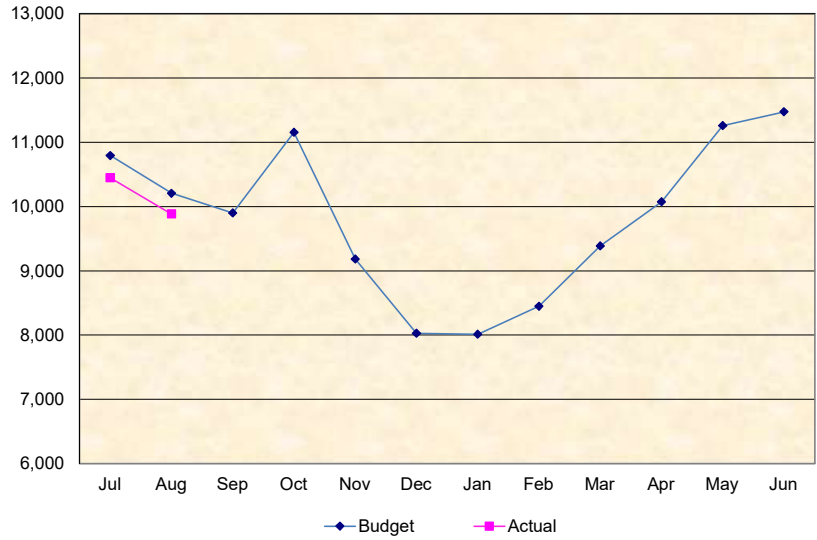


MSW Tonnage Year to Date

Budget:	44,374
Actual:	43,584
Variance	(790)

C&D Tonnage

Month	Budget	Actual	Variance
Jul	10,793	10,447	(346)
Aug	10,206	9,885	(321)
Sep	9,901		
Oct	11,155		
Nov	9,184		
Dec	8,028		
Jan	8,012		
Feb	8,448		
Mar	9,388		
Apr	10,074		
May	11,258		
Jun	11,474		
Totals:	117,921	20,332	(667)

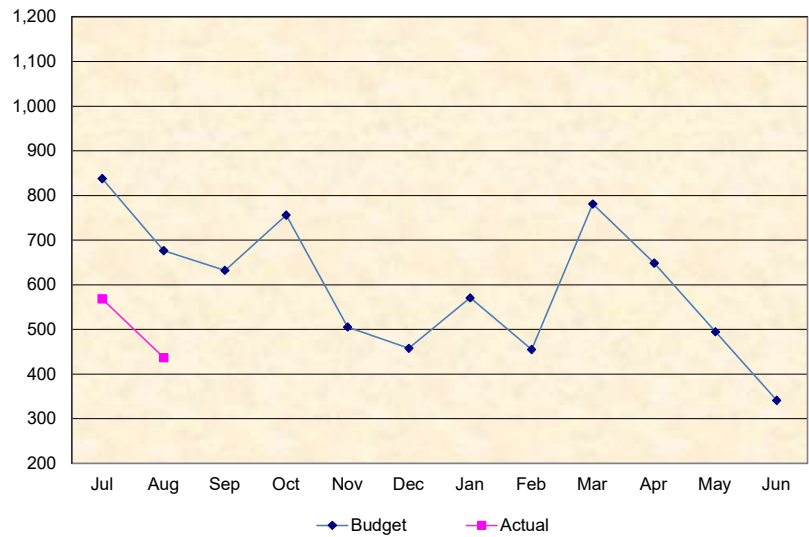


C&D Tonnage Year to Date

Budget:	20,999
Actual:	20,332
Variance	(667)

Sludge & Mixed Inerts Tonnage

Month	Budget	Actual	Variance
Jul	838	569	(269)
Aug	677	437	(240)
Sep	633		
Oct	756		
Nov	505		
Dec	458		
Jan	571		
Feb	455		
Mar	781		
Apr	649		
May	495		
Jun	341		
Totals:	7,159	1,006	(509)

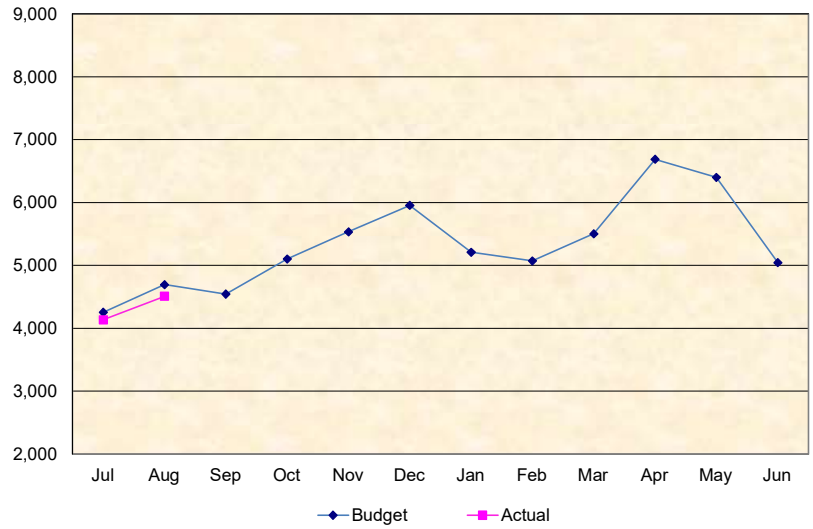


Sludge & Mixed Inerts Tonnage Year to Date

Budget:	1,514
Actual:	1,006
Variance	(509)

