



Scott Alvord, City of Roseville, Chair

Shanti Landon, Placer County

Bonnie Gore, Placer County

Bill Halldin, City of Rocklin

Dan Karleskint, City of Lincoln

Kevin Bell, Interim Executive Director

WESTERN PLACER WASTE MANAGEMENT AUTHORITY MEETING OF THE BOARD OF DIRECTORS

JANUARY 11, 2024 5:00 PM

Materials Recovery Facility Administration Building
3013 Fiddymment Road, Roseville, CA 95747

The WPWMA Board of Directors JANUARY 11, 2024 meeting will be open to in-person attendance. Meetings will be broadcast live on the WPWMA's YouTube channel <https://www.youtube.com/@wpwma>

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection by emailing the Clerk of the Board at info@WPWMA.ca.gov. The Western Placer Waste Management Authority is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you require disability-related modifications or accommodations, please contact the Clerk of the Board at (916) 543-3960 or info@WPWMA.ca.gov. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Clerk three business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated if time permits.

1. Call Meeting to Order
2. Pledge of Allegiance (Director Halldin)
3. Roll Call
4. Statement of Meeting Procedures (Clerk of the Board)
5. Public Comment

This is a time when persons may address the Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public Comment.
6. Announcements & Information
 - a. Reports from Directors ---
 - b. Report from the Executive Director (Kevin Bell) ---
 - c. Financial Reports (Eric Oddo) Pg. 5
 - d. Monthly Tonnage Reports (Eric Oddo) Pg. 7
 - e. Biomass Request for Information (Eric Oddo) Pg. 13
 - f. MRF Improvements Project Update (FCC) Pg. 15
7. Consent Agenda
 - a. Minutes of the Board Meeting held December 14, 2023 Pg. 17
Approve as submitted.

- b. Board Meeting Procedures (Eric Oddo) Pg. 23
 - 1. Adopt Resolution 24-01 revising the WPWMA's procedures for providing virtual access to Board meetings.
 - 2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.
- c. Third Amendment to the Agreement with Shaw Yoder Antwih Schmelzer & Lange for Legislative Advocacy Services (Stephanie Ulmer) Pg. 27
 - 1. Authorize the Executive Director or designee, upon review and approval by WPWMA Counsel, to sign the Third Amendment to the Legislative Advocacy Services Agreement with Shaw Yoder Antwih Schmelzer & Lange, Inc. extending the Agreement for an additional one-year period for a total cost of \$60,000, increasing the total not-to-exceed cost of the Agreement to \$222,000.
 - 2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.
- d. Fourth Amendment to the Agreement with Quality Scales Unlimited (Will Scheffler) Pg. 31
 - 1. Authorize the Executive Director or designee, upon review and approval by WPWMA Counsel, to sign the Fourth Amendment to the Agreement with Quality Scales Unlimited for commercial truck scale repair, cleaning and maintenance for an amount not-to-exceed \$100,000, increasing the total not-to-exceed cost of the Agreement to \$411,110.
 - 2. Determine that the recommended action is categorically exempt pursuant to California Environmental Quality Act Guidelines Section 15301.
- e. Short-Term Acceptance of Commercial Cardboard (Will Scheffler) Pg. 35
 - 1. Adopt Resolution 24-02 establishing a temporary tipping fee for commercial cardboard delivered by Waste Management of Sacramento and allowing for disposal of any resultant residue at the Western Regional Sanitary Landfill.
 - 2. Determine that the recommended action is categorically exempt pursuant to California Environmental Quality Act Guidelines Section 15301.
- f. Greater Sacramento Economic Council Investment (Emily Hoffman) Pg. 39
 - 1. Authorize the Chair to sign a two-year investment agreement with Greater Sacramento Economic Council, with an annual investment of \$25,000 for an agreement total of \$50,000.
 - 2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

8. Action Items

a. 2024 Board Meeting Schedule (Eric Oddo) Pg. 57

1. Adopt Resolution 24-03 establishing the WPWMA Board meeting dates for calendar year 2024.
2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378

b. Potential Modifications to the WPWMA Board Composition (Kevin Bell) Pg. 59

1. Provide direction to staff regarding potential modifications to the WPWMA Board composition.
2. Determine that the proposed action is exempt from environmental review pursuant to California Environmental Quality Act Guidelines Section 15320.

9. Upcoming Agenda Items

Identification of any items the Board would like staff to address at a future meeting.

10. Adjournment

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Western Placer Waste Management Authority - Operations Fund Income Statement
(unaudited/depreciation excluded)

Year-to-Date
November 2023

	Year to Date				Notes
	Annual Budget	Budget	Actuals	Variance	
Revenue					
42010:Investment Income					
Interest / Investment Income	198,562	82,734	157,346	74,612	Budgeted a lower rate of return based on previous years' earnings rate
Interest with Fiscal Agent	1,019,467	424,778	139,093	(285,684)	Portion of Interest on bond-related accounts used to offset semi-annual interest payment
42030:Rents and Concessions	499,652	208,188	73,725	(134,464)	Royalty payments for September- November not yet received
44270:State Aid - Other Programs	58,000	23,333	2,678	(20,655)	Reduced by \$17,131 for reverse accruals from FY 23, October mattress recycling payment not yet realized.
46240:Sanitation Services - Other	29,787	12,325	12,919	594	Tipping fee revenues tracking ~-2.2% above budgeted amounts
46250:Solid Waste Disposal	48,577,738	20,142,769	20,581,991	439,222	Tipping fee revenues tracking ~-2.2% above budgeted amounts
46430:Insurance	-	-	158	158	
48030:Miscellaneous	15,000	6,250	15,591	9,341	
49040:Gain/Loss on Fixed Asset Disposal	45,000	45,000	45,000	-	
49080: Operating Transfers In	-	-	1,435,480	1,435,480	Adjustment to Closure/Postclosure fund - overfunded in FY23
Total Revenue	50,441,206	20,945,377	22,463,981	83,124	
Expenses					
Capital Assets:					
54430:Buildings & Improvements	17,082,893	8,949,204	8,949,204	-	
54450:Equipment	44,101,506	34,921,867	34,921,866	1	
54470:Infrastructure	622,000	-	-	-	
54480:Land Improvements	10,927,594	2,794,598	3,284,095	(489,497)	Timing difference between estimated and actual Module 6 construction costs
Operating Expenses:					
51010:Wages and Salaries	2,493,632	1,039,014	857,276	181,738	Sr Civil Engineer and one Scalehouse Operator position currently unfilled
52030:Clothing and Personal	2,500	1,042	1,829	(788)	
52040:Communication Services Expense	9,000	3,750	1,311	2,439	
52050:Food	1,000	417	737	(320)	
52060:Household Expense	500	208	110	99	
52080:Insurance	620,000	258,333	261,016	(2,683)	
52140:Parts	1,000	417	23	393	
52160:Maintenance	76,796	31,998	48,969	(16,971)	Includes full annual cost of \$16,000 for aerial mapping software and \$8,695 for wastewater analytical testing.
52161:Maintenance - Building	2,500	625	880	(255)	
52170:Fuels & Lubricants	2,500	1,042	1,335	(294)	
52180:Materials - Buildings & Improvements	500	208	65	144	
52240:Professional / Membership Dues	12,000	12,000	3,976	8,024	Several annual membership costs not yet realized
52250:Services and Supplies	500	208	-	208	
52260:Misc Expense	-	-	-	-	
52320:Printing	10,000	4,167	4,586	(420)	
52330:Other Supplies	25,000	10,417	10,561	(144)	
52340:Postage	3,500	1,458	839	619	
52360:Prof. & Special Svcs - General	2,740,086	1,141,703	908,693	233,010	Several planned professional service contracts not yet initiated.
52370:Professional and Special Services - Legal	150,000	62,500	53,036	9,464	Lower than expected legal counsel costs to date.
52380:Prof. & Special Svcs - Tech., Eng. & Env.					
SC3140 Building Maintenance Installation and Repair Services	25,000	10,417	-	10,417	No non-FCC paid building maintenance or repairs to date
SC3180 MRF Operations	29,052,360	9,842,703	11,200,021	(1,357,318)	Greater than projected material quantities received at MRF and HHW facility
SC3190 Landfill Operations	2,768,568	1,153,570	589,404	564,166	Lower than projected disposal rates and associated costs
SC3320 Environmental and Ecological Services	100,000	41,667	43,349	(1,682)	
SC3322 Hazardous Waste	2,500	1,042	137	905	Lower than expected cost reimbursement to Sac County for Placer based HHW loads
52390:Prof. & Special Svcs - County	230,000	95,833	15,077	80,757	Lower than expected County service fees to date
52400:Prof. & Special Svcs - IT	75,000	31,250	37,547	(6,297)	Greater than projected IT needs
52440:Rents and Leases - Equipment	100	42	-	42	
52450:Rents and Leases - Buildings & Improvements	100	42	-	42	
52460:Small Tools & Instruments	750	313	204	108	
52470: Employee Benefit Systems	21,200	5,300	5,252	48	
52480:PC Acquisition	5,300	-	-	-	
52510:Commissioner's Fees	6,000	2,500	2,500	-	
52540:Signing & Safety Material	1,000	417	-	417	
52560:Small Equipment	100	42	-	42	
52570:Advertising	317,000	132,083	33,372	98,711	Some costs not realized yet
52580:Special Department Expense	1,500	625	543	82	
52785:Training / Education	2,500	625	545	80	
52790:Transportation and Travel	45,000	18,750	24,896	(6,146)	
52800:Utilities	250,000	104,167	47,077	57,090	Annual sewer fees not realized
52810:Operating Materials	1,000	417	-	417	
53050:Debt Issuance Costs	3,700	3,700	-	3,700	
53060:Bond Interest	4,631,285	2,315,643	2,160,014	155,629	Portion of Interest with Fiscal Agent used to offset semi-annual interest payment.
53190:Taxes and Assessments	517,545	129,386	140,940	(11,554)	Includes \$8,595 in permit fees to be reimbursed by FCC and Energy 2001
53250:Contributions to Other Agencies	274,022	274,022	274,022	-	
53390:Transfer Out A-87 Costs	26,969	26,969	20,833	6,136	
55510:Operating Transfer Out	-	-	-	-	
59000:Appropriation for Contingencies	-	-	-	-	
Total Expenses	117,243,508	63,426,697	63,906,141	(479,443)	
Net Income/(Loss)	(66,802,302)	(42,481,320)	(41,442,160)	(396,320)	
Additional non Income Statement Transactions:					
Bond Proceeds	69,579,799	46,665,669	47,155,165	(489,496)	
Planned use of Reserves	3,500,000	1,166,667	-	1,166,667	
Total with Bond Proceeds and Reserves	6,277,497	5,351,015	5,713,005	280,851	

Notes:

