



Shanti Landon, Placer County, Chair

Scott Alvord, City of Roseville

Bonnie Gore, Placer County

Bill Halldin, City of Rocklin

Holly Andreatta, City of Lincoln

Kevin Bell, Interim Executive Director

WESTERN PLACER WASTE MANAGEMENT AUTHORITY MEETING OF THE BOARD OF DIRECTORS

MARCH 14, 2024 4:00 PM

Materials Recovery Facility Administration Building
3013 Fiddymment Road, Roseville, CA 95747

The WPWMA Board of Directors MARCH 14, 2024 meeting will be open to in-person attendance.

Meetings will be broadcast live on the WPWMA's YouTube channel <https://www.youtube.com/@wpwma>

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection by emailing the Clerk of the Board at hwilden@placer.ca.gov. The Western Placer Waste Management Authority is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you require disability-related modifications or accommodations, please contact the Clerk of the Board at (916) 543-3960 or hwilden@placer.ca.gov. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Clerk three business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated if time permits.

1. Call Meeting to Order
2. Pledge of Allegiance (Director Gore)
3. Roll Call
4. Statement of Meeting Procedures (Clerk of the Board)
5. Public Comment

This is a time when persons may address the Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public Comment.
6. Announcements & Information
 - a. Reports from Directors
 - b. Report from the Executive Director (Kevin Bell)
 - c. Financial Reports (Eric Oddo) Pg. 3
 - d. Monthly Tonnage Reports (Eric Oddo) Pg. 5
7. Consent Agenda
 - a. Minutes of the Board Meeting held February 20, 2024 Pg. 11
Approve as submitted.
 - b. Minutes of the Board Meeting held March 1, 2024 Pg. 13
Approve as submitted.
 - c. Minutes of the Board Meetings held March 5, 2024 Pg. 15
Approve as submitted.

8. Action Items

- a. Minutes of the Board Meeting held February 8, 2024 Pg. 17
Approve as submitted.
- b. Legal Services Solicitation (Kevin Bell/Robert Sandman) Pg. 19
 - 1. Authorize WPWMA Counsel, in consultation with the WPWMA General Manager once hired, to solicit proposals for WPWMA General Counsel legal services.
 - 2. Determine that the action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

9. Closed Session

- a. Government Code Section §54956.8 – Conference with Real Property Negotiator
 - Property: Approximately 133 acres of property located west of Fiddymont Road and north of Sunset Blvd West, approximately 2.6 miles west of State Route 65 in unincorporated Placer County; APN: 017-062-003
 - WPWMA Negotiators: Kevin Bell, Eric Oddo, Robert Sandman
 - Negotiating Partners: WPWMA and Sierra Joint Community College District
 - Under Negotiation: Price, terms, and conditions of purchase and sale.
- b. Government Code §54956.9(d)(4) – Conference with Legal Counsel.
Initiation of litigation: one potential case.
- c. Government Code §54957(b)(1) – Public Employment
Title: General Manager

10. Upcoming Agenda Items

Identification of any items the Board would like staff to address at a future meeting.

11. Adjournment

Western Placer Waste Management Authority - Operations Fund Income Statement
(unaudited/depreciation excluded)