Green Waste Tonnage

Month	Budget	Actual	Variance
Jul	4,256	4,137	(119)
Aug	4,694	4,511	(183)
Sep	4,543		
Oct	5,103		
Nov	5,534		
Dec	5,955		
Jan	5,212		
Feb	5,074		
Mar	5,505		
Apr	6,687		
May	6,400		
Jun	5,044		



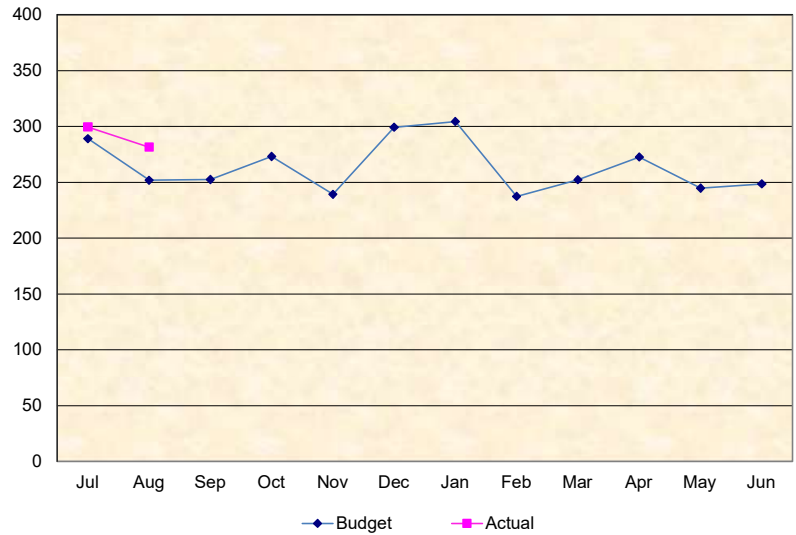
Totals:	64,008	8,648	(302)
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Green Waste Tonnage Year to Date

Budget:	8,950
Actual:	8,648
Variance	(302)

Food Waste Tonnage

Month	Budget	Actual	Variance
Jul	289	300	10
Aug	252	282	30
Sep	253		
Oct	273		
Nov	239		
Dec	299		
Jan	304		
Feb	237		
Mar	252		
Apr	273		
May	245		
Jun	249		



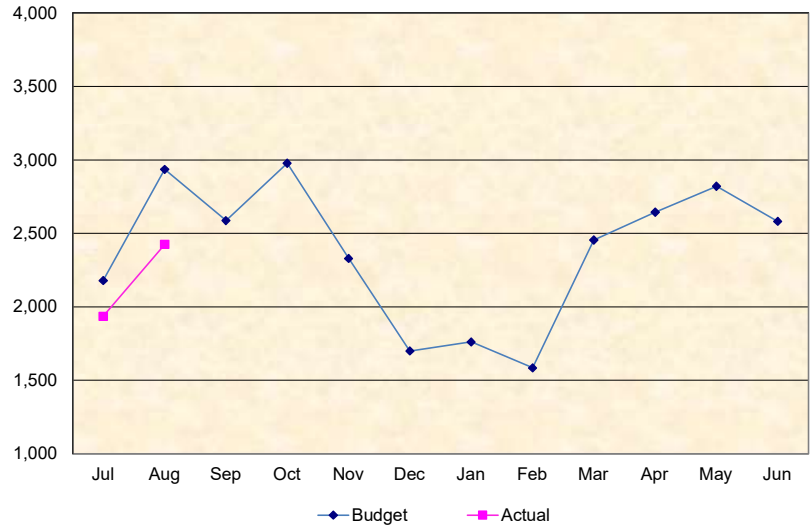
Totals:	3,165	581	40
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Food Waste Tonnage Year to Date

Budget:	541
Actual:	581
Variance	40

Inerts Tonnage

Month	Budget	Actual	Variance
Jul	2,180	1,937	(243)
Aug	2,935	2,425	(510)
Sep	2,588		
Oct	2,977		
Nov	2,329		
Dec	1,700		
Jan	1,762		
Feb	1,585		
Mar	2,455		
Apr	2,644		
May	2,821		
Jun	2,582		
Totals:	28,558	4,362	(753)