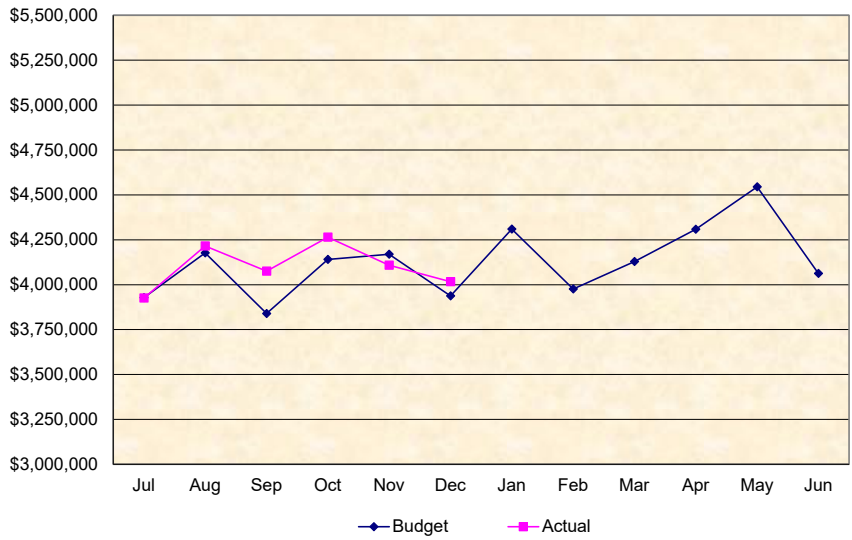
- Budgeted revenues and expenses are prorated equally each month of the fiscal year, whereas actual revenues and expenses reflect those realized as of the date of the report. This may lead to notable reported discrepancies between budgeted and actual amounts.
- Differences in the coding between the budgeted and actual revenues and expenses may result in notable reported discrepancies within the report.
- Additional non income Statement Transactions reflect amounts from WPWMA's Balance Sheet and are shown on this report for tracking and informational purposes only.

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Fiscal Year 2023-2024

Combined Revenue

Month	Budget	Actual	Variance
Jul	\$3,928,262	\$3,925,609	(\$2,653)
Aug	\$4,177,329	\$4,215,259	\$37,930
Sep	\$3,839,729	\$4,075,915	\$236,186
Oct	\$4,141,013	\$4,264,339	\$123,326
Nov	\$4,169,590	\$4,108,782	(\$60,808)
Dec	\$3,937,667	\$4,016,584	\$78,917
Jan	\$4,309,996		
Feb	\$3,975,637		
Mar	\$4,128,940		
Apr	\$4,308,720		
May	\$4,544,674		
Jun	\$4,062,690		
Totals:	\$49,524,247	\$24,606,488	\$412,898

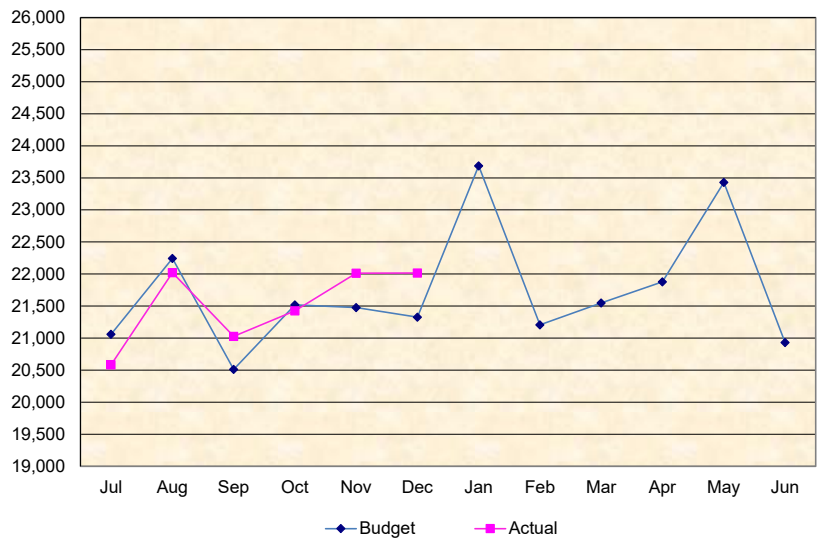


Combined Tipping Fee Revenue Year to Date

Budget	\$24,193,590
Actual:	\$24,606,488
Variance	\$412,898

MSW Tonnage

Month	Budget	Actual	Variance
Jul	21,060	20,585	(476)
Aug	22,242	22,022	(221)
Sep	20,512	21,026	514
Oct	21,518	21,426	(92)
Nov	21,475	22,012	537
Dec	21,327	22,017	690
Jan	23,689		
Feb	21,206		
Mar	21,547		
Apr	21,879		
May	23,429		
Jun	20,932		
Totals:	260,817	129,088	953

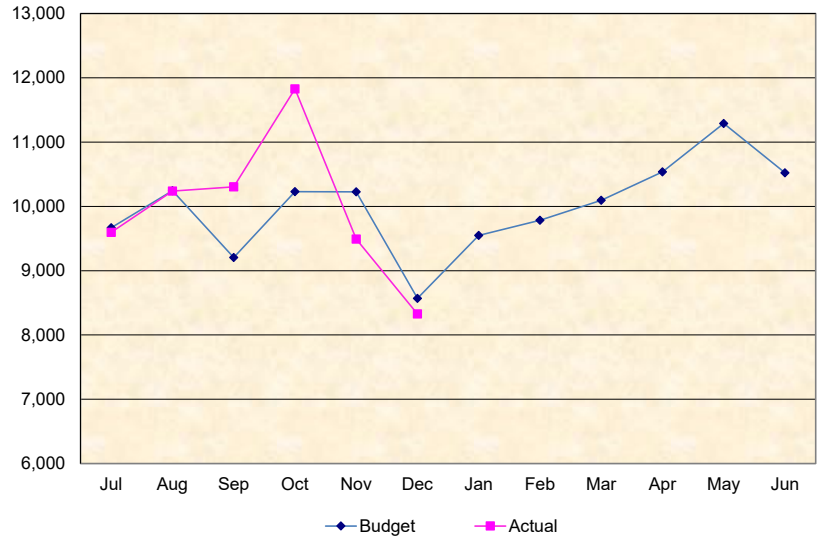


MSW Tonnage Year to Date

Budget:	128,135
Actual:	129,088
Variance	953

C&D Tonnage

Month	Budget	Actual	Variance
Jul	9,669	9,597	(72)
Aug	10,245	10,238	(7)
Sep	9,206	10,303	1,098
Oct	10,230	11,828	1,597
Nov	10,225	9,491	(734)
Dec	8,570	8,326	(244)
Jan	9,547		
Feb	9,783		
Mar	10,094		
Apr	10,536		
May	11,290		
Jun	10,523		
Totals:	119,918	59,783	1,638

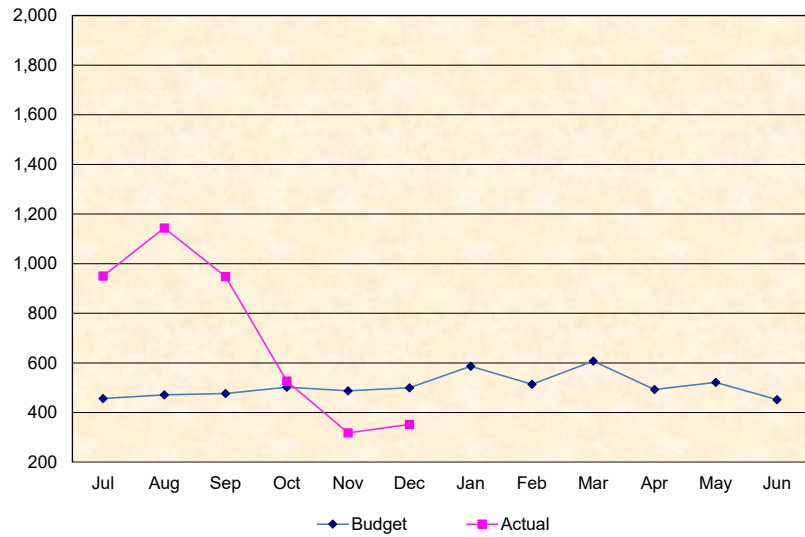


C&D Tonnage Year to Date

Budget:	58,145
Actual:	59,783
Variance	1,638

Sludge & Mixed Inerts Tonnage

Month	Budget	Actual	Variance
Jul	456	950	494
Aug	471	1,144	672
Sep	477	948	471
Oct	502	527	25
Nov	488	318	(170)
Dec	500	352	(148)
Jan	586		
Feb	514		
Mar	607		
Apr	493		
May	521		
Jun	452		
Totals:	6,067	4,239	1,345

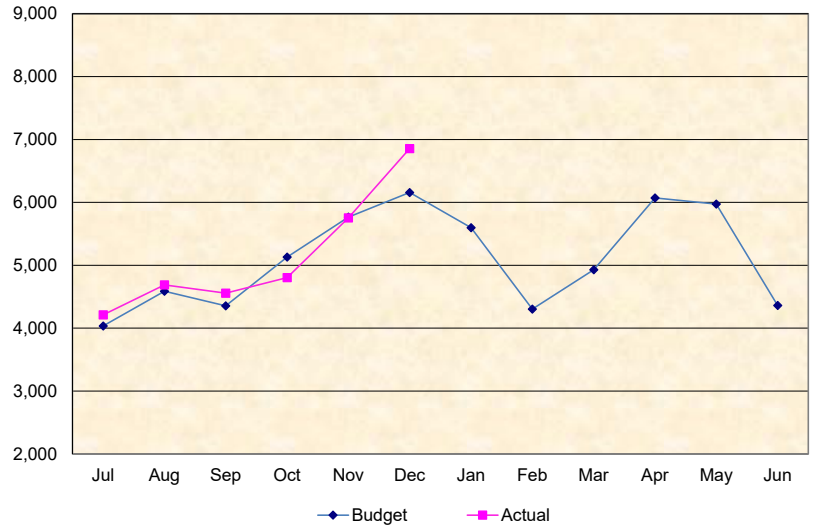


Sludge & Mixed Inerts Tonnage Year to Date

Budget:	2,894
Actual:	4,239
Variance	1,345

Green Waste Tonnage

Month	Budget	Actual	Variance
Jul	4,036	4,212	176
Aug	4,587	4,687	100
Sep	4,355	4,556	201
Oct	5,131	4,805	(326)
Nov	5,766	5,754	(12)
Dec	6,158	6,857	699
Jan	5,599		
Feb	4,304		
Mar	4,930		
Apr	6,070		
May	5,973		
Jun	4,363		
Totals:	61,273	30,871	838