Year-to-Date
January 2024

	Year to Date				Notes
	Annual Budget	Budget	Actuals	Variance	
Revenue					
42010:Investment Income					
Interest / Investment Income	198,562	115,828	248,985	133,157	Budgeted a lower rate of return based on previous years' earnings rate
Interest with Fiscal Agent	1,019,467	594,689	349,761	(244,928)	Portion of Interest on bond-related accounts used to offset semi-annual interest payment
42030:Rents and Concessions	499,652	291,464	154,557	(136,907)	Royalty payment for Dec. & Jan. not yet received; royalty payments for Sep. & Nov. lower than projected.
44270:State Aid - Other Programs	56,000	32,667	9,915	(22,752)	Reduced by \$17,131 for reverse accruals from FY 23. carpet grant revenue not yet realized.
46240:Sanitation Services - Other	29,787	17,265	17,940	675	Tipping fee revenues tracking ~1.7% above budgeted amounts
46250:Solid Waste Disposal	48,577,738	28,264,867	28,759,084	494,217	Tipping fee revenues tracking ~1.7% above budgeted amounts
46430:Insurance	-	-	158	158	
48030:Miscellaneous	15,000	8,750	23,073	14,323	
49040: Gain/Loss on Fixed Asset Disposal	45,000	45,000	45,000	0	
49080: Operating Transfers In	-	-	1,435,480	1,435,480	Adjustment to Closure/Postclosure fund - overfunded in FY23
Total Revenue	50,441,206	29,370,529	31,043,953	1,673,424	
Expenses					
Capital Assets:					
54430:Buildings & Improvements	17,082,893	12,047,006	9,221,521	2,825,485	MRF demolition costs not yet billed.
54450:Equipment	44,101,506	43,996,906	36,987,440	7,009,467	Timing difference between invoicing and payment for C&D commissioning plan and execution
54470:Infrastructure	622,000	105,366	-	105,366	
54480:Land Improvements	10,927,594	7,165,635	3,932,736	3,232,899	Timing difference between est. & actual Module 6 construction costs - project temp. suspended due to weather.
Operating Expenses:					
51010:Wages and Salaries	2,513,632	1,466,286	1,294,332	171,954	Sr Civil Engineer position currently unfilled
52030:Clothing and Personal	2,500	1,458	1,829	(371)	
52040:Communication Services Expense	9,000	5,250	1,965	3,285	
52050:Food	1,000	583	1,347	(763)	
52060:Household Expense	500	292	750	(458)	
52080:Insurance	620,000	361,667	354,046	7,621	
52140:Parts	1,000	583	23	560	
52160:Maintenance	73,616	42,943	49,725	(6,782)	Includes \$10,875 for wastewater analytical testing.
52161:Maintenance - Building	2,500	1,250	3,549	(2,299)	
52170:Fuels & Lubricants	2,500	1,458	1,335	123	
52180:Materials - Buildings & Improvements	500	292	65	227	
52240:Professional / Membership Dues	12,000	12,000	8,074	3,926	Several annual membership costs not yet realized
52250:Services and Supplies	500	292	-	292	
52260:Misc Expense	-	-	-	-	
52320:Printing	10,000	5,833	8,670	(2,837)	Quarterly internal service charges increased ~340% over FY 23 values; insufficient amount budgeted.
52330:Other Supplies	25,000	14,583	14,197	387	
52340:Postage	3,500	2,042	1,293	749	
52360:Prof. & Special Svcs - General	2,740,086	1,598,384	1,127,205	471,179	Several planned professional service contracts not yet initiated.
52370:Professional and Special Services - Legal	150,000	87,500	87,543	(43)	
52380:Prof. & Special Svcs - Tech., Eng. & Env.					
SC3140 Building Maintenance Installation and Repair Services	25,000	14,583	2,052	12,531	Lower than anticipated CCTV maintenance services
SC3180 MRF Operations	29,052,360	13,960,042	15,746,320	(1,786,278)	Greater than projected material quantities received at MRF and HHW facility
SC3190 Landfill Operations	2,768,568	1,614,998	817,170	797,828	Lower than projected disposal rates and associated costs
SC3320 Environmental and Ecological Services	100,000	58,333	48,588	9,746	
SC3322 Hazardous Waste	2,500	1,458	137	1,322	Lower than expected cost reimbursement to Sac County for Placer based HHW loads
52390:Prof. & Special Svcs - County	230,000	134,167	114,124	20,043	Lower than expected County service fees to date
52400:Prof. & Special Svcs - IT	75,000	43,750	52,046	(8,296)	Greater than projected IT needs
52440:Rents and Leases - Equipment	100	58	2,569	(2,511)	Dozer rental for drainage ditch clean-up associated with March 2023 storms
52450:Rents and Leases - Buildings & Improvements	100	58	-	58	
52460:Small Tools & Instruments	750	438	226	212	
52470: Employee Benefit Systems	21,200	10,600	10,504	96	
52480:PC Acquisition	5,300	-	-	-	
52510:Commissioner's Fees	6,000	3,500	3,000	500	
52540:Signing & Safety Material	1,000	583	158	425	
52560:Small Equipment	100	58	-	58	
52570:Advertising	317,000	184,917	40,261	144,656	Some costs not realized yet
52580:Special Department Expense	1,500	875	543	332	
52785:Training / Education	2,500	1,250	545	705	
52790:Transportation and Travel	45,000	26,250	25,187	1,063	Monthly internal service charges increased ~130% over FY 23 values; insufficient amount budgeted.
52800:Utilities	250,000	145,833	63,958	81,875	Annual sewer fees not realized
52810:Operating Materials	1,000	583	-	583	
53050:Debt Issuance Costs	3,700	3,700	-	3,700	
53060:Bond Interest	4,631,285	2,315,643	1,928,542	387,101	Portion of Interest with Fiscal Agent used to offset semi-annual interest payment.
53190:Taxes and Assessments	517,545	258,773	308,344	(49,571)	Lower than projected disposal rates and associated taxes
53250:Contributions to Other Agencies	274,022	274,022	274,022	-	
53390:Transfer Out A-87 Costs	26,969	26,969	29,167	(2,198)	
55510:Operating Transfer Out	-	-	-	-	
55561:Interfund/Intrafund Activities Out	21,320	-	-	-	
59000:Appropriation for Contingencies	-	-	-	-	
Total Expenses	117,281,648	85,999,051	72,565,105	13,433,946	
Net Income/(Loss)	(66,840,443)	(56,628,522)	(41,521,152)	15,107,370	
Additional non Income Statement Transactions:					
Bond Proceeds	69,579,799	63,209,548	50,141,697	13,067,851	
Planned use of Reserves	3,500,000	1,166,667	-	1,166,667	
Total with Bond Proceeds and Reserves	6,239,357	7,747,692	8,620,545	29,341,887	

