



Dan Karleskint, City of Lincoln, Chair
Shanti Landon, Placer County
Scott Alvord, City of Roseville
Bonnie Gore, Placer County
Bill Halldin, City of Rocklin
Ken Grehm, Executive Director

WESTERN PLACER WASTE MANAGEMENT AUTHORITY MEETING OF THE BOARD OF DIRECTORS

FEBRUARY 10, 2023 3:00 PM

Materials Recovery Facility Administration Building
3013 Fiddymment Road, Roseville, CA 95747

The WPWMA Board of Directors FEBRUARY 10, 2023 meeting will be open to in-person attendance. Individuals may also participate in the meeting via Zoom at <https://placer-ca-gov.zoom.us/j/92523300358>

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection by emailing the Clerk of the Board at info@WPWMA.ca.gov. The Western Placer Waste Management Authority is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you require disability-related modifications or accommodations, please contact the Clerk of the Board at (916) 543-3960 or info@WPWMA.ca.gov. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Clerk three business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated if time permits.

1. Call Meeting to Order
2. Pledge of Allegiance (Director Gore)
3. Roll Call
4. Statement of Meeting Procedures (Clerk of the Board)
5. Election of Officers (Ken Grehm)
Elect officers for calendar year 2023 and establish the Board voting order. Pg. 3
6. Public Comment
This is a time when persons may address the Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public Comment.
7. Announcements & Information
 - a. Reports from Directors
 - b. Report from the Executive Director (Ken Grehm)
 - c. Auditor's Report (Andy Sisk)
The supplemental document associated with Item 7c is available with the Clerk of the Board at the WPWMA's Administrative Offices and online at <https://wpwma.ca.gov/wp-content/uploads/2023/02/7c-2022-WPWMA-ACFR.pdf>
 - d. Financial Reports (Eric Oddo) Pg. 5
 - e. Monthly Tonnage Reports (Eric Oddo)

8. Consent Agenda

- a. Minutes of the Board Meeting held January 12, 2023 Pg. 7
Approve as submitted.
- b. WPWMA Board Meeting Schedule (Eric Oddo) Pg. 21
Approve the WPWMA Board of Directors meeting schedule for calendar year 2023.

9. Action Items

- a. Circular Economy Innovation Competition (Emily Hoffman) Pg. 23
Select a WPWMA Board member to serve as a representative on the final Circular Economy Innovation Competition Judging Panel.

10. Closed Session

- a. Government Code §54957(b)(1) – Public Employee Performance Evaluation
Title: WPWMA Executive Director
- b. Significant exposure to litigation pursuant to Government Code §54956.9(d)(2):
one potential case

11. Upcoming Agenda Items

Identification of any items the Board would like staff to address at a future meeting.

12. Adjournment

**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS** DATE: **FEBRUARY 10, 2023**
FROM: **KEN GREHM**
SUBJECT: **ELECTION OF OFFICERS**

RECOMMENDED ACTION:

Elect officers for calendar year 2023 and establish the Board voting order.

BACKGROUND:

Your Board traditionally elects officers on a calendar year basis. Although your Board may elect any member of the Board as Chair or Vice Chair, your Board has customarily rotated Chair and Vice Chair appointments in the following order:

- City of Rocklin
- City of Lincoln
- County of Placer – District 2
- City of Roseville
- County of Placer – District 1

Should your Board elect to follow this rotation, the officers for calendar year 2023 would be as follows:

- Chair: County of Placer – District 2
- Vice Chair: City of Roseville

Furthermore, to ensure the Chair is afforded the opportunity to provide the final vote in matters considered by your Board, staff recommends establishing a defined voting order that would rotate annually consistent with the customary rotation of officers. Should your Board elect to establish a defined voting order, staff recommend the following order for 2023:

- First vote City of Lincoln
- Second vote City of Rocklin
- Third vote County of Placer – District 1
- Fourth vote City of Roseville
- Final vote County of Placer – District 2

In the event that the Chair is absent, the Vice Chair or alternate Chair will provide the final vote.

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Western Placer Waste Management Authority - Operations Fund Income Statement
(unaudited/depreciation excluded)