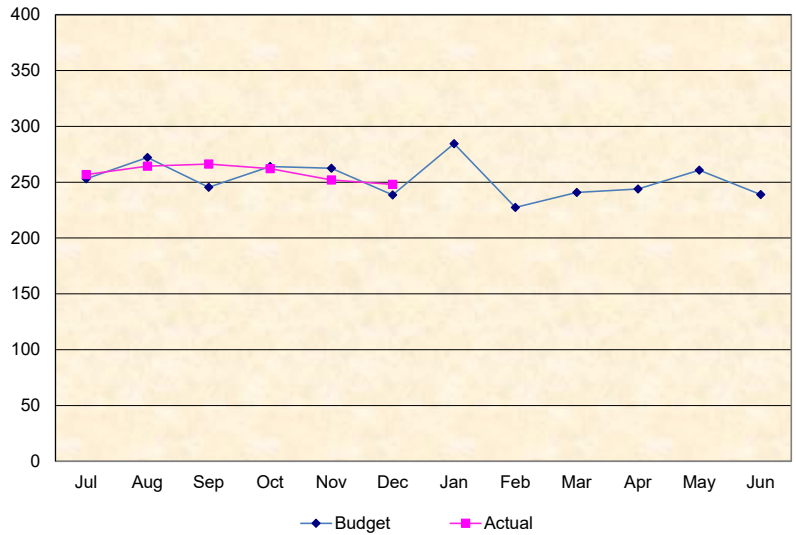


Green Waste Tonnage Year to Date

Budget:	30,033
Actual:	30,871
Variance	838

Food Waste Tonnage

Month	Budget	Actual	Variance
Jul	253	257	4
Aug	272	264	(8)
Sep	245	266	21
Oct	264	262	(2)
Nov	262	252	(10)
Dec	239	248	9
Jan	285		
Feb	227		
Mar	241		
Apr	244		
May	261		
Jun	239		
Totals:	3,032	1,550	14

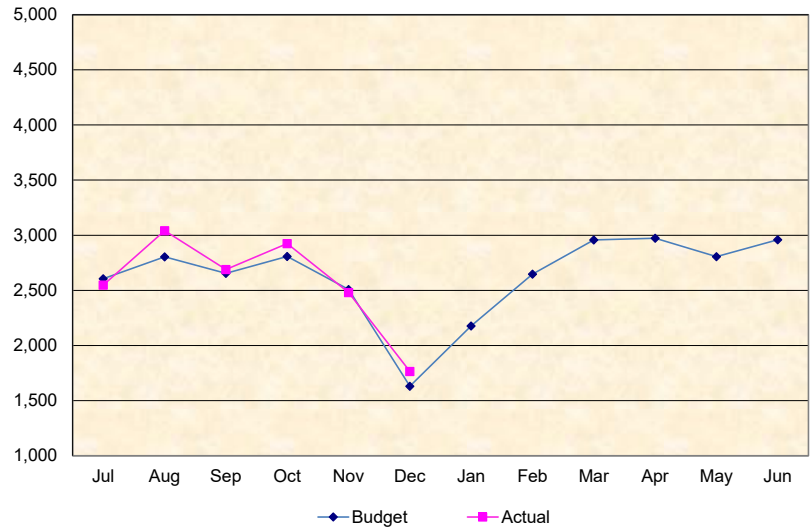


Food Waste Tonnage Year to Date

Budget:	1,536
Actual:	1,550
Variance	14

Inerts Tonnage

Month	Budget	Actual	Variance
Jul	2,606	2,549	(57)
Aug	2,804	3,041	237
Sep	2,654	2,689	34
Oct	2,808	2,924	116
Nov	2,508	2,480	(28)
Dec	1,631	1,765	134
Jan	2,177		
Feb	2,647		
Mar	2,957		
Apr	2,973		
May	2,806		
Jun	2,958		
Totals:	31,528	15,448	438

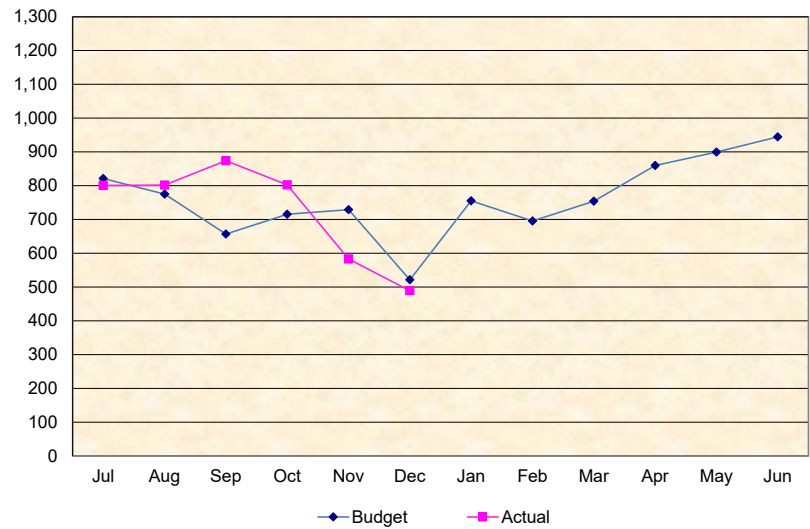


Inerts Tonnage Year to Date

Budget:	15,010
Actual:	15,448
Variance	438

Wood Tonnage

Month	Budget	Actual	Variance
Jul	821	801	(20)
Aug	775	802	27
Sep	657	874	217
Oct	716	803	87
Nov	729	583	(146)
Dec	521	489	(32)
Jan	755		
Feb	696		
Mar	754		
Apr	860		
May	900		
Jun	945		
Totals:	9,128	4,351	132

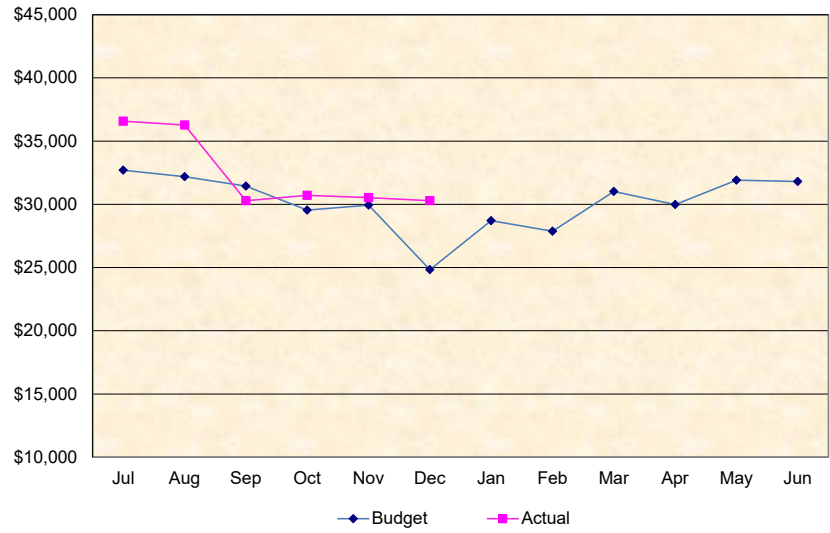


Wood Tonnage Year to Date

Budget:	4,219
Actual:	4,351
Variance	132

Miscellaneous Tipping Fee Revenue

Month	Budget	Actual	Variance
Jul	\$32,701	\$36,579	\$3,878
Aug	\$32,184	\$36,269	\$4,086
Sep	\$31,435	\$30,283	(\$1,152)
Oct	\$29,538	\$30,719	\$1,181
Nov	\$29,934	\$30,527	\$593
Dec	\$24,833	\$30,288	\$5,455
Jan	\$28,710		
Feb	\$27,874		
Mar	\$31,015		
Apr	\$29,977		
May	\$31,905		
Jun	\$31,805		
Totals:	\$361,910	\$194,665	\$14,041



Miscellaneous Tipping Fee Revenue Year to Date

Budget:	\$180,624
Actual:	\$194,665
Variance	\$14,041

Miscellaneous tipping fee revenue reflects tipping fees received from tires, treated wood waste, appliances, and water treatment plant sludges.

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**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS** DATE: **JANUARY 11, 2024**
FROM: **KEVIN BELL / ERIC ODDO** 
SUBJECT: **BIOMASS REQUEST FOR INFORMATION**

RECOMMENDED ACTION:

None. This report is for information purposes only.

BACKGROUND:

Since your Board's certification of the Renewable Waste Action Plan Environmental Impact Report in December 2022, staff have received inquiries from various entities interested in siting commercial scale technologies at the WPWMA's campus centered around: 1) utilizing organic materials (e.g., woody biomass, food wastes, organics recovered from the municipal solid waste stream, etc.) to produce electricity or renewable fuels, and 2) installation of large photovoltaic solar arrays.

To provide for a standardized and objective project evaluation method, your Board approved the attached evaluation criteria at the November 9, 2023 meeting and authorized staff to conduct competitive evaluations of proposed technologies, particularly where there is interest by multiple parties in a specified feedstock (e.g., woody biomass).

On November 16, 2023, staff issued a Request for Information (RFI), along with the approved evaluation criteria, to two firms who had previously expressed an interest in developing a biomass facility on the WPWMA's campus. On December 15, 2023, staff received responses from both entities. An evaluation committee comprised of WPWMA, Member Agency, and FCC staff will review the submissions; if the evaluation committee determines that either proposal appears technically and economically viable, staff will return at a subsequent meeting with a recommendation to initiate formal discussions with the top-ranked entity.

ATTACHMENT: APPROVED EVALUATION CRITERIA

Approved Evaluation Criteria

1. Description of proposed technology and project including identification of any existing similar operating facilities or sites regardless of whether or not built or operated by proposing entity.
2. Description of proposing entity including history of designing and/or operating proposed or similar technologies.
3. Preliminary process flow diagram of technology including specific identification of process inputs and outputs.
4. Financial proforma of proposed project including at least the following:
 - a. Capital cost
 - b. Annual operating cost
 - c. Rent and royalty remittance to WPWMA
 - d. All sources of revenue (e.g., tipping fees, product sales, grants, etc.)
 - e. Estimated project ROI and Payback
5. Description. Including a map, of space (land) requirements and infrastructure needs and what, if any, elements proposing entity assumes or relies on WPWMA providing.
6. Electrical interconnection and/or utility pipeline connection requirements, approximate sizing and status, if any, of discussion with applicable utility provider(s).
7. Discussion of compatibility with the WPWMA's Renewable Placer Waste Action Plan EIR and if any additional environmental review will be necessary. Discussion of compatibility with current zoning and land use designations.
8. Discussion of any necessary construction and operating permits and proof of preliminary discussions with applicable permitting entities.
9. Letters of support or interest from entities regarding proposer's plans for marketing its technology outputs (e.g., power, fuel, recovered or produced material products, etc.)