Notes:

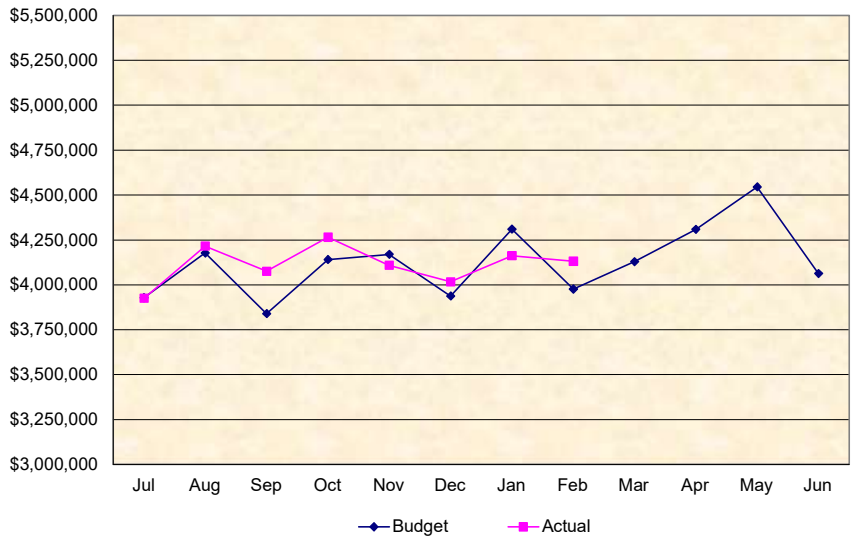
- Budgeted revenues and expenses are prorated equally each month of the fiscal year, whereas actual revenues and expenses reflect those realized as of the date of the report. This may lead to notable reported discrepancies between budgeted and actual amounts.
- Differences in the coding between the budgeted and actual revenues and expenses may result in notable reported discrepancies within the report.
- Additional non income Statement Transactions reflect amounts from WPWMA's Balance Sheet and are shown on this report for tracking and informational purposes only.

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Fiscal Year 2023-2024

Combined Revenue

Month	Budget	Actual	Variance
Jul	\$3,928,262	\$3,925,609	(\$2,653)
Aug	\$4,177,329	\$4,215,259	\$37,930
Sep	\$3,839,729	\$4,075,915	\$236,186
Oct	\$4,141,013	\$4,264,339	\$123,326
Nov	\$4,169,590	\$4,108,782	(\$60,808)
Dec	\$3,937,667	\$4,016,584	\$78,917
Jan	\$4,309,996	\$4,161,624	(\$148,372)
Feb	\$3,975,637	\$4,131,004	\$155,367
Mar	\$4,128,940		
Apr	\$4,308,720		
May	\$4,544,674		
Jun	\$4,062,690		
Totals:	\$49,524,247	\$32,899,116	\$419,893