Year-to-Date
December 2022

	Year to Date				Notes
	Annual Budget	Budget	Actuals	Variance	
Revenue					
42010:Investment Income	104,614	52,307	154,067	101,760	Budgeted a lower rate of return based on previous years' earnings rate
42030:Rents and Concessions	592,577	296,288	306,433	10,145	
46240:Sanitation Services - Other	33,318	15,530	15,673	143	
46250:Solid Waste Disposal	47,627,355	21,613,535	21,990,519	376,984	Tipping fee revenues tracking ~1.6% above budgeted amounts
46430:Insurance	208,637	-	352,631	352,631	Reflects final portion of MRF fire insurance settlement
48030:Miscellaneous	114,985	57,493	98,303	40,810	Includes payment from Nortech for recyclable revenue sharing (\$47,686) and CCTV system (\$25,000)
49040: Gain/Loss on Fixed Asset Disposal	1,130,560	1,130,560	1,085,560	(45,000)	Received payment from FCC on 14 of the 15 trucks sold; waiting for title from Nortech on 15th truck
Total Revenue	49,812,046	23,165,712	24,003,186	837,474	
Expenses					
Capital Assets:					
54430:Buildings & Improvements	30,603,376	18,900,570	1,824,000	17,076,570	Expected costs from FCC related to MRF improvements not yet realized
54450:Equipment	19,701,502	9,084,032	1,970,162	7,113,870	Expected costs from FCC related to MRF improvements not yet realized
54470:Infrastructure	695,000	-	-	-	
54480:Land Improvements	7,891,710	6,597,987	6,834,504	(236,517)	Module 6 excavation completed ahead of schedule
Operating Expenses:					
51010:Wages and Salaries	2,197,398	1,098,699	1,169,402	(70,703)	Approx \$31,000 associated with OT
52030:Clothing and Personal	6,000	3,000	1,162	1,838	
52040:Communication Services Expense	16,882	8,441	5,825	2,617	
52050:Food	1,000	500	900	(400)	
52060:Household Expense	3,000	1,500	66	1,434	
52080:Insurance	341,907	170,954	173,430	(2,477)	
52140:Parts	3,000	1,500	91	1,409	
52160:Maintenance	155,803	77,902	40,860	37,042	CAD license costs not yet realized. Approximately 7% of odor monitoring software costs realized.
52161:Maintenance - Building	30,000	15,000	-	15,000	No building maintenance costs realized to date.
52170:Fuels & Lubricants	2,000	1,000	1,057	(57)	
52180:Materials - Buildings & Improvements	-	500	-	500	
52240:Professional / Membership Dues	5,000	5,000	4,110	890	Several staff annual membership costs to SWANA not yet realized
52250:Services and Supplies	1,000	500	-	500	
52260:Misc Expense	-	-	-	-	
52320:Printing	32,200	16,100	10,944	5,156	Reducing printing costs to degree possible.
52330:Other Supplies	25,000	12,500	5,994	6,506	Lower office supply demand to date.
52340:Postage	4,110	2,055	1,706	349	Reducing hardcopy mailing costs to degree possible
52360:Prof. & Special Svcs - General	3,814,319	1,907,159	1,081,549	825,610	Several planned professional service contracts not yet initiated.
52370:Professional and Special Services - Legal	160,000	80,000	62,678	17,322	Lower than expected legal counsel costs to date
52380:Prof. & Special Svcs - Tech., Eng. & Env.					
SC3140 Building Maintenance Installation and Repair Services	5,000	5,000	7,400	(2,400)	
SC3180 MRF Operations	29,855,129	13,860,032	14,098,370	(238,338)	Includes one-time costs paid to Nortech at end of contract. Several months of FCC HWW costs not yet realized
SC3190 Landfill Operations	3,268,553	1,634,276	1,351,079	283,197	
SC3320 Environmental and Ecological Services	300,000	150,000	23,771	126,230	Lower than expected County staff time billed to WPWMA-related projects
SC3322 Hazardous Waste	60,000	60,000	52,378	7,622	Full payment for annual HWW collection date realized - no further costs expected this FY.
52390:Prof. & Special Svcs - County	249,600	124,800	125,442	(642)	
52400:Prof. & Special Svcs - IT	135,200	67,600	4,557	63,043	IT costs not yet billed or realized
52440:Rents and Leases - Equipment	100	50	-	50	
52450:Rents and Leases - Buildings & Improvements	100	50	-	50	
52460:Small Tools & Instruments	1,000	500	502	(2)	
52480:PC Acquisition	12,500	12,500	-	12,500	Costs associated with server upgrades and one new workstation. Costs not realized or billed yet.
52510:Commissioner's Fees	6,000	3,000	3,000	-	Did not hold September 2022 meeting.
52540:Signing & Safety Material	10,000	5,000	86	4,914	
52560:Small Equipment	100	50	-	50	
52570:Advertising	20,000	10,000	17,595	(7,595)	Includes annual purchase of "premium items" for give aways and public outreach events
52580:Special Department Expense	10,000	5,000	470	4,530	Costs for office furniture for new staff not yet realized or billed.
52785:Training / Education	10,000	5,000	1,079	3,921	Costs for staff training not yet realized or billed.
52790:Transportation and Travel	48,000	24,000	19,449	4,551	
52800:Utilities	250,000	125,000	60,694	64,306	Annual leachate disposal and new sewer discharge fees not realized yet.
53020:Bond Principal	2,215,000	-	-	-	- First bond payment due June 2023
53050:Debt Issuance Costs	999,464	999,464	999,464	-	- One time costs at realized when bonds were issued in September 2022. No additional costs expected this FY.
53060:Bond Interest	3,488,615	-	-	-	- First bond payment due June 2023
53110:Interest	-	-	230	(230)	Associated with overdraw on bond proceeds.
53190:Taxes and Assessments	577,729	288,865	150,815	138,050	Includes \$22,583 in annual APCD permitting costs.
53250:Contributions to Other Agencies	269,442	269,442	265,287	4,155	Annual CFD payment lower than projected.
53390:Transfer Out A-87 Costs	84,000	42,000	42,000	-	- Projected A-87 costs lower than budgeted.
55510:Operating Transfer Out	-	-	-	-	
59000:Appropriation for Contingencies	-	-	-	-	
Total Expenses	107,567,738	55,677,027	30,412,107	25,264,920	
Net Income/(Loss)	(57,755,692)	(32,511,315)	(6,408,921)	26,102,394	
Additional non Income Statement Transactions:					
Bond Proceeds	57,867,742	35,837,065	4,793,625	31,043,440	
Planned use of Reserves	4,195,000	2,097,500	1,615,296	482,204	
Total with Bond Proceeds and Reserves	4,307,049	5,423,251	-	57,628,038	