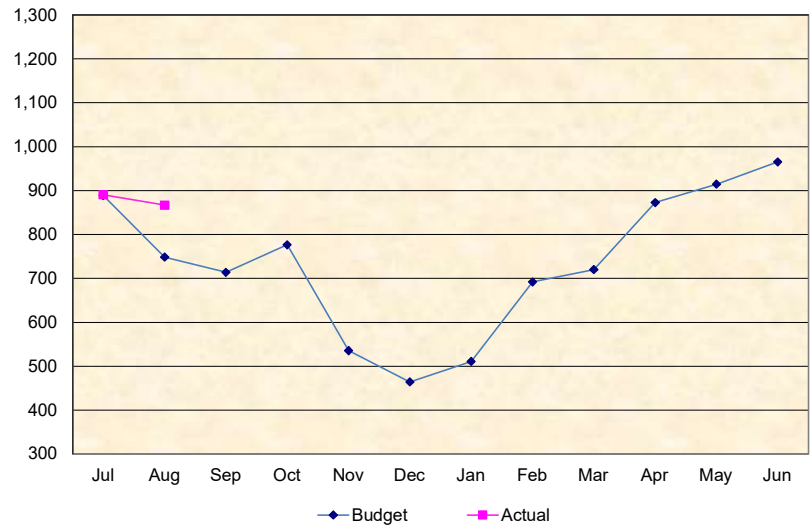


Inerts Tonnage Year to Date

Budget:	5,115
Actual:	4,362
Variance	(753)

Wood Tonnage

Month	Budget	Actual	Variance
Jul	889	891	2
Aug	749	867	119
Sep	714		
Oct	776		
Nov	536		
Dec	464		
Jan	511		
Feb	692		
Mar	720		
Apr	873		
May	915		
Jun	965		
Totals:	8,803	1,758	120

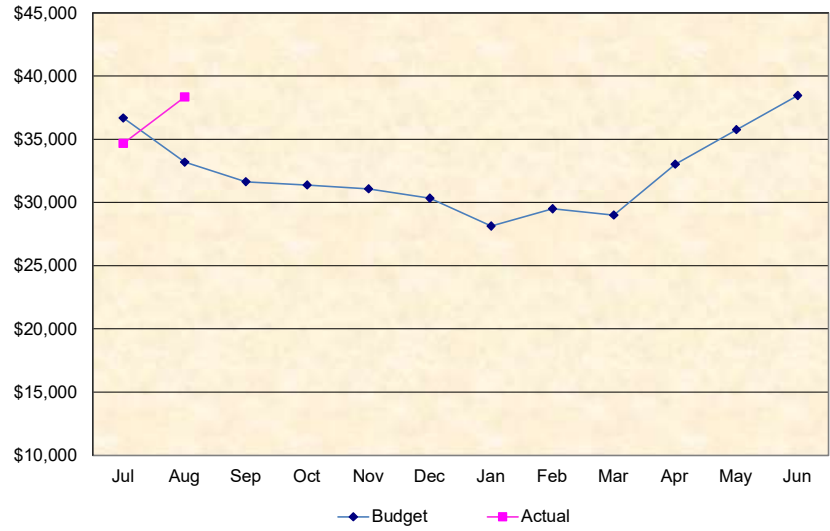


Wood Tonnage Year to Date

Budget:	1,638
Actual:	1,758
Variance	120

Miscellaneous Tipping Fee Revenue

Month	Budget	Actual	Variance
Jul	\$36,676	\$34,676	(\$2,000)
Aug	\$33,188	\$38,342	\$5,154
Sep	\$31,643		
Oct	\$31,379		
Nov	\$31,080		
Dec	\$30,334		
Jan	\$28,133		
Feb	\$29,505		
Mar	\$28,998		
Apr	\$33,022		
May	\$35,750		
Jun	\$38,456		
Totals:	\$388,165	\$73,018	\$3,154



Miscellaneous Tipping Fee Revenue Year to Date

Budget:	\$69,864
Actual:	\$73,018
Variance	\$3,154

Miscellaneous tipping fee revenue reflects tipping fees received from tires, treated wood waste, appliances, and water treatment plant sludges.

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**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS** DATE: **SEPTEMBER 12, 2024**
FROM: **SCOTT SCHOLZ / WILL SCHEFFLER** *WS*
SUBJECT: **ITEM 6D: FACILITY PROJECTS UPDATE**

RECOMMENDED ACTION:

None. This item is for information purposes only.

BACKGROUND:

This report focuses on ongoing projects across WPWMA's campus including the Materials Recovery Facility (MRF) and Western Regional Sanitary Landfill (WRSL).

MRF Improvements

The attached Critical Path schedule provided by FCC on September 4, 2024 indicates a delay in project completion from the original date of December 30, 2024 until June 6, 2025.

Phase 1 – C&D and Greenwaste ASP

The new C&D processing facility is substantially complete and being operated by FCC to process MSW while the MRF remains under construction.

On September 3, 2024, FCC indicated that the green waste aerated static pile (ASP) system will be commissioned within the next several weeks; FCC originally projected ASP completion and startup by November 2023.

Phase 2 – Maintenance Building and ADA Improvements

Construction of the remainder of the parking lot ADA improvements, which started in early April, remains on hold pending FCC's approval of contractor change orders.

Construction of the new maintenance building is substantially complete. On September 4, the Fire Marshal conducted final alarm testing and provided tentative approval of the maintenance building fire suppression system.