**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

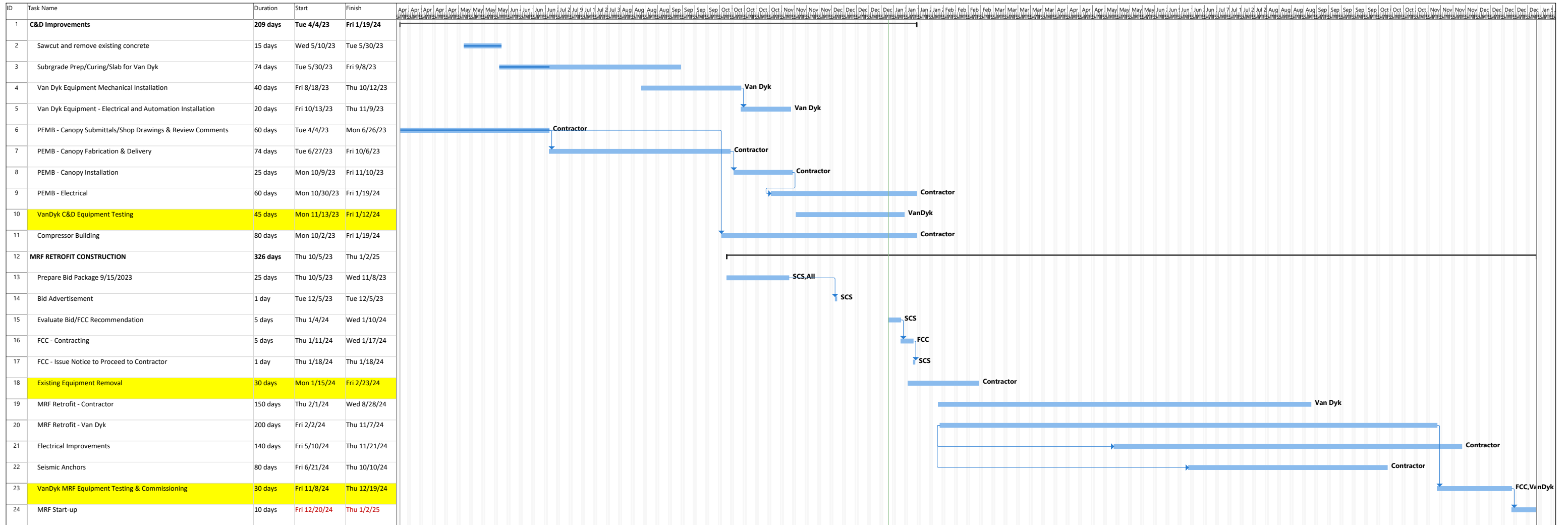
TO: **WPWMA BOARD OF DIRECTORS** DATE: **JANUARY 11, 2024**
FROM: **KEVIN BELL / WILL SCHEFFLER** *WS*
SUBJECT: **MRF IMPROVEMENTS PROJECT UPDATE**

RECOMMENDED ACTION:

None. This report is for information purposes only.

BACKGROUND:

The following information was prepared independently by FCC Environmental Services California, LLC (FCC) and was submitted to the WPWMA on January 4, 2024. The attached is presented to your Board as it was received by WPWMA staff. As such, subjective statements are those of FCC and do not necessarily represent the opinions of WPWMA staff.



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WESTERN PLACER WASTE MANAGEMENT AUTHORITY

Minutes of December 14, 2023

Meetings of the Western Placer Waste Management Authority Board of Directors are held in the WPWMA Board Chambers at 3013 Fiddlyment Road, Roseville, CA.

Directors Present:

Scott Alvord
Shanti Landon
Bonnie Gore
Bill Halldin
Holly Andreatta

Staff Present:

Ken Grehm
Kevin Bell
Eric Oddo
Robert Sandman
Will Scheffler
Emily Hoffman
Stephanie Ulmer
Ryan Schmidt
Jennifer Snyder
Heather Wilden

1. Call Meeting to Order: Chairman Alvord called the meeting to order at 5:00 PM.
2. Pledge of Allegiance: Director Gore led the Pledge of Allegiance.
3. Roll Call: All Directors were present. Director Andreatta attended by Zoom.
4. Approval of Agenda and Remote Director Attendance:
MOTION TO APPROVE: Gore/Halldin
ROLL CALL VOTE: AYES: Andreatta, Halldin, Gore, Landon, Alvord
5. Statement of Meeting Procedures: Heather Wilden read the procedures for in-person and virtual meeting participation.
6. Public Comment: None.
7. Announcements & Information
 - a. Reports from Directors:
 1. Director Halldin expressed his appreciation to the Placer County Air Pollution Control District for actively investigating and working with the Rio Bravo biomass facility to resolve odor impacts associated with its operations.
 2. Chairman Alvord noted that staff provided a tour of the new C&D facility to him and several City of Roseville staff and encouraged the other directors to tour the new facility.
 - b. Report from the Executive Director:

Ken Grehm introduced Stephanie Ulmer who provided an update to the Board regarding recent grant awards.

 1. The WPWMA was awarded a grant from the California Carpet Stewardship Program for \$26,000 to purchase awnings to keep carpet dry and improve recovery.
 2. The WPWMA was awarded a grant from CalRecycle for \$9.9 million for composting infrastructure needed to comply with Senate Bill 1383.
 - c. Financial Reports: Eric Oddo summarized the report. There were no questions from the Board.
 - d. Monthly Tonnage Reports: Eric Oddo summarized the report. There were no questions from the Board.

- e. MRF Improvements Project Update: Brandon Stevens of FCC Environmental Services California provided a summary of the report. There were no questions from the Board.
 - f. FY 2022/23 Energy 2001 Royalty Analysis: Jennifer Snyder summarized the report. There were no questions from the Board.
 - g. Site Wide Odor Plan Annual Update: Jennifer Snyder summarized the report. There were no questions from the Board.
 - h. Summary of Community Meeting to Discuss Odors: Emily Hoffman summarized the report. There were no questions from the Board.
8. Consent Agenda:
- a. Minutes of the Board Meeting held November 9, 2023:
Staff recommended approving the minutes as submitted.
 - b. CPSC and SWANA LTF Annual Financial Support:
Staff recommended the Board:
 - 1. Adopt Resolution 23-05 approving continued annual financial support of the California Product Stewardship Council and SWANA Legislative Task Force for the next five years.
 - 2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.
 - c. Module 6 Liner Installation:
Staff recommended the Board:
 - 1. Approve an increase of \$133,968 to the spending authority associated with the Module 6 Liner installation project delegated to the Executive Director or designee, increasing the total delegated spending authority to an amount not to exceed \$8,439,576.
 - 2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.
 - d. Fourth Amendment to the MRF Operating Agreement:
Staff recommended the Board:
 - 1. Authorize the Chair to sign the Fourth Amendment to the Materials Recovery Facility Operating Agreement with FCC Environmental Services California, LLC establishing a short-term reduction in the Construction and Demolition Debris recovery rate requirement and marketing recovered organic materials to meet Member Agency SB 1383 procurement requirements.
 - 2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

MOTION TO APPROVE THE CONSENT AGENDA: Halldin/Landon

ROLL CALL VOTE: AYES: Andreatta, Halldin, Gore, Landon, Alvord

9. Action Items:

a. Proposed Regional Public Safety Training Center Business Points:

Staff recommended the Board:

1. Provide direction to staff regarding proposed business points between the WPWMA and Sierra College associated with the proposed regional public safety training center project.
2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

Ken Grehm summarized the report and introduced Willy Duncan, Superintendent/President of Sierra College who provided an overview of the proposed project and answered questions from the Board.

Kevin Cobb, the Architect for the Sierra College team, also answered questions from the Board.

Ken noted that Sierra College will be responsible for the CEQA/EIR process for the proposed project and that the WPWMA would have the opportunity to review the environmental document prior to its release.

The Chair opened public comment; no comments were received.

MOTION TO APPROVE ITEM 9a: Halldin/Landon

ROLL CALL VOTE: AYES: Andreatta, Halldin, Gore, Landon, Alvord

b. Greater Sacramento Economic Council Investment:

Staff recommended the Board:

1. Authorize the Chair to sign a five-year investment agreement with Greater Sacramento Economic Council (GSEC), with an annual investment of \$25,000.
2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

Emily Hoffman summarized the report and introduced Troels Adrian from the Greater Sacramento Economic Council who provided an overview of GSEC and the opportunities available to the WPWMA through the recommended investment agreement. The Board expressed concern with the recommended duration of the proposed agreement, directed staff to work with GSEC to explore a shorter term, and directed staff to return at a subsequent meeting.

The Chair opened public comment; no comments were received.

MOTION TO CONTINUE ITEM 9b TO A FUTURE MEETING: Halldin/Andreatta

ROLL CALL VOTE: AYES: Andreatta, Halldin, Gore, Landon, Alvord

c. Biofiltro Pilot Study Agreement:

Staff recommended the Board:

1. Authorize the Chair to sign an agreement with BioFiltro USA, Inc. to install and operate a Biodynamic Aerobic System Pilot Study for an amount not to exceed \$60,000.

2. Determine that the recommended action is categorically exempt pursuant to California Environmental Quality Act Guidelines Section 15306.

Ryan Schmidt summarized the report and answered questions from the Board. Ryan noted that while the draft agreement indicated a 90-day term, staff recommends a 180-day term. WPWMA Counsel recommended that the Board's motion reflect the 180-day term.

The Chair opened public comment; no comments were received.

MOTION TO APPROVE ITEM 9c: Halldin/Landon

ROLL CALL VOTE: AYES: Andreatta, Halldin, Gore, Landon, Alvord

d. Agreement with Jacobs for Landfill Design and Permitting Services:

Staff recommended the Board:

1. Authorize the Chair to sign an Agreement with Jacobs Engineering Group Inc. for landfill design and permitting services for a total not-to-exceed cost of \$2,323,472.
2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

Stephanie Ulmer summarized the report and answered questions from the Board.

The Chair opened public comment; no comments were received.

MOTION TO APPROVE ITEM 9d: Gore/Andreatta

ROLL CALL VOTE: AYES: Andreatta, Halldin, Gore, Landon, Alvord

e. Board Meeting Procedures: Virtual Access

Staff recommended the Board:

1. Approve revisions to the WPWMA's policies and procedures for providing virtual access to WPWMA Board meetings.
2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

Eric Oddo summarized the report and answered questions from the Board.

The Chair opened public comment; no comments were received.

MOTION TO APPROVE ITEM 9e: Halldin/Landon

ROLL CALL VOTE: AYES: Andreatta, Halldin, Gore, Landon, Alvord

f. Fiscal Year 2023/24 Final Budgets:

Staff recommended the Board:

1. Approve the Fiscal Year 2023/24 Final Budgets for the Operating Fund, Closure/Postclosure Fund, Self-Insurance and Odor Management Fund, as presented in Exhibits A, B and C.
2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

Eric Oddo summarized the report. There were no questions from the Board.

The Chair opened public comment; no comments were received.

MOTION TO APPROVE ITEM 9f: Halldin/Gore

ROLL CALL VOTE: AYES: Andreatta, Halldin, Gore, Landon, Alvord

9. Future WPWMA Organization:

Staff recommended the Board:

1. Approve the WPWMA / Placer County Memorandum of Understanding.
2. Approve the General Manager position description and initial compensation and benefit plan for use in the solicitation for a new General Manager for the WPWMA.
3. Approve the opening of a recruitment for the General Manager.