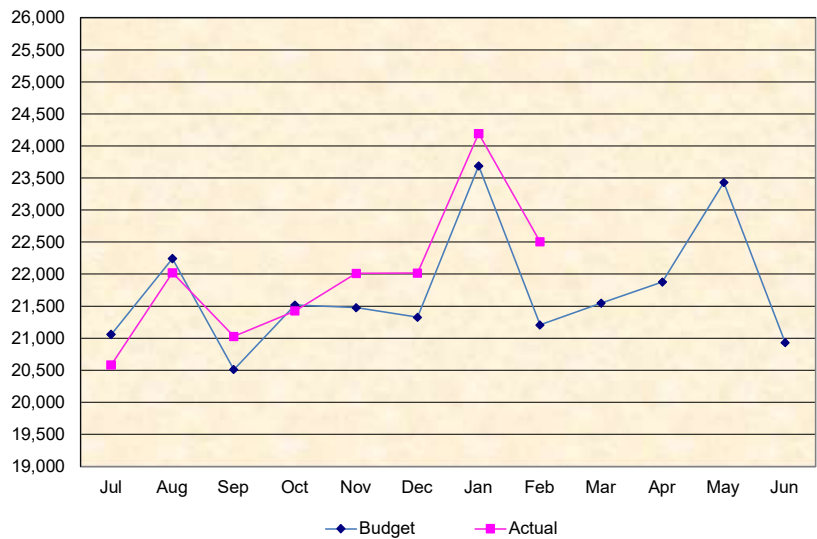


Combined Tipping Fee Revenue Year to Date

Budget	\$32,479,223
Actual:	\$32,899,116
Variance	\$419,893

MSW Tonnage

Month	Budget	Actual	Variance
Jul	21,060	20,585	(476)
Aug	22,242	22,022	(221)
Sep	20,512	21,026	514
Oct	21,518	21,426	(92)
Nov	21,475	22,012	537
Dec	21,327	22,017	690
Jan	23,689	24,193	505
Feb	21,206	22,503	1,297
Mar	21,547		
Apr	21,879		
May	23,429		
Jun	20,932		
Totals:	260,817	175,784	2,755

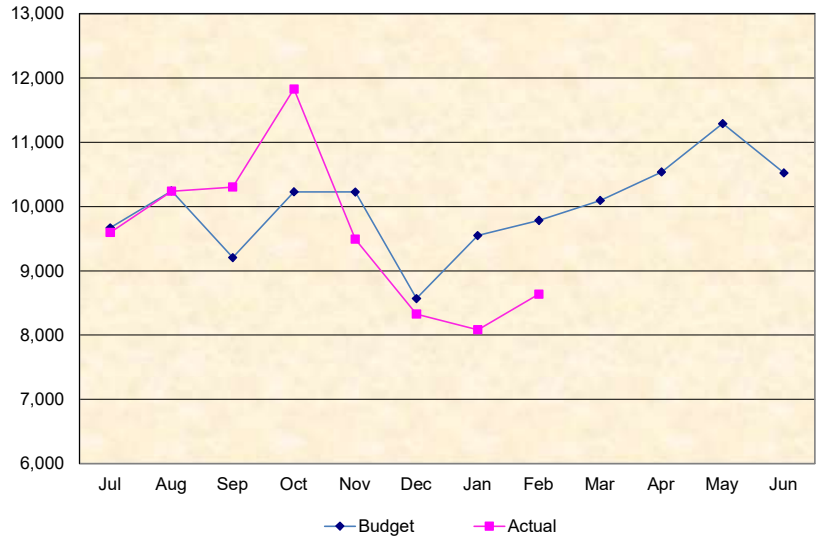


MSW Tonnage Year to Date

Budget:	173,030
Actual:	175,784
Variance	2,755

C&D Tonnage

Month	Budget	Actual	Variance
Jul	9,669	9,597	(72)
Aug	10,245	10,238	(7)
Sep	9,206	10,303	1,098
Oct	10,230	11,828	1,597
Nov	10,225	9,491	(734)
Dec	8,570	8,326	(243)
Jan	9,547	8,084	(1,463)
Feb	9,783	8,639	(1,144)
Mar	10,094		
Apr	10,536		
May	11,290		
Jun	10,523		
Totals:	119,918	76,506	(969)