Based on FCC's original schedule, the parking lot ADA improvements and new maintenance building were expected to be completed by September 2023 and January 2024, respectively.

Phase 3A – MRF

VanDyk continues to install new equipment including density separators, anti-wrap screens, optical sorters, trommels, magnets, feed lines, and various conveyors and related infrastructure.

On August 26, 2024, WPWMA issued a Construction Change Directive to FCC to prepare the design of a fully compliant MRF fire suppression system for WPWMA written approval. FCC has indicated that the design process would take 4-6 weeks.

Phase 3B – MSW CASP and Traffic Improvements

FCC indicated that they have received some of the Phase 3B permits from the Placer County Building Department and are awaiting the remainder before construction can proceed.

Certificate of Occupancy

Staff submitted the attached request to Placer County on August 16, 2024 for a Temporary Certificate of Occupancy and permit approvals related to C&D, maintenance building, and greenwaste ASP while the parties negotiate irrevocable offers of dedication for roadway easements.

Module 6 Liner Project
















































Staff received a positive inspection report from the Water Board following the inspection conducted in July. Due to the stormwater damage found during the project, the Water Board has requested a mitigation plan for this upcoming winter season, as well as a work plan for the exploration and remediation of the surrounding liner systems of Module 6. Staff does not expect this to affect the finalization and approval of the Module 6 Liner Project.

Notable upcoming construction items include completion of liner placement and construction of the sump area.

BioFiltro Pilot Project

The pilot project is ongoing and there are no significant updates at this time.

ATTACHMENTS: FCC CRITICAL PATH UPDATE
LETTER TO PLACER COUNTY

ID		Task Mode	Task Name	Duration	Start	Finish	Predecessors	Resource Names
1			C&D Improvements	244 days	Tue 4/4/23	Fri 3/8/24		
2			Sawcut and remove existing concrete	15 days	Wed 5/10/23	Tue 5/30/23		
3			Subgrade Prep/Curing/Slab for Van Dyk	74 days	Tue 5/30/23	Fri 9/8/23		
4			Van Dyk Equipment Mechanical Installation	40 days	Fri 8/18/23	Thu 10/12/23		Van Dyk
5			Van Dyk Equipment - Electrical and Automation Installation	20 days	Fri 10/13/23	Thu 11/9/23	4	Van Dyk
6			PEMB - Canopy Submittals/Shop Drawings & Review Comments	60 days	Tue 4/4/23	Mon 6/26/23		Contractor
7			PEMB - Canopy Fabrication & Delivery	74 days	Tue 6/27/23	Fri 10/6/23	6	Contractor
8			PEMB - Canopy Installation	25 days	Mon 10/9/23	Fri 11/10/23	7	Contractor
9			PEMB - Electrical	60 days	Mon 10/30/23	Fri 1/19/24	8FS-10 days	Contractor
10			VanDyk C&D Equipment Testing	45 days	Wed 11/22/23	Tue 1/23/24		VanDyk
11	 		Compressor Building	80 days	Mon 1/8/24	Fri 4/26/24	6FS+14 days	Contractor
12			MRF RETROFIT CONSTRUCTION	437 days	Thu 10/5/23	Fri 6/6/25		
13			Prepare Bid Package	25 days	Thu 10/5/23	Wed 11/8/23		SCS,All
14			Bid Advertisement	1 day	Tue 12/5/23	Tue 12/5/23	13	SCS
15			Evaluate Bid/FCC Recommendation	5 days	Thu 1/4/24	Wed 1/10/24		SCS
16			FCC - Contracting	5 days	Mon 1/29/24	Fri 2/2/24	15	FCC
17			FCC - Issue Notice to Proceed to Contractor	1 day	Mon 2/5/24	Mon 2/5/24	16	SCS
18	 		Existing Equipment Removal	80 days	Mon 2/5/24	Fri 5/24/24		Contractor
19			MRF Retrofit - Contractor	242 days	Thu 3/7/24	Fri 2/7/25		Van Dyk
20			MRF Retrofit - Van Dyk	200 days	Mon 6/17/24	Fri 3/21/25		
21			Electrical Improvements	140 days	Mon 9/23/24	Fri 4/4/25	20SS+70 days	Contractor
22			Seismic Anchors	70 days	Mon 11/4/24	Fri 2/7/25	20SS+100 days	Contractor
23			VanDyk MRF Equipment Testing & Commissioning	35 days	Mon 3/24/25	Fri 5/9/25	20	FCC, VanDyk
24			MRF Start-up	20 days	Mon 5/12/25	Fri 6/6/25	23	
25			CASP AND TRAFFIC IMPROVEMENTS	235 days	Mon 9/16/24	Fri 8/8/25		
26			Installing Cover Conveyor	30 days	Sat 2/1/25	Thu 3/13/25		
27			Civil works for Covers	90 days	Sun 12/1/24	Thu 4/3/25		
28			Gore Covers Installation	60 days	Fri 4/4/25	Thu 6/26/25	27	
29			Round about and other traffic improvements	70 days	Fri 3/14/25	Thu 6/19/25	26	