Ken Grehm summarized the report and answered questions from the Board. The Board provided several comments on the General Manager position description.

Director Halldin suggested the Board appoint a limited duration, ad-hoc subcommittee comprised of Chairman Alvord and Director Gore related to the General Manager recruitment.

The Chair opened public comment. Andy Sisk, Placer County Auditor Controller provided public comment suggesting the Board determine if the General Manager will be an independent contractor or employee of the WPWMA and how compensation and benefits will be administered. He also noted that the WPWMA will need a strong financial accountant as accounting practices for the WPWMA are highly complex and specialized.

MEETING INTERRUPTED DUE TO TECHNICAL ISSUES AND RESUMED AT 7:05 PM PRIOR TO THE BOARD VOTE

MOTION TO APPROVE ITEM 9g AND ESTABLISH AN AD HOC SUBCOMMITTEE ASSOCIATED WITH AND LIMITED TO THE GENERAL MANAGER RECRUITMENT PROCESS: Halldin/Landon

ROLL CALL VOTE: AYES: Andreatta, Halldin, Gore, Landon, Alvord

h. Proposed Amendment to the JPA Agreement:

Staff recommended the Board:

1. Provide direction to staff regarding a proposed amendment to the WPWMA's Joint Powers Authority Agreement.
2. Determine that the proposed action is exempt from environmental review pursuant to California Environmental Quality Act Guidelines Section 15320.

Kevin Bell summarized the report and answered questions from the Board.

The Chair opened public comment. Kirk Uhler, former Placer County Supervisor, addressed the Board.

The Board elected to continue the item to a future meeting.

MOTION TO CONTINUE ITEM 9h TO A FUTURE MEETING: Halldin/Gore

ROLL CALL VOTE: AYES: Andreatta, Halldin, Gore, Landon, Alvord

i. Resolution Commending Ken Grehm for his Service to the WPWMA:

Adopt Resolution 23-06 commending Ken Grehm for his 8 years of service to the Western Placer Waste Management Authority.

Kevin Bell summarized the report and noted his appreciation of Ken. Each of the Directors expressed their gratitude to Ken for his service.

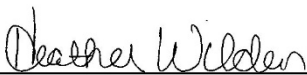
MOTION TO APPROVE ITEM 9i: Halldin/Gore

ROLL CALL VOTE: AYES: Andreatta, Halldin, Gore, Landon, Alvord

10. Upcoming Agenda Items: None.


11. Adjournment: Meeting was adjourned at 8:09 PM.

Respectfully Submitted,



Heather Wilden, Clerk of the Board

**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS**
FROM: **KEVIN BELL / ERIC ODDO** 
SUBJECT: **BOARD MEETING PROCEDURES**

DATE: **JANUARY 11, 2024**

RECOMMENDED ACTION:

1. Adopt Resolution 24-01 revising the WPWMA's procedures for providing virtual access to Board meetings.
2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

BACKGROUND:

At the November 9, 2023 meeting, your Board provided direction to staff regarding changes to the WPWMA's meeting procedures as it relates to virtual access by meeting attendees. At the December 14, 2023 meeting, your Board approved the following meeting participation procedure beginning with the first meeting in calendar year 2024 and directed staff to return with a resolution formalizing the following procedures:

1. Meeting attendees may attend in person and provide public comment. Public comment will also be accepted via email or in otherwise writing prior to the meeting.
2. Audio and video of the meeting will be livestreamed to the WPWMA's YouTube channel. Recordings of the meetings will be maintained on the WPWMA's YouTube channel for a period of at least 12 months. A link to the WPWMA's YouTube channel will be posted with agenda items on the WPWMA's website.
3. On a case-by-case basis, WPWMA will provide virtual access to entities or individuals scheduled to present an item to your Board.

ENVIRONMENTAL CLEARANCE:

The recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

FISCAL IMPACT:

Staff worked with Placer County's Information Technology Department and confirmed that, with a minor hardware upgrade costing approximately \$600, the WPWMA's existing audio-visual system is capable of livestreaming the meetings. The WPWMA has a YouTube account and there is no charge to livestream on this platform.

STRATEGIC PLAN/GOALS:

Goal 1 – Improve outreach, public education, and customer experience/service.

Before the Board of Directors

Western Placer Waste Management Authority

In the matter of:

Resolution No. 24-01

ESTABLISHING THE WPWMA'S PROCEDURES FOR PROVIDING VIRTUAL ACCESS TO BOARD MEETINGS

The following resolution was duly passed by the Board of Directors of the Western Placer Waste Management Authority at a regular meeting held January 11, 2024 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Signed and approved by me after its passage.

Chair

Clerk of said Board

WHEREAS, the WPWMA provides public access to its monthly meetings of the Board of Directors; and

WHEREAS, prior to COVID-19 Pandemic, public access to the Board meetings was provided via in-person attendance only; and

WHEREAS, in accordance with guidance issued by the State of California, between April 2020 and August 2020, the WPWMA provided public Board meeting access virtually via Zoom; and

WHEREAS, between September 2020 and December 2023, the WPWMA provided public Board meeting access via a hybrid of in-person attendance and Zoom options; and

WHEREAS, the WPWMA has determined that virtual public interaction is no longer necessary or warranted but recognizes the importance of maintaining viewing access to the public.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Western Placer Waste Management Authority hereby establishes the following public meeting participation procedures:

1. Individuals may provide public comment in person, via submission of an email to info@wpwma.ca.gov, or via other written communication delivered to the WPWMA's administrative offices located at 3013 Fiddymont Road in Roseville prior to the meeting.

2. Audio and video of the meeting will be livestreamed on the WPWMA's YouTube channel. Meeting recordings will be maintained on the WPWMA's YouTube channel for a period of at least 12 months. A link to the WPWMA's YouTube channel will be posted with the meeting agenda on the WPWMA's website.
3. The WPWMA may provide virtual access to entities or individuals scheduled to present an item to the Board on a case-by-case basis.
4. This Resolution 24-01 to remain effective until rescinded or superseded by the Board.

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**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS** DATE: **JANUARY 11, 2024**
FROM: **KEVIN BELL / STEPHANIE ULMER** *SM*
SUBJECT: **THIRD AMENDMENT TO THE AGREEMENT WITH SHAW YODER
ANTWIH SCHMELZER & LANGE FOR LEGISLATIVE ADVOCACY
SERVICES**

RECOMMENDED ACTION:

1. Authorize the Executive Director or designee, upon review and approval by WPWMA Counsel, to sign the Third Amendment to the Legislative Advocacy Services Agreement with Shaw Yoder Antwih Schmelzer & Lange, Inc. (SYASL) extending the Agreement for an additional one-year period for a total cost of \$60,000, increasing the total not-to-exceed cost of the Agreement to \$222,000.
2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

BACKGROUND:

In 2014, after conducting a competitive procurement process, your Board approved an agreement with SYASL related to providing legislative advocacy services including development of a strategic agenda and ongoing advocacy, monitoring, and reporting on behalf of the WPWMA. To ensure the WPWMA was receiving the most qualified services at the best rate, in 2020 the WPWMA again conducted a competitive procurement for these services. In December 2020, your Board approved a new Agreement with SYASL and in January 2023, your Board approved the Second Amendment to the Agreement extending the term for a third, 1-year period.

Considering SYASL's in-depth understanding of solid waste legislation and regulation including specific issues of importance to the WPWMA, staff believe it is in the WPWMA's best interest to continue working with SYASL and recommends extending the Agreement for an additional one-year term.

ENVIRONMENTAL CLEARANCE:

The recommended action is not considered a "project" pursuant to CEQA Guidelines, Article 20, Section 15378 because it is an administrative activity that will not result in a physical change in the environment.

FISCAL IMPACT:

The proposed Second Amendment would authorize an additional \$60,000 in funding for 2024 services and bringing the total Agreement to an amount not to exceed \$222,000. This is an anticipated expense, sufficient funding for which is included in the FY 2023/24 Final Budget.

STRATEGIC PLAN GOALS:

Goal 6 – Establish internal policy and inform regional policy.

ATTACHMENT: THIRD AMENDMENT

ADMINISTRATING AGENCY: Western Placer Waste Management Authority

AGREEMENT NO.: 103538

DESCRIPTION: Third Amendment to the Legislative Advocacy Services Agreement

This Third Amendment is made to be effective as of, from and after the day of _____, and between the **WESTERN PLACER WASTE MANAGEMENT AUTHORITY**, a Joint Powers Authority (hereinafter referred to as the "WPWMA"), and **Shaw Yoder Antwih Schmelzer & Lange, Inc.**, a California Corporation (hereinafter referred to as the "Consultant").

RECITALS

1. The WPWMA and Consultant have entered into that certain Legislative Advocacy Services Agreement as of December 15, 2020 which was previously amended as of January 13, 2022 by the First Amendment and January 12, 2023 by the Second Amendment (hereinafter referred to as the "Agreement").
2. The introduction and carryover of legislation in 2024 that could impact the WPWMA will require ongoing monitoring, reporting, and advocacy to adequately represent WPWMA's interests and influence legislation.
3. The WPWMA and Consultant desire to extend the Agreement, under the existing terms and conditions, for the purpose of providing continued advocacy services throughout the 2024 calendar year.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. In addition to the services contemplated in the Agreement, Consultant shall also provide all services listed in Exhibit A-1 "Scope of Services" for the 2024 California Legislative Session.
2. The last sentence in item 2. **Payment**, shall be replaced with the following sentence:
"The total amount payable for all services provided under this Agreement, including Additional Services, shall not exceed two hundred and twenty-two thousand dollars (\$222,000) without the prior written approval of the WPWMA."
3. Exhibit B, **Payment for Services Rendered**, shall be replaced in its entirety with the following:
"Payment by the WPWMA to Consultant will be made monthly, in set, non-fluctuating installments of \$5,000; the monthly installments include the costs of all services, including direct expenses such as travel time.
Consultant shall submit invoices monthly for work conducted, including details of the work performed and a spreadsheet with the total budget, charges for the current invoice, cumulative charges to date, and remaining budget.
Provided the work has been satisfactorily performed, WPWMA will pay invoices within thirty (30) days after approval of the invoice. Consultant shall provide such additional information as the WPWMA may request to verify any of the amounts claimed for payment in any invoice. The total amount payable for all services provided under this Agreement shall not exceed one hundred and sixty-two thousand dollars (\$222,000)."

The Agreement shall remain unchanged and in full force and effect. After this Third Amendment is duly executed and delivered by WPWMA and Consultant, this Third Amendment shall be and constitute an integral part of the Agreement.

Executed as of the day first above stated:

WESTERN PLACER WASTE MANAGEMENT AUTHORITY

By: _____

Kevin Bell, Interim Executive Director

Date: _____

SHAW YODER ANTWIH SCHMELZER & LANGE, INC.