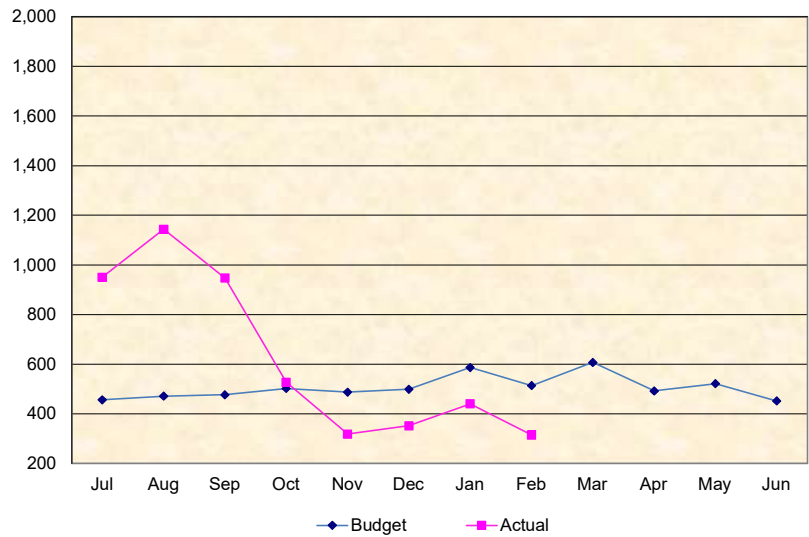


C&D Tonnage Year to Date

Budget:	77,475
Actual:	76,506
Variance	(969)

Sludge & Mixed Inerts Tonnage

Month	Budget	Actual	Variance
Jul	456	950	494
Aug	471	1,144	672
Sep	477	948	471
Oct	502	527	25
Nov	488	318	(170)
Dec	500	352	(147)
Jan	586	441	(146)
Feb	514	315	(199)
Mar	607		
Apr	493		
May	521		
Jun	452		
Totals:	6,067	4,995	1,000



Sludge & Mixed Inerts Tonnage Year to Date

Budget:	3,994
Actual:	4,995
Variance	1,000

Green Waste Tonnage

Month	Budget	Actual	Variance
Jul	4,036	4,212	176
Aug	4,587	4,687	100
Sep	4,355	4,556	201
Oct	5,131	4,805	(326)
Nov	5,766	5,754	(12)
Dec	6,158	6,857	699
Jan	5,599	5,237	(362)
Feb	4,304	6,355	2,051
Mar	4,930		
Apr	6,070		
May	5,973		
Jun	4,363		
Totals:	61,273	42,462	2,526

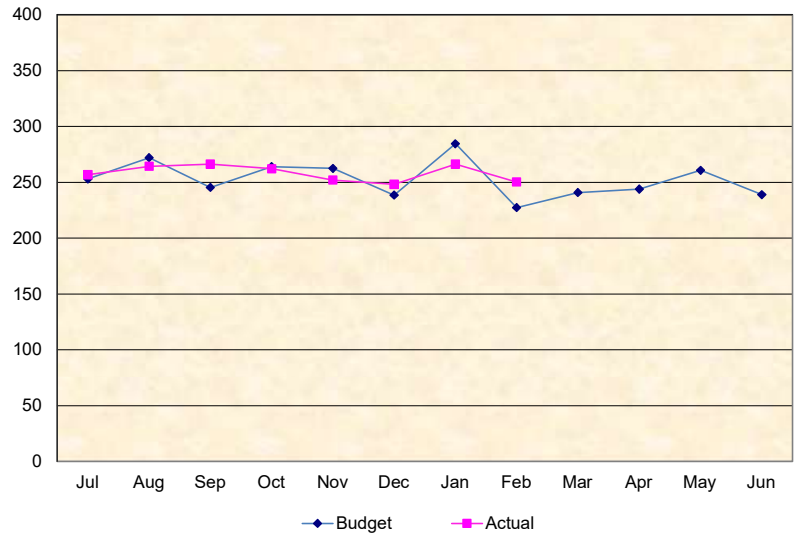


Green Waste Tonnage Year to Date

Budget:	39,937
Actual:	42,462
Variance	2,526

Food Waste Tonnage

Month	Budget	Actual	Variance
Jul	253	257	4
Aug	272	264	(8)
Sep	245	266	21
Oct	264	262	(2)
Nov	262	252	(10)
Dec	239	248	10
Jan	285	266	(18)
Feb	227	250	23
Mar	241		
Apr	244		
May	261		
Jun	239		
Totals:	3,032	2,066	19