Shanti Landon, Placer County, Chair

Scott Alvord, City of Roseville

Bonnie Gore, Placer County

Bill Halldin, City of Rocklin

Holly Andreatta, City of Lincoln

Scott Scholz, General Manager

August 16, 2024

Crystal Jacobsen
Acting Director, Community Development Resource Agency
3091 County Center Drive, Suite 160
Auburn, CA 95603

**RE: WESTERN PLACER WASTE MANAGEMENT AUTHORITY FACILITY
IMPROVEMENTS REQUEST FOR TEMPORARY CERTIFICATE OF
OCCUPANCY (COUNTY PERMITS: BLD23-01091, BLD23-01252, AND
BLD23-2597)**

Dear Ms. Jacobsen:

The Western Placer Waste Management Authority (WPWMA) hereby requests from the County of Placer a Temporary Certificate of Occupancy, or equivalent written statement, for building permits BLD23-01091 and BLD23-2597 as well as conditional building permit final approval, or equivalent written statement, for BLD-01252 in order to finalize occupancy and use of the project while certain specific easement and road dedication matters are further addressed between the WPWMA and the County as discussed below.

For reference, the County issued the WPWMA a substantial conformance letter on December 8, 2022 addressing a number of matters associated with the WPWMA's Renewable Placer: Waste Action Plan; a copy of this letter is attached. The letter identifies on Page 2 the expanded and redesigned facility that is the subject of this request, and Page 4 identifies various project related conditions including offers of dedications by the WPWMA associated with project elements. The WPWMA understands that the County is currently withholding a project Certificate of Occupancy and final permit approvals until the roadway dedications associated are provided.

The substantial conformance letter also calls for the WPWMA to provide subject dedications upon the County's written request, including necessary metes and bounds descriptions. To date, the WPWMA has not received such written request from the County with metes and bounds descriptions. The WPWMA looks forward to receiving that information for review and presentation to the WPWMA Board of Directors for authorization to convey dedications to the County. FCC Environmental Services California LLC, as the WPWMA's private contractor operator, does not have the authority to issue such dedications to the County.

The WPWMA also requests that the permit holds identified by the County's Engineering & Surveying Division via email on July 3, 2024 and August 15, 2024, copies of which are attached, be lifted in order for a Temporary Certificate of Occupancy and building

Western Placer Waste Management Authority

3013 Fiddlyment Road, Roseville CA 9547 | (916) 543-3960 | wpwma.ca.gov

permit final approvals, or written equivalents, to be issued. The permit holds refer to easement dedications along Fiddymont Road and Athens Avenue prior to final occupancy and/or final approval. As noted above, the WPWMA will continue to work with the County to identify the exact locations of easement dedications consistent with the substantial conformance letter.

The WPWMA believes issuance of a Temporary Certificate of Occupancy and building permit final approval, or written equivalents, at this time is in the public's interest in order for this vital public service to be utilized as soon as possible while the WPWMA and County identify the locations of the requested roadway dedications.

The WPWMA respectfully requests a response from the County by August 30, 2024.

Sincerely,



Scott Scholz
General Manager

ATTACHMENT: DECEMBER 8, 2022 SUBSTANTIAL CONFORMANCE LETTER
JULY 3, 2024 EMAIL RE: C&D BUILDING – PERMITS
AUGUST 15, 2025 EMAIL RE: WPWMA - GREEN ASP - INSPECTOR COMMENTS

CC: ERIC ODDO, ENVIRONMENTAL ENGINEERING PROGRAM MANAGER, WPWMA
FCC ENVIRONMENTAL SERVICES CALIFORNIA, LLC

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**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS** DATE: **SEPTEMBER 12, 2024**
FROM: **SCOTT SCHOLZ / WILL SCHEFFLER** *WS*
SUBJECT: **ITEM 6E: FY 2023/24 CREDITABLE RECOVERY RATES**

RECOMMENDED ACTION:

None. This report is for information purposes only.

BACKGROUND:

In April 2022, your Board approved the MRF Operating Agreement (Agreement) with FCC Environmental Services California, LLC (FCC) which requires minimum recovery levels of municipal solid waste (MSW) and construction and demolition debris (C&D) of 22% and 50%, respectively. The minimum recovery is computed based on the total quantity of MSW and C&D received at the facility regardless of whether the material was sent to the MRF for processing or sent directly to the landfill for disposal.

To encourage exceedance of the minimum recovery rates, the Agreement provides for an incentive payment equal to \$20 per ton of material recovered in excess of the contractual requirements. Conversely, in the event the minimum recovery rates are not met, the Agreement establishes a disincentive adjustment equal to 1% of the applicable annual processing fees paid for each percentage point, or portion thereof, below the required minimum recovery rate. The recovery rates and incentive / disincentive payments are calculated annually, coinciding with the WPWMA's fiscal year.

MSW

Between July 1, 2023 and June 30, 2024, FCC achieved 19.64% MSW recovery and are subject to a disincentive adjustment of \$328,638.61.