By: _____

Jason Schmelzer, Partner

Date: _____

Approved as to Form:

By: _____

WPWMA Counsel

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**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS** DATE: **JANUARY 11, 2024**
FROM: **KEVIN BELL / WILL SCHEFFLER** *WS*
SUBJECT: **FOURTH AMENDMENT TO THE AGREEMENT WITH QUALITY
SCALES UNLIMITED**

RECOMMENDED ACTION:

1. Authorize the Executive Director or designee, upon review and approval by WPWMA Counsel, to sign the Fourth Amendment to the Agreement with Quality Scales Unlimited (QSU) for commercial truck scale repair, cleaning and maintenance for an amount not-to-exceed \$100,000, increasing the total not-to-exceed cost of the Agreement to \$411,110.
2. Determine that the recommended action is categorically exempt pursuant to California Environmental Quality Act Guidelines Section 15301.

BACKGROUND:

The WPWMA owns and operates five commercial truck scales that are certified annually by the Department of Food and Agriculture for accuracy. Scale measurements establish the basis of tipping fees the WPWMA charges its customers, processing fees paid to FCC, and the value FCC earns on the sale of recycled materials. Three of the five scales have been in continuous service since the MRF began operations in 1995 and by 2020 showed signs of significant wear resulting in more frequent periods of downtime. To ensure uninterrupted scale operations, your Board executed the Agreement with QSU in June 2020 to provide ongoing routine maintenance and on-call repair services.

Since 2020, QSU has provided reliable, responsive, competent, and professional scale maintenance, repair, and calibration services to the WPWMA. Considering the important services that QSU provides in maintaining WPWMA's crucial infrastructure, staff recommends extending the Agreement to continue these services for an additional year.

ENVIRONMENTAL CLEARANCE:

Minor scale repair and routine maintenance are categorically exempt from further environmental review under California Environmental Quality Act Guidelines, Article 19, Section 15301 "Existing Facilities", which includes minor alteration to an existing facility involving negligible or no expansion of the existing use.

FISCAL IMPACT:

The proposed Fourth Amendment would add \$100,000 for a total not-to-exceed contract price of \$411,110. Sufficient funding is available in the FY 2023/24 Final Budget for this service.

STRATEGIC PLAN GOALS:

Goal 4 – Establish well-planned facility infrastructure and ensure its proper maintenance and operation.

ATTACHMENT: FOURTH AMENDMENT

ADMINISTRATING AGENCY: Western Placer Waste Management Authority

AGREEMENT: _____

DESCRIPTION: Fourth Amendment to the Commercial Truck Scale Repair Agreement

This FOURTH Amendment is made to be effective as of, from and after the day of _____, and between the **WESTERN PLACER WASTE MANAGEMENT AUTHORITY**, a Joint Powers Authority (hereinafter referred to as the "WPWMA"), and **USA SCALES, INC dba QUALITY SCALES UNLIMITED**, a California Corporation (hereinafter referred to as the "Consultant").

RECITALS

1. The WPWMA and Consultant have entered into that certain "Commercial Truck Scale Repair Agreement" as of June 18, 2020, which was later amended by the First Amendment on August 19, 2020, the Second Amendment on August 4, 2021, and the Third Amendment on July 28, 2022 (hereinafter referred to as the "Agreement").
2. Consultant has been responsive to WPWMA needs and well prepared with equipment and parts when responding to call outs and effectively minimizing scale downtime when other scale issues were identified by WPWMA. As such, the WPWMA desires to continue on call repair services for another year for a not-to-exceed cost of \$60,000.
3. Consultant provides quarterly preventative maintenance and cleaning services of all scales and scale pits. As such, the WPWMA desires to continue these quarterly preventative maintenance and cleaning services for another year for a not-to-exceed cost of \$40,000.
4. The WPWMA and Consultant acknowledge that, by providing these continued services, the total cost of the Agreement shall increase by One Hundred Thousand Dollars (\$100,000) to a not-to-exceed amount of Four Hundred Eleven Thousand One Hundred Ten Dollars (\$411,110).
5. The WPWMA and Consultant desire to amend the Agreement to reflect the revised understanding between the parties as set forth below. All references in this Fourth Amendment to a Section, to an Appendix, or to an Exhibit shall refer to that Section or Exhibit of the Agreement, and all terms defined in the Agreement shall have the same meaning herein.

NOW THEREFORE, THE PARTIES AGREE AS FOLLOWS:

- a. The last sentence in item 2. **Payment**, shall be replaced with the following sentence:

"The total amount payable for all services provided under this Agreement, including Additional Services, shall not exceed Four Hundred Eleven Thousand One Hundred Ten Dollars (\$411,110) without the prior written approval of the WPWMA."

- b. Exhibit B.3 shall be deleted and Exhibit B.4 attached hereto is substituted therefore.

Except as expressly provided in this Fourth Amendment, the Agreement shall remain unchanged and in full force and effect. After this Fourth Amendment is duly executed and delivered by WPWMA and Consultant, this Fourth Amendment shall be and constitute an integral part of the Agreement.

Executed as of the day first above stated:

WESTERN PLACER WASTE MANAGEMENT AUTHORITY

By: _____ Date: _____
Kevin Bell, Interim Executive Director

QUALITY SCALES UNLIMITED, CONSULTANT

By: _____ By: _____
Roy Ward, President Courtney Ward, Secretary

Approved as to Form:

By: _____
WPWMA Counsel

EXHIBIT B.4

PAYMENT FOR SERVICES RENDERED

Payment to Consultant will be made by the WPWMA on an hourly basis in accordance with the schedule attached hereto as Exhibit B.4 and subject to the task budgets listed in Table 1, below.

Consultant shall submit invoices monthly and describe in detail the work and work hours performed, staff performing the work, staff hourly rate, and expenses for which reimbursement is claimed. Consultant shall also include with the monthly invoice a spreadsheet indicating task budgets, charges by task for each invoice, cumulative charges to date by task, and percent of budget remaining by task. Consultant shall state hourly time in increments of no less than one-quarter (1/4) of an hour.

Provided the work has been satisfactorily performed, WPWMA will pay invoices within thirty (30) days after approval of the invoice. Consultant shall provide additional information requested by the WPWMA to verify any of the amounts claimed for payment in any invoice. The total amount payable for all services provided under this Agreement shall not exceed Four Hundred Eleven Thousand One Hundred Ten Dollars (\$411,110) over the period of this Agreement; provided, however, upon written request of the Consultant and with written approval of the WPWMA's Executive Director or designee, the WPWMA may adjust the amount to be paid for any task if the WPWMA deems it necessary and appropriate.

Table 1 – Task Budgets

TASK	DESCRIPTION	BUDGET
1	Quarterly Scale Maintenance	\$67,000
2	Repair of Concrete Curbs	\$141,110
3	Repair Call Out or Replacement of Broken Parts	\$191,605
4	Installation of Remote Displays	\$11,395
TOTAL		\$411,110

The WPWMA may, in its sole discretion, withhold up to ten percent (10%) of any payment as security for the completion of the work. Within thirty (30) days after approval of Consultant's final invoice, and provided all services have been satisfactorily completed, WPWMA shall release and pay any withheld retention.

**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS** DATE: **JANUARY 11, 2024**
FROM: **KEVIN BELL / WILL SCHEFFLER** *WS*
SUBJECT: **SHORT-TERM ACCEPTANCE OF COMMERCIAL CARDBOARD**

RECOMMENDED ACTION:

1. Adopt Resolution 24-02 establishing a temporary tipping fee for commercial cardboard delivered by Waste Management of Sacramento (WM) and allowing for disposal of any resultant residue at the Western Regional Sanitary Landfill (WRSL).
2. Determine that the recommended action is categorically exempt pursuant to California Environmental Quality Act Guidelines Section 15301.

BACKGROUND:

During the recent MRF operations procurement process and negotiation of flow commitment agreements with the WPWMA's Member Agencies, your Board expressed interest in receiving and processing materials from jurisdictions outside Placer County as a way to utilize available operational capacity and generate additional revenues. On January 12, 2023, your Board adopted Resolution 23-02 and approved the Third Amendment to the MRF Operating Agreement with FCC to receive and process single-stream recyclable materials from WM of Sacramento while their transfer station is remodeled.

WM recently requested to send commercial cardboard rather than single-stream recyclables due to changes in their project. WM estimates delivery of approximately 60 tons per weekday of commercial cardboard to the WPWMA's MRF for processing and has agreed to a tipping fee of \$70 per ton. As with other material tipping fees, the \$70 per ton would be remitted to the WPWMA by WM at the time the materials are delivered to the facility. WM will provide all necessary trucking assets at their cost, and the WPWMA would commit to processing the commercial cardboard for recovery and disposing any residual materials at the WRSL. WM has further indicated that no minimum recovery level or subsequent reporting to WM by the WPWMA is required.

At the December 8, 1988 meeting, the WPWMA Board adopted Resolution 89-01 prohibiting the disposal of wastes at the WRSL that were generated outside of the geographical boundary of Placer County. WM expressed concern that backhauling residue generated from processing their materials to another landfill would be prohibitively expensive, making a deal with the WPWMA infeasible. As such, staff recommends your Board allow residue generated from the processing of WM's commercial cardboard to be disposed of at the WRSL. Staff analyzed the potential capacity implications of this recommendation and have concluded that the total amount of potential residue generated from these materials could consume less than 0.05% of a month's worth of airspace depending on the recovery rate achieved by FCC from these materials. As such, staff have determined that allowing disposal of residue from the

processing of this material will not have an adverse impact on the long-term availability of airspace capacity at the WRSL.

Proposed Resolution 24-02 serves to establish the short-term tipping fee of \$70 per ton solely for the commercial cardboard delivered by WM and allow for the disposal of residue resulting from the processing of this material at the WRSL. As proposed, Resolution 24-02 would become effective upon approval and automatically expire upon: 1) Written notice from WM of the completion of their Sacramento transfer station upgrades and associated need to deliver materials to the WPWMA's facility for processing, or 2) December 31, 2024, whichever occurs first.

ENVIRONMENTAL CLEARANCE:

Receiving and processing source-separated and commingled recyclables materials from outside of WPWMA's historical service area was addressed in the 2002-2003 Capacity Enhancement Environmental Impact Report certified by your Board on May 8, 2003. No additional environmental review is necessary.

FISCAL IMPACT:

Based on the negotiated \$70 per ton fee from WM, the WPWMA could realize approximately \$500,000 in additional revenues over the six-month period by accepting WM's material.

ATTACHMENT: RESOLUTION 24-02

Before the Board of Directors

Western Placer Waste Management Authority

In the matter of:

Resolution No. 24-02

ACCEPTANCE OF COMMERCIAL CARDBOARD FROM WASTE MANAGEMENT OF SACRAMENTO

The following resolution was duly passed by the Board of Directors of the Western Placer Waste Management Authority at a regular meeting held January 11, 2024 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Signed and approved by me after its passage.