Food Waste Tonnage Year to Date

Budget:	2,047
Actual:	2,066
Variance	19

Inerts Tonnage

Month	Budget	Actual	Variance
Jul	2,606	2,549	(57)
Aug	2,804	3,041	237
Sep	2,654	2,689	34
Oct	2,808	2,924	116
Nov	2,508	2,480	(28)
Dec	1,631	1,765	134
Jan	2,177	1,827	(349)
Feb	2,647	1,665	(983)
Mar	2,957		
Apr	2,973		
May	2,806		
Jun	2,958		
Totals:	31,528	18,940	(895)

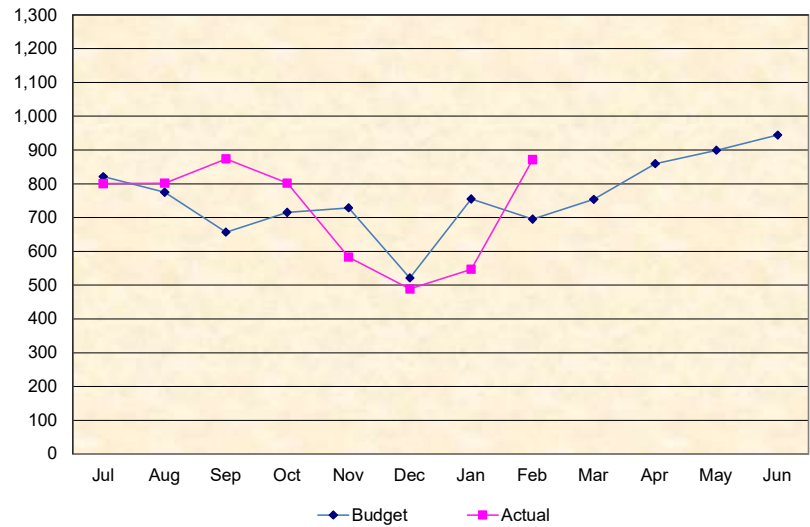


Inerts Tonnage Year to Date

Budget:	19,834
Actual:	18,940
Variance	(895)

Wood Tonnage

Month	Budget	Actual	Variance
Jul	821	801	(20)
Aug	775	802	27
Sep	657	874	217
Oct	716	803	87
Nov	729	583	(146)
Dec	521	489	(32)
Jan	755	547	(208)
Feb	696	871	176
Mar	754		
Apr	860		
May	900		
Jun	945		
Totals:	9,128	5,770	100



Wood Tonnage Year to Date

Budget:	5,670
Actual:	5,770
Variance	100

Miscellaneous Tipping Fee Revenue

Month	Budget	Actual	Variance
Jul	\$32,701	\$36,579	\$3,878
Aug	\$32,184	\$36,269	\$4,086
Sep	\$31,435	\$30,283	(\$1,152)
Oct	\$29,538	\$30,719	\$1,181
Nov	\$29,934	\$30,527	\$593
Dec	\$24,833	\$30,288	\$5,454
Jan	\$28,710	\$28,330	(\$379)
Feb	\$27,874	\$29,133	\$1,259
Mar	\$31,015		
Apr	\$29,977		
May	\$31,905		
Jun	\$31,805		
Totals:	\$361,910	\$252,128	\$14,920



Miscellaneous Tipping Fee Revenue Year to Date

Budget:	\$237,208
Actual:	\$252,128
Variance	\$14,920

Miscellaneous tipping fee revenue reflects tipping fees received from tires, treated wood waste, appliances, and water treatment plant sludges.

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WESTERN PLACER WASTE MANAGEMENT AUTHORITY
Minutes of February 20, 2024

Meetings of the Western Placer Waste Management Authority Board of Directors are held in the WPWMA Board Chambers at 3013 Fiddymont Road, Roseville, CA.