C&D

Between January 1, 2024 and June 30, 2024¹, FCC achieved a C&D recovery rate of 43.22% and are subject to a disincentive adjustment of \$134,389.98.

FISCAL IMPACT:

For FY 2023/24, FCC was assessed a net disincentive adjustment of \$463,028.59. For purposes of comparison, FCC owed the WPWMA \$530,039.54 in disincentive adjustment for FY 2022/23.

¹ In accordance with the Fourth Amendment to the Agreement approved by your Board on December 14, 2023, the C&D GMRL of 50% applied only to the period of January 1 – June 30, 2024.

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WESTERN PLACER WASTE MANAGEMENT AUTHORITY

Minutes of August 8, 2024

Meetings of the Western Placer Waste Management Authority Board of Directors are held in the WPWMA Board Chambers at 3013 Fiddymont Road, Roseville, CA.

Directors Present:

Shanti Landon
Scott Alvord
Bonnie Gore
Bill Halldin
Holly Andreatta

Staff Present:

Scott Scholz
Eric Oddo
Robert Sandman
Will Scheffler
Ryan Schmidt
Heather Wilden

1. Call Meeting to Order: Chair Landon called the meeting to order at 5:30 PM.
2. Pledge of Allegiance: Director Andreatta led the Pledge of Allegiance.
3. Roll Call: All Directors were present.
4. Statement of Meeting Procedures: Heather Wilden read the statement of meeting procedures.
5. Public Comment: None
6. Announcements & Information

WPWMA Counsel recommended that Item 6d “Monthly Tonnage Reports” not be heard by the Board pending additional adjustments to the report.

- a. Reports from Directors: None.
- b. Report from the General Manager:

Scott Scholz provided the following updates:

Anelle Concepcion is WPWMA’s new Assistant Engineer; staff is recruiting for new Utility Service Worker and Administrative & Fiscal Officer positions as the transition of functions from Placer County to WPWMA continues.

WPWMA Counsel is collaborating with staff in preparation of an RFP for legal services with the intention to have an entity selected before the end of calendar year.

Discussions are ongoing with Sierra College regarding the potential sale of a portion of the WPWMA’s western property for a regional public safety training center.

- c. Beneficial Use of Landfill Gas:

Scott Scholz noted that the WPWMA has been approached by several entities interested in developing a renewable natural gas (RNG) facility on the WPWMA’s campus and would be making brief presentations to the Board this evening.

1. **Energy 2001**: Laura Rasmussen provided a presentation and answered questions from the Board.

2. **WAGA Energy**: Chris Hiller, Project Development Director for the western region of the US, provided an overview of RNG and answered questions from the Board.

3. Redtail Renewables: Corey Holsapple, co-founder and CFO, provided an overview of RNG and answered questions from the Board.

Following the presentations, the Chair opened the item to Public Comment. Jim Bier, Senior Project Developer of Ameresco, addressed and answered questions from the Board.

Scott Scholz recommended that staff solicit proposals for an RNG project, and the Board suggested the TAG provide input on RFP development.

- e. MRF Operator Quarterly Reports: Andrea Rodriguez summarized the report. There were no questions from the Board.
- f. Landfill Operator Quarterly Report: Andrea Rodriguez summarized the report. There were no questions from the Board.
- g. Facility Projects Update: Will Scheffler summarized the report and answered questions from the Board.

The Board questioned Andrea Rodriguez of FCC regarding delays to the MRF Improvements Project and Ms. Rodriguez responded that weather-related impacts are the primary reason.

7. Consent Agenda

- a. Minutes of the Board Meeting held August 8, 2024
Staff recommended the Board approve the minutes as submitted.
- b. Memorandum of Understanding Between the WPWMA and the Placer County Auditor-Controller
Staff recommended the Board:
 - 1. Authorize the Chair and the General Manager or designee, upon review and approval by WPWMA Counsel, to sign a Memorandum of Understanding with the Placer County Auditor-Controller related to providing ongoing financial and accounting services for an annual cost of \$100,000.
 - 2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.
- c. Amendment to the WPWMA's Conflict of Interest Code:
Staff recommended the Board:
 - 1. Adopt Resolution 24-07 amending the WPWMA's Conflict of Interest Code.
 - 2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.
- d. Module 6 Liner Project
Staff recommended the Board:
 - 1. Approve an increase of \$998,703 to the spending authority associated with the Module 6 Liner Installation – Project no. PJ01894 delegated to the General

Manager, increasing the total delegated spending authority to an amount not to exceed \$9,613,703.

2. Approve a FY 2024/2025 Budget Amendment (AM-01033) for CC12009 to cancel reserves and increase the spending authority in account 54480 Land Improvements in the amount of \$998,703.
3. Determine that the recommended action is exempt from further environmental review pursuant to California Environmental Quality Act Guidelines.

e. Aqua Sierra Sewer Monitoring Improvements Notice of Completion

Staff recommended the Board:

1. Adopt Resolution 24-08 accepting Project 02252 – Sewer Monitoring Improvements as complete and authorizing the General Manager or designee to execute and file the Notice of Completion.
2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

f. Growth Factory Sponsorship

Staff recommended the Board:

1. Authorize the General Manager or designee, upon review and approval by WPWMA Counsel, to sign a sponsorship agreement with the Growth Factory for the GFX Conference for a total cost of \$5,000.
2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

The Chair opened public comment on the Consent Agenda; no comments were received.