Chair

Clerk of said Board

WHEREAS, Waste Management of Sacramento (WM) has informed the Western Placer Waste Management Authority (WPWMA) it intends to modify its Sacramento Transfer Station located at 8491 Fruitridge Road; and

WHEREAS, WM has expressed its desire to deliver a portion of the commercial cardboard it normally processes at its Sacramento Transfer Station to the WPWMA's Materials Recovery Facility for processing during the period it is constructing the modifications to its transfer station; and

WHEREAS, the WPWMA has indicated it is willing to accept and process commercial cardboard delivered by WM during the construction period and establish a tipping fee to be charged to WM specific to the receipt and processing of these materials; and

WHEREAS, the WPWMA Board previously adopted Resolution 23-02 on January 12, 2023 to accept single-stream recyclables from WM and establish a tipping fee to be charged to WM specific to the receipt and processing of those materials; and

WHEREAS, the WPWMA and WM agree it is infeasible and not economically viable for WM to back haul residual materials resulting from the WPWMA's processing of WM's materials; and

WHEREAS, the WPWMA has determined that the quantity of residual materials that may result from the processing of WM's commercial cardboard would not have an adverse impact on the long-term availability of airspace capacity at the Western Regional Sanitary Landfill.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE WESTERN PLACER WASTE MANAGEMENT AUTHORITY:

1. Recitals. The WPWMA Board of Directors hereby finds that the facts set forth in the recitals to this Resolution are true and correct.
2. Tipping Fee. The WPWMA Board of Directors hereby establishes a tipping fee of Seventy Dollars (\$70.00) per ton of commercial cardboard delivered to the WPWMA's Materials Recovery Facility by WM.
3. Disposal of Residue at the Western Regional Sanitary Landfill. The WPWMA Board of Directors hereby approves and allows the disposal of residue at the Western Regional Sanitary Landfill resulting from the processing of WM commercial cardboard at the WPWMA's Materials Recovery Facility.
4. Effective Date. This Resolution shall take effect immediately upon its adoption and shall immediately terminate and no longer be in force or effect as of the earlier of either: 1) WPWMA's receipt of written notification from WM of its completion of construction activities associated with the modification of its Sacramento transfer station or 2) midnight December 31, 2024.

**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS** DATE: **JANUARY 11, 2024**
FROM: **KEVIN BELL / EMILY HOFFMAN** *eh*
SUBJECT: **GREATER SACRAMENTO ECONOMIC COUNCIL INVESTMENT**

RECOMMENDED ACTION:

1. Authorize the Chair to sign a two-year investment agreement with Greater Sacramento Economic Council, with an annual investment of \$25,000 for an agreement total of \$50,000.
2. Determine the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

BACKGROUND:

At the December 2022 meeting, your Board approved the Renewable Placer Waste Action Plan which identified approximately 300 acres of the WPWMA's land for siting compatible manufacturing technologies and facilities. Staff have since met with several entities interested in siting operations on the WPWMA's campus.

At the March 2023 meeting, your Board approved the 2023 – 2027 Strategic Plan and directed staff to reach out to and work with the Greater Sacramento Economic Council (GSEC) to advance Goal 2 of enhancing economic development and investment in innovation to develop a local circular economy on the WPWMA's campus.

GSEC is a California 501(c) (3) nonprofit corporation that supports the Sacramento region by attracting new businesses and retaining and growing existing businesses with a focus on growth, sustainability, equity, and competitiveness.

This fall, staff met with GSEC to discuss how they could aid the WPWMA with advancing circular economy and compatible manufacturing goals. GSEC is enthusiastic that a partnership between WPWMA and GSEC would advance their goal of increasing regional companies focused on sustainability as well as the WPWMA's goals of increasing material diversion and domestic reuse of materials. GSEC noted that the WPWMA is unique in its willingness to invest in both local innovation and entrepreneurs, as well as wanting to attract commercial-scale private companies to site operations on its property. GSEC recommended the WPWMA join their Competitiveness Council to best maximize efforts of business recruitment and sustainable regional strategic planning.

GSEC's Competitiveness Council is comprised of local leaders and provides strategic direction to the GSEC Board of Directors that will advance the region's competitive position, including policy, workforce, and infrastructure initiatives.

The opportunity for the WPWMA to be a part of the Competitiveness Council also means access to GSEC's research, business attraction and development, as well as exclusive events and meetings with prospective investors and regional employers. This

opportunity could also lead to alternative revenue streams for the WPWMA including attracting new flows and increased rents and royalties from on-site operations.

While GSEC traditionally requires Competitiveness Council investors to sign a 5-year commitment agreement, after receiving feedback from your Board at the December 2023 meeting, staff negotiated a preliminary 2-year introductory period for this investment agreement with GSEC.

Staff anticipate reporting back to your Board on a regular basis to provide updates on collaborative efforts as part of the Competitiveness Council, as well as any business development that GSEC initiates for the benefit of the WPWMA.

ENVIRONMENTAL CLEARANCE:

Adopting the recommended resolution is not a project under Section 15378 of the California Environmental Quality Act.

FISCAL IMPACT:

The direct cost to the WPWMA is \$25,000 per year for an introductory period of two years for a total, not-to-exceed amount of \$50,000. Sufficient funding for this expenditure is included under “Business Development” in the FY2023/24 Budget and associated Financial Forecast.

STRATEGIC PLAN GOALS:

Goal 2 – Enhance economic development and investment in innovation.

Goal 3 – Increase material diversion and domestic reuse.

Goal 5 – Maintain fiscally responsible systems.

ATTACHMENT: GSEC INVESTMENT LETTER
GSEC INVESTOR ROADMAP



GREATER SACRAMENTO
ECONOMIC COUNCIL



Investor roadmap





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Letter from the President & CEO

To build a truly advanced economy—one that provides opportunities for prosperity to all members of the community—we must bring business and community leaders together to develop one cohesive strategy for the entire region. The Greater Sacramento Economic Council (GSEC) is a public-private partnership with 40+ CEOs and 22 communities paving the way for real, sustainable change in Greater Sacramento. With a focus on growth, sustainability, equity and competitiveness, we do so much more than business attraction—we change the trajectory for the entire region.

Without regional collaboration, communities compete despite different goals and limited resources, further dividing efforts and creating more work with fewer results. By working together, communities pool their resources to have greater influence and more regional wins, benefiting each community. A regional model is critical to a successful economy.

Business leaders are an integral part of this model, driving the change in the region by providing solutions and continuity to the community during times of unprecedented instability, unrest and division. If we want to make real change in Greater Sacramento and California, we need business leaders at the same table as elected officials, leading the charge as they do in competitive markets like Austin and Phoenix.

We have seen incredible progress since GSEC formed in 2015, and we are about to see even more monumental changes moving forward thanks to the leadership and support of our investors. As the only CEO-led public-private-partnership in California, GSEC is truly shaping our region's future. Together we are advancing the economy in Greater Sacramento, setting an example for the state and nation.

Investing in GSEC is not only an opportunity to build your own brand and influence—it is an opportunity to leave your region better than you found it—a goal our stakeholders have in common. It's an opportunity to do better together.

Thank you for your leadership and support. The region needs you.

Sincerely,

Barry Broome
President & CEO
Greater Sacramento Economic Council



About GSEC

Mission

To catalyze growth, prosperity and equity in the Greater Sacramento region.



Pillars



Growth Sustainability Equity Competitiveness

Who

A public-private partnership of 40+ CEOs and 22 communities with the mission of driving economic **growth** throughout the six-county Greater Sacramento region.

What

Brings CEOs and public leaders together to create one economic strategy for the entire region, with an emphasis on elevating Greater Sacramento's global **competitiveness**.

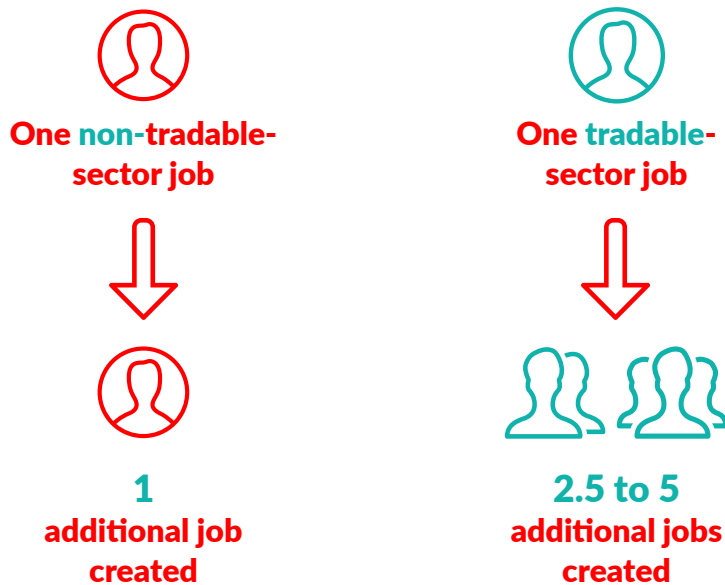
Why

Greater Sacramento's dependency on government jobs is a threat to the regional economy. Shifting away from government jobs and growing tradable-sector industries is the key to building a **sustainable** and **equitable** economy, changing the lives of individuals. .

Importance of tradable-sector job growth

Tradable-sector industries bring outside wealth into a community. They lead to the development of supply and innovation chains that diversify the regional economy and alleviate poverty. Tradable sectors have a multiplier effect in that they increase employment and salaries for those who provide local services. They support the local economy and create demand for small business jobs, including restaurants, bars, grocers and artisans.

Tradable sectors can locate, grow or start up anywhere. Their markets are both national and global. They choose to expand in regions that have competitive advantages for their business models. GSEC focuses on securing tradable-sector companies because it's the most efficient way to create broad-based prosperity and tradable sectors are one of the only parts of an economy that can be controlled.





Accomplishments snapshot

I. Built an elite public-private partnership and engaged local leaders



#3 EDO in
the world
2022 & 2023



The only public-private partnership led by CEOs in California and one of only eight in the United States.