Directors Present:

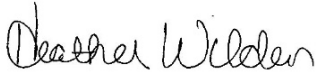
Shanti Landon
Scott Alvord
Bonnie Gore
Bill Halldin
Holly Andreatta

Staff Present:

Kevin Bell
Robert Sandman
Will Scheffler
Heather Wilden

1. Call Meeting to Order: Chair Landon called the meeting to order at 4:00 PM.
2. Pledge of Allegiance: Director Alvord led the Pledge of Allegiance.
3. Roll Call: All Directors were present.
4. Statement of Meeting Procedures: Heather Wilden read the procedures for in-person meeting participation.
5. Public Comment: None.
6. Announcements & Information
 - a. Reports from Directors: None.
 - b. Report from the Executive Director:
Kevin Bell reported that the MRF is currently being decommissioned and answered questions from the Board.
7. Closed Session:
Government Code §54957(b)(1) – Public Employment
Title: General Manager
Robert Sandman reported out of Closed Session that no reportable action was taken.
8. Upcoming Agenda Items: None.
9. Adjournment: Meeting was adjourned at 5:21 PM.

Respectfully Submitted,



Heather Wilden, Clerk of the Board

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WESTERN PLACER WASTE MANAGEMENT AUTHORITY
Minutes of March 1, 2024

Meetings of the Western Placer Waste Management Authority Board of Directors are held in the WPWMA Board Chambers at 3013 Fiddymont Road, Roseville, CA.

Directors Present:

Shanti Landon
Scott Alvord
Bonnie Gore
Bill Halldin
Holly Andreatta

Staff Present:

Kevin Bell
Robert Sandman
Will Scheffler
Heather Wilden

1. Call Meeting to Order: Chair Landon called the meeting to order at 9:30 AM.
2. Roll Call: All Directors were present.
3. Closed Session:
Government Code §54957(b)(1) – Public Employment
Title: General Manager
Chair Landon reported out of Closed Session that interviews were conducted and no reportable action was taken.
4. Adjournment: Meeting was adjourned at 1:52 PM.

Respectfully Submitted,

Heather Wilden, Clerk of the Board

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WESTERN PLACER WASTE MANAGEMENT AUTHORITY
Minutes of March 5, 2024

Meetings of the Western Placer Waste Management Authority Board of Directors are held in the WPWMA Board Chambers at 3013 Fiddymont Road, Roseville, CA.

Directors Present:

Shanti Landon
Scott Alvord
Bonnie Gore
Bill Halldin
Holly Andreatta

Staff Present:

Kevin Bell

1. Call Meeting to Order: Chair Landon called the meeting to order at 7:00 AM.
2. Roll Call: All Directors were present.
3. Closed Session:
Government Code §54957(b)(1) – Public Employment
Title: General Manager
Chair Landon reported out of Closed Session that interviews were conducted and no reportable action was taken.
4. Adjournment: Meeting was adjourned at 8:12 AM.

Respectfully Submitted,

Heather Wilden, Clerk of the Board

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WESTERN PLACER WASTE MANAGEMENT AUTHORITY

Minutes of February 8, 2024

Meetings of the Western Placer Waste Management Authority Board of Directors are held in the WPWMA Board Chambers at 3013 Fiddymont Road, Roseville, CA.

Directors Present:

Scott Alvord
Shanti Landon
Bill Halldin
Dan Karleskint

Staff Present:

Kevin Bell
Eric Oddo
Robert Sandman
Will Scheffler
Heather Wilden

1. Call Meeting to Order: Chairman Alvord called the meeting to order at 5:30 PM.
2. Pledge of Allegiance: Director Karleskint led the Pledge of Allegiance.
3. Roll Call: Director Gore was absent.
4. Statement of Meeting Procedures: Heather Wilden read the procedures for in-person meeting participation.
5. Election of Officers:
The Board elected officers for calendar year 2024 and established the voting order as follows:
Chair – The Director representing Placer County District 2
Vice Chair – The Director representing the City of Roseville
Voting Order – Andreatta, Halldin, Gore, Alvord, Landon
MOTION TO APPROVE ITEM 5: Halldin/Karleskint
ROLL CALL VOTE: AYES: Karleskint, Halldin, Landon, Alvord
6. Public Comment: None.
7. Announcements & Information
 - a. Reports from Directors: None.
 - b. Report from the Executive Director:
Kevin Bell reported the following items to the Board:
 1. Placer County intends to take the MOU between WPWMA and the County to the Board of Supervisors for consideration prior to the March 14, 2024, WPWMA Board meeting.
 2. The General Manager recruitment closed February 4, 2024.
 3. Staff is scheduling individual meetings with TAG members to discuss expectations for 2024.
 - c. Financial Reports: Eric Oddo summarized the report. There were no questions from the Board.
 - d. Monthly Tonnage Reports: Eric Oddo summarized the report and answered questions from the Board.
 - e. MRF Improvements Project Update: Brandon Stevens of FCC Environmental Services California summarized the report and answered questions from the Board.