MOTION TO APPROVE: Andreatta/Alvord

ROLL CALL VOTE: AYES: Andreatta/Halldin/Gore/Alvord/Landon

8. Action Items

a. UC Davis Site Access Agreement

Staff recommended the Board:

1. Authorize the Chair to sign a Site Use Agreement with the University of California at Davis for access to the Western Regional Sanitary Landfill for the purposes of conducting a research project related to methane emissions measurement technologies.
2. Determine that the recommended action is exempt from further environmental review pursuant to California Environmental Quality Act Guidelines Section 15306.

Eric Oddo summarized the report and answered questions from the Board. He introduced Dr. Ramin Yazdani, UC Davis Associate Professional Researcher, who addressed and answered questions from the Board.

The Chair opened public comment; no comments were received.

MOTION TO APPROVE: Gore/Andreatta

ROLL CALL VOTE: AYES: Andreatta/Halldin/Gore/Alvord/Landon

9. Closed Session

- a. Government Code §54956.9(d)(4) – Conference with Legal Counsel. Initiation of litigation: two potential cases.

Robert Sandman reported out of Closed Session that:


1. With respect to the first potential case, the Board heard a report and provided direction to staff.
2. With respect to the second potential case, the Board heard a report, and no action was taken.

10. Upcoming Agenda Items: Director Alvord requested to add WPWMA Board Composition to a future agenda and to move the Reports from Directors item to the end of each agenda.

Director Andreatta requested staff add the agenda item number to the memo for each item.

11. Adjournment: Meeting was adjourned at 8:25 PM.

Respectfully Submitted,



Heather Wilden, Clerk of the Board

**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS** DATE: **SEPTEMBER 12, 2024**
FROM: **SCOTT SCHOLZ / STEPHANIE ULMER** SM
SUBJECT: **ITEM 7B: AUTHORIZATION TO APPLY FOR CALRECYCLE GRANTS**

RECOMMENDED ACTION:

1. Approve Resolution No. 24-09 authorizing the General Manager or designee to apply for, execute, and manage all Department of Resources Recycling and Recovery (CalRecycle) grants for which the WPWMA is eligible.
2. Determine the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

BACKGROUND:

Public Resources Code section 4800 et seq. authorizes CalRecycle to administer various grant programs in furtherance of the State of California's (state) efforts to reduce, reuse and recycle solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment.

The WPWMA has acted as the administrator of oil recycling grant funds on behalf of the majority of Placer County jurisdictions since 1997, was awarded nearly \$10 million in organics grant funding in 2023, and recently applied for an HHW grant intended to procure equipment and software to modernize and simplify data management.

Your Board has approved previous resolutions authorizing staff to apply for and administer CalRecycle grants for which the WPWMA is eligible. The recent restructuring of management staff from an Executive Director to a General Manager requires updates to the Resolution authorizing grant CalRecycle submittals.

Staff recommend your Board approve Resolution No. 24-09 which would supersede Resolution 23-03 and shift authorization from the WPWMA's former Executive and Deputy Directors to the WPWMA's General Manager or designee to execute all grant documents, including but not limited to applications, agreements, amendments and requests for payment necessary to secure grant funds and implement approved grant projects for any grant offered or awarded by CalRecycle.

ENVIRONMENTAL CLEARANCE:

Adopting the recommended resolution is not a project under Section 15378 of the California Environmental Quality Act.

FISCAL IMPACT:

There is no direct cost to the WPWMA associated with the recommended action.

GOAL – Establish internal policy and inform regional policy.

ATTACHMENT: RESOLUTION 24-09

Before the Board of Directors

Western Placer Waste Management Authority

In the matter of:

Resolution No. 24-09

A RESOLUTION AUTHORIZING SUBMITTAL OF REGIONAL APPLICATIONS FOR ALL CALRECYCLE GRANTS FOR WHICH THE WESTERN PLACER WASTE MANAGEMENT AUTHORITY IS ELIGIBLE.

The following resolution was duly passed by the Board of Directors of the Western Placer Waste Management Authority at a regular meeting held September 12, 2024 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Signed and approved by me after its passage.