GSEC CEO named among North America's Top 50 Economic Developers

II. Elevated the brand and profile of the Greater Sacramento region within California and the nation

Bloomberg



Forbes





III. Drove change in the regional culture toward an advanced economy



- April 2023: BOSCH announces historic investment to acquire U.S. chipmaker TSI Semiconductors, based in Roseville
- \$1.5B investment
- Bosch will expand its global portfolio of SiC semiconductors by the end of 2030

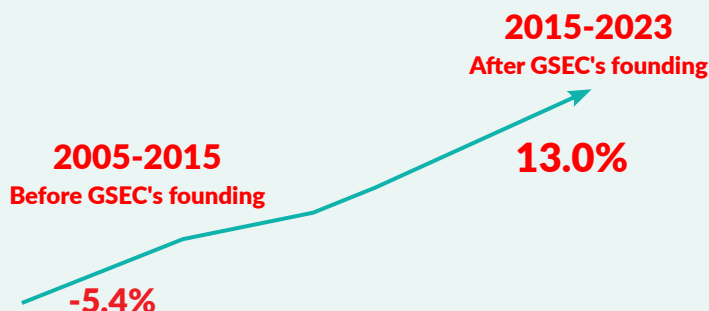


- Sept. 2022: Solidigm, a U.S.-based subsidiary of SK hynix, Inc., the world's second-largest memory chip maker announces Rancho Cordova for its global research and development (R&D) hub.
- Feb. 2023: Solidigm names Rancho Cordova global headquarters.
- 1,950 jobs with \$180,000 average wage
- \$1.06B in capital investment

Helped develop top-tier university-led centers of excellence, Aggie Square and ZEV Innovation Hub

Regional VC value increases 700% from \$268M in 2015 to \$1.8B in 2022

Prior to the formation of GSEC the region was collapsing in tradable sector growth



Inclusion ranking improved from 84 in 2014 to 5 in 2023.



Architecting the future:

A three-year plan for growth, sustainability, equity and competitiveness

Overview

GSEC's three-year strategic plan addresses the efforts needed to architect a more robust and equitable economic future. The plan has four pillars: growth, sustainability, equity and competitiveness, with at least one transformational initiative for each pillar.

Growth

The growth pillar focuses on the core business development efforts of GSEC. Diversifying the economy by growing tradable sectors and reducing the dependency on government jobs will lead to a more sustainable, equitable and inclusive economy for the region. One cannot be pulled out of poverty without a high-paying job. GSEC was founded to enhance the economy, grow more tradable-sector jobs and be a regional leader in economic development.

Sustainability

Local businesses that grow and scale are paramount to any economy. By cultivating industry clusters with high potential for future growth, the economy will generate employment opportunities in tradable and local sectors. Sustainable economic growth will be created by investing in industries of the future such as mobility, life science and fintech, where the region already has a competitive advantage. Growing the talent base and encouraging talented individuals to relocate and remain in the region will also support sustainable growth.

Equity

Create an inclusive economy where every resident can realize the upward social mobility of a growing economy. In coming out of a recession, those who traditionally lack educational opportunities and live in disadvantaged neighborhoods tend to fall further behind. By focusing on bringing programs that lift people out of poverty through training and placement in jobs that have an upward social trajectory, GSEC can make the regional economy more competitive, reduce poverty and increase prosperity.

Competitiveness

The Competitiveness Council will drive the competitiveness pillar of the strategic plan by focusing on core tasks that drive discrete strategies to advance the region's economic future. By developing plans for employment corridors, creating programs that support the attraction and retention of tradable-sector companies and benchmarking progress against key markets, GSEC will be better positioned to track and grow Greater Sacramento's national and global competitive position.



Investment value proposition

LEADERSHIP • INFLUENCE • CORPORATE RESPONSIBILITY

Your **leadership** and vision will shape the region's future, improving the lives of your employees, customers and business partners.

Through your commitment to GSEC, you will increase your **influence** by collaborating with 40+ CEOs and demonstrate **corporate responsibility** as you help build a prosperous and equitable economy.

Competitiveness Council

Comprised of local leaders, GSEC's Competitiveness Council provides strategic direction to the Board of Directors by providing evidenced-based strategies that will advance the Greater Sacramento region's competitive position, including policy, initiative, workforce and infrastructure initiatives.

"The Greater Sacramento region is already a great place to live and work. As a GSEC Competitiveness Council member, we are shining the light on our amazing workforce and resource capacities, strategically paving the way for even more opportunities for growth and prosperity in the region. We believe in the future of our region!"



William H. Duncan IV
Co-Chair, Competitiveness Council
President, Sierra College



Dr. John Jackson
Co-Chair, Competitiveness Council
President, William Jessup University

Commitment:

- \$25K/year for five years
- Four two-hour meetings/fiscal year
- Recruitment/outreach support

Benefits:

- Provide strategic guidance to the Board of Directors around the development and advancement of the region's competitiveness platform
- Access to connections, resources, information and initiatives
- Headshot, bio and logo (linked to your site) included on Competitiveness Council page on GSEC's website
- Listed in Competitiveness Council overview in Annual Report
- Invitation to exclusive events and pitch meetings with prospective investors and employers
- Access to GSEC's research department
- Company listing in GSEC's Annual Report
- Early bird invitation to GSEC's annual event
- Advanced sponsorship opportunities

Competitiveness Council



"GSEC is a great asset to the Sacramento region focusing on opportunities for strategic business and economic growth. GSEC has provided me the ability to strengthen my own network and advance our business. There is a wonderful synergy with this group that I find very valuable."

Wendy Cohen
President & CEO, Kitchell



"I joined the Greater Sacramento Economic Council because UC Davis is an integral part of the regional innovation ecosystem fostered by the council. A solid example is Aggie Square, which GSEC has championed from the beginning. Together, we transform the regional economy and make it as sustainable and inclusive as possible."

Gary S. May
Chancellor, UC DAVIS





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GREATER SACRAMENTO
ECONOMIC COUNCIL

January 5, 2024

Investment Year: FY23/24 – 24/25

Investment Level: Competitiveness Council (\$25,000/year for two years)

Eric –

I would like to personally thank you for your commitment to the mission of the Greater Sacramento Area Economic Council (“GSEC”). As you know, we are dedicated to the attraction of new businesses and the expansion and retention of existing business within the six-county Sacramento Region.

Greater Sacramento is a California nonprofit corporation with 501(c) (3) status. Our EIN is 46-5517841.

Please confirm your two-year commitment of \$25,000 per year, beginning in Fiscal Year 23/24 by signing below and returning this form to Brittany Jones, Chief Performance Officer at bjones@greatersacramento.com.

Thank you again for your commitment to help fund Greater Sacramento.

Name

Company

Signature

Date


Sincerely,

A handwritten signature in black ink that reads "Barry Broome".

Barry Broome
President and CEO
Greater Sacramento Economic Council

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**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS**
FROM: **KEVIN BELL / ERIC ODDO** 
SUBJECT: **2024 BOARD MEETING SCHEDULE**

DATE: **JANUARY 11, 2024**

RECOMMENDED ACTION:

1. Adopt Resolution 24-03 establishing the WPWMA Board meeting dates for calendar year 2024.
2. Determine that the recommended action is not a project pursuant to California Environmental Quality Act Guidelines Section 15378.

BACKGROUND:

Section 8 of the WPWMA's Joint Powers Authority agreement states: "The Board shall by resolution establish the number of regular meetings to be held each year..." Your Board has historically conducted the regularly scheduled Board meetings on the second Thursday of each month at the WPWMA's administrative building beginning at 5:00 pm.

At the December 14, 2023 meeting, your Board established a short-term ad hoc subcommittee to head up the General Manager recruitment process and which is comprised of the representatives of the City of Roseville and Placer County District 1. This ad hoc subcommittee recently requested staff reschedule the April 2024 meeting to the first Thursday of the month (i.e., from April 11 to April 4).

The attached Resolution 24-03 maintains the precedent of the date, time and location of regular meetings of your Board with the adjustment to the April 2024 meeting date as noted above. Should your Board elect to alter any of the meeting dates, times or meeting locations, staff will make the necessary revisions and return at the next scheduled regular meeting for approval of a revised resolution.

ATTACHMENT: RESOLUTION 24-03

Before the Board of Directors

Western Placer Waste Management Authority

In the matter of:

Resolution No. 24-03

ESTABLISHING THE 2024 REGULAR MEETINGS OF THE WPWMA BOARD OF DIRECTORS

The following resolution was duly passed by the Board of Directors of the Western Placer Waste Management Authority at a regular meeting held January 11, 2024 by the following vote:

Ayes:

Noes:

Abstain:

Absent:

Signed and approved by me after its passage.

Chair

Clerk of said Board

WHEREAS, in accordance with Section 8 of the Joint Exercise of Power Agreement (JPA), the WPWMA Board establishes the number of regular meetings to be held each year; and

WHEREAS, the WPWMA Board of Directors typically meets the second Thursday of each month at 5:00 PM at the WPWMA's administrative offices located at 3013 Fiddymont Road in Roseville, CA; and

WHEREAS, the General Manager recruitment ad hoc subcommittee of your Board has requested the April 2024 meeting be rescheduled from April 11 to April 4.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Directors of the Western Placer Waste Management Authority:

1. Establishes the following regular meeting dates for calendar year 2024:

January 11	July 11
February 8	August 8
March 14	September 12
April 4	October 10
May 9	November 14
June 13	December 12

2. Authorizes this Resolution 24-03 to remain effective until December 31, 2024.

**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS** DATE: **JANUARY 11, 2024**
FROM: **KEVIN BELL / ERIC ODDO** 
SUBJECT: **POTENTIAL MODIFICATIONS TO THE WPWMA BOARD COMPOSITION**

RECOMMENDED ACTION:

1. Provide direction to staff regarding potential modifications to the WPWMA Board composition.
2. Determine that the proposed action is exempt from environmental review pursuant to California Environmental Quality Act Guidelines Section 15320.

BACKGROUND:

Since the April 13, 2023 meeting, your Board has been discussing and exploring various potential modifications to the WPWMA Board composition and voting structure. In that time, your Board has explored:

1. **Weighted voting** wherein each Member Agency's vote on the Board is determined based on a metric associated with its relative size or usage of the WPWMA's facility (e.g., population, annual tipping fee remittance, etc.)
2. **Second Board seat** for any Member Agency that exceeds a predetermined relative tipping fee remittance threshold (e.g., tipping fees in excess of 25% of the total delivered by all of the Member Agencies combined.)
3. **Reduced Board size** wherein each Member Agency would have a single seat (for a total of four Board seats) regardless of jurisdiction size, facility usage trends, etc.
4. **Maintain present configuration** where each City has one representative, and the County has two representatives.

Staff are seeking direction from your Board this evening regarding further exploration of any of the options noted above or any other potential configuration identified by your Board. Should your Board wish to pursue changes to the WPWMA's voting methods and/or changing the number of Board members, staff will review and suggest necessary changes to the JPA Agreement for your Board's and each Member Agencies' consideration.

ENVIRONMENTAL CLEARANCE:

Consideration of a change in Local Agency organization is categorically exempt in accordance with Section 15320 of the CEQA Guidelines.

FISCAL IMPACT:

There is no direct fiscal impact to the WPWMA associated with the recommended action.

If your Board elects to pursue a change in the WPWMA's governance structure, as noted herein, staff will estimate the readily identifiable near-term financial implications of such a change, including legal costs associated with bond disclosures and updating necessary documentation with the state, and present its findings to your Board at the time staff presents the proposed amendment to the JPA agreement.

STRATEGIC PLAN/GOALS:

Goal 6 – Establish internal policy and inform regional policy.