- f. Outreach Update: Emily Hoffman summarized the report and answered questions from the Board.

8. Action Items:

- a. Minutes of the Board Meeting held January 11, 2024:

Staff recommended the Board approve the minutes as submitted.

The Chair opened public comment; no comments were received.

MOTION TO APPROVE: Landon/Halldin

ROLL CALL VOTE: AYES: Halldin, Gore, Landon, Alvord **ABSTAINED:** Karleskint

- b. RJUHSD Work Experience Education Training Agreement:

Staff recommended the Board:

1. Authorize the Chair to sign a three-year agreement with the Roseville Joint Union High School District to provide work experience education training at no net cost to the WPWMA.
2. Determine the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

Emily Hoffman summarized the report.

The Chair opened public comment; no comments were received

MOTION TO APPROVE SUBJECT TO CHANGES: Landon, Halldin

ROLL CALL VOTE: AYES: Halldin, Gore, Landon, Karleskint, Alvord

- c. FY 2024-25 Scheduled Tipping Fee Increase Evaluation

1. Receive a report from, and provide direction to, staff regarding implementation of the previously approved FY 2024/25 tipping fee increase scheduled to become effective July 1, 2024.
2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

Eric Oddo summarized the report.

The Chair opened public comment; no comments were received.

The Board provided direction to staff to proceed with the scheduled implementation of the FY 2024/25 tipping fee increase.

- 9. Upcoming Agenda Items: None.

- 10. Adjournment: Meeting was adjourned at 6:05 PM.

Respectfully Submitted,



Heather Wilden, Clerk of the Board

**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS**
FROM: **KEVIN BELL / ROBERT SANDMAN**
SUBJECT: **LEGAL SERVICES SOLICITATION**

DATE: **MARCH 14, 2024**

RECOMMENDED ACTION:

1. Authorize WPWMA Counsel, in consultation with the WPWMA General Manager once hired, to solicit proposals for WPWMA General Counsel legal services.
2. Determine that the proposed action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

BACKGROUND:

The Placer County Counsel's Office provides General Counsel legal services to the WPWMA. The proposed Memorandum of Understanding with the County of Placer approved by your Board in December 2023 calls for Placer County Counsel to discontinue providing General Counsel services 180 days following notice to the County that the WPWMA has hired a General Manager, or such sooner time as the WPWMA and County agree. Staff understands that the Placer County Board of Supervisors is scheduled to consider the MOU at its next regularly scheduled meeting later this month.

In the event the County approves the MOU, it will be necessary for the WPWMA to begin the process of identifying and contracting with an outside law firm or other legal service provider to provide General Counsel legal services to the WPWMA. In order to begin that process in a timely manner, staff is requesting your Board's authority to begin the legal services solicitation process. Staff proposes to solicit proposals from qualified law firms in the coming months, review proposals with the General Manager once hired, and return to your Board for interviews or such other selection process as your Board may determine. Staff's goal is to have a firm identified for your Board's final consideration at or before your August meeting.

Should your Board wish instead to hire an employee to provide General Counsel legal services, staff will return at your next Board meeting with requested actions to begin a recruitment process.

Once a firm or employee is selected by your Board, Placer County Counsel will provide transition assistance prior to discontinuing services within the time frame provided for in the proposed MOU.

ENVIRONMENTAL CLEARANCE:

Approving a solicitation process for General Counsel legal services is not a project under California Environmental Quality Act Guidelines Section 15378.

FISCAL IMPACT:

There is no fiscal impact to the requested action. Retention of an outside law firm or hiring of an employee will have a fiscal impact that will be presented to your Board at a future meeting.

STRATEGIC PLAN GOALS:

Goal 6 – Establish internal policy and inform regional policy.