Chair, Western Placer
Waste Management Authority

Attest:

Clerk of said Board

WHEREAS, Public Resources Code section 4800 et seq. authorizes the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant programs (grants) in furtherance of the State of California's (state) efforts to reduce, reuse, and recycle solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

WHEREAS, in furtherance of this authority, CalRecycle is required to establish procedures governing the application, award and management of the grants; and

WHEREAS, CalRecycle grant application procedures require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of CalRecycle grants; and

WHEREAS, the Western Placer Waste Management Authority approved Resolution No. 23-03 on March 9, 2023 authorizing the WPWMA's Executive Director, Deputy Executive Director, and/or Program Manager to submit of all CalRecycle grant documents, including but not limited to applications, agreements, amendments and requests for payment necessary to secure grant funds and implement approved grant projects; and

WHEREAS, the Western Placer Waste Management Authority replaced its Executive and Deputy Executive Directors with a General Manager effective June 17, 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE WESTERN PLACER WASTE MANAGEMENT AUTHORITY:

1. That the Western Placer Waste Management Authority (WPWMA) authorizes the submittal of regional applications to CalRecycle for all grants for which the WPWMA is eligible.
2. That the Signature Authorities identified below are hereby authorized to determine and submit a list of the Non-Lead Participants in accordance with CalRecycle requirements.
3. That the WPWMA's General Manager or designee is hereby authorized as a Signature Authority to execute in the name of the WPWMA all grant documents, including but not limited to applications, agreements, amendments and requests for payment necessary to secure grant funds and implement approved grant projects.
4. Rescinds and replaces Resolution 23-03 with this Resolution.
5. That this Resolution shall take effect immediately upon its adoption.
6. Authorizes this Resolution to remain effective for five (5) years from the date of adoption.

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**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS** DATE: **SEPTEMBER 12, 2024**
FROM: **SCOTT SCHOLZ**
SUBJECT: **ITEM 8A: ADOPTION OF POLICY 24-02: GENERAL MANAGER
SPENDING AND SIGNATURE AUTHORITY**

RECOMMENDED ACTION:

1. Adopt Policy 24-02 establishing guidelines for the WPWMA General Manager’s authority to:
 - a. Commit or spend WPWMA funds not to exceed \$100,000 for any individual commitment or purchase and the terms under which the General Manager can delegate spending authority.
 - b. Act as the WPWMA’s signature authority and legal representative or legally responsible person for all WPWMA Contracts, Agreements, Grants, Applications, and Reports and the terms under which the General Manager can delegate signature authority.
2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

BACKGROUND:

The WPWMA has historically designated its executive management staff as signature authority allowing for legal representation of the WPWMA in all matters as well as providing certain spending authorities. The recent management restructuring from Executive Director to General Manager requires your Board to designate the General Manager as legal signature authority for the WPWMA and to allow the General Manager to designate signature authority to other staff as appropriate or necessary. Staff also recommends your Board establish the following spending authority for the General Manager for goods or services not requiring formal procurement processes.

To meet these ends, staff developed the attached proposed policy establishing purchasing and signatory authorities.

ENVIRONMENTAL CLEARANCE:

The recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

FISCAL IMPACT:

There is no fiscal impact associated with the recommended action as it serves to formalize existing operational practices.

STRATEGIC PLAN/GOALS:

GOAL 5 – Maintain fiscally responsible systems.

GOAL 6 – Establish internal policy and inform regional policy.

ATTACHMENT: POLICY 24-02

WESTERN PLACER WASTE MANAGEMENT AUTHORITY

POLICIES AND PROCEDURES

GENERAL MANAGER SPENDING AND SIGNATURE AUTHORITY

Policy No: 24-02
Date: September 12, 2024
Revision No. 0
Supersedes:
First Adopted: September 12, 2024

PURPOSE:

To establish guidelines for the WPWMA General Manager's authority to:

1. Commit or spend WPWMA funds not to exceed \$100,000 for any individual commitment or purchase and the terms under which the WPWMA General Manager can delegate spending authority.
2. Act as the WPWMA's signature authority and legal representative or legally responsible person for all WPWMA Contracts, Agreements, Grants, Applications, and Reports.

EFFECTIVE DATE:

This policy is effective upon approval by the WPWMA Board of Directors and shall remain in effect and force until rescinded or amended by the WPWMA Board of Directors.

POLICY:

Except as noted herein, the WPWMA General Manager shall have the authority to perform the following without additional prior consent and approval of the WPWMA Board of Directors:

1. Approve and execute Purchase Orders, Contracts and Agreements, Change Orders, Contract or Agreement Amendments, and proposed claim settlements as necessary not exceeding \$100,000 unless otherwise limited by public purchasing law or statute.
2. Execute all contract documents including purchase orders, blanket purchase orders, contracts, change orders, contract amendments, and settlements after any necessary approval by the Board of Directors.
3. All Purchase Orders, Contracts or Agreements, Change Orders, Amendments, or proposed claim settlements in excess of the amounts set forth above shall be submitted for approval to the Board of Directors prior to execution.
4. In those instances where the WPWMA General Manager, in their sole discretion, determines that work must progress immediately, the WPWMA General Manager may approve any Purchase Order, Contract or Agreement, Change Order, Amendment, or claim settlements within the approved budget and under an approved project. The facts and circumstances of such action shall be reported by

the WPWMA General Manager to the WPWMA Board of Directors at its next regularly scheduled meeting.

5. The WPWMA General Manager may delegate, in writing, any of the authorities granted to them under this Policy to any other WPWMA staff member; provided, however, that the WPWMA General Manager shall retain overall responsibility and control over all matters conducted by them or as a result of their delegation of authority hereunder.

--- END OF POLICY ---