Notes:

- Budgeted revenues and expenses are prorated equally each month of the fiscal year, whereas actual revenues and expenses reflect those realized as of the date of the report. This may lead to notable reported discrepancies between budgeted and actual amounts.
- Differences in the coding between the budgeted and actual revenues and expenses may result in notable reported discrepancies within the report.
- Additional non income Statement Transactions reflect amounts from WPWMA's Balance Sheet and are shown on this report for tracking and informational purposes only.

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WESTERN PLACER WASTE MANAGEMENT AUTHORITY

Minutes of January 12, 2023

The meeting of the Western Placer Waste Management Authority Board of Directors was called to order at 5:02 PM by Chairman Karleskint in the WPWMA Administration Building at the Materials Recovery Facility.

Directors Present:

Dan Karleskint
Pauline Roccucci
Bonnie Gore
Bill Halldin

Staff Present:

Ken Grehm
Kevin Bell
Eric Oddo
Robert Sandman
Stephanie Ulmer

Will Scheffler
Emily Hoffman
Heather Wilden
Becky Correa (virtual)

1. Call Meeting to Order: Chairman Karleskint called the meeting to order at 5:02 PM.
2. Pledge of Allegiance: Director Halldin led the Pledge of Allegiance.
3. Roll Call: Director Jones was absent.
4. Statement of Meeting Procedures: Heather Wilden read the procedures for in-person and virtual meeting participation.
5. Public Comment: No one from the public addressed the Board.
6. Announcements & Information:
 - a. Reports from Directors: Director Gore explained that Placer County Board of Supervisor's committee assignments have not been made at this time. Director Roccucci advised staff that the meeting was her last on the WPWMA Board, expressed her appreciation to her colleagues and to staff for their assistance during her tenure, and provided that her replacement would be Scott Alvord, Roseville City Councilmember.
 - b. Report from the Executive Director: None.
 - c. Regional Public Safety Training Center: Ken Grehm introduced Willie Duncan, President of Sierra College and consortium. Kevin Cobb, Public Agency Architect for Sierra College discussed the proposal and answered questions from the Board.

This item was opened for Public Comment. Scott Alvord, City of Roseville Councilmember, approached the Board with several questions regarding the proposed project which were addressed by Mr. Duncan.

Director Gore acknowledged the value of having a training center on government land and expressed interest in continuing to work with Sierra College.

Director Halldin recognized the need for revenue either through rental, lease or purchase and expressed interest in continuing to work with Sierra College.

Director Roccucci had questions about Placer Parkway, which were addressed by Mr. Grehm. Director Roccucci suggested WPWMA staff work with the WPWMA's neighbors and businesses regarding the project.

Director Karleskint agreed with his colleagues that revenue for land use is appropriate and also expressed interest in working with Sierra College on this proposal.

Mr. Grehm explained that this project will likely require an approval process for land use.

- d. Financial Reports: Eric Oddo provided a summary of the financials. There were no questions from the Board.
- e. Monthly Tonnage Reports: Eric Oddo provided an overview of the tonnage reports. There were no questions from the Board. A copy of the charts presented to the Board at the meeting are included as an attachment to these minutes.
- f. Legislative Update: Stephanie Ulmer introduced Priscilla Quiroz of Shaw Yoder Antwih Schmelzer & Lange to provide an update of the 2023 legislative session. She informed the Board that they will return with a legislative strategic agenda for the upcoming session. Eric Oddo answered questions from the Board explaining that staff are researching both State and Federal grants for funding to offset costs related to SB1383 compliance.
- g. Public Outreach Update: Emily Hoffman provided an update to the Board on recent public engagement activities. There were no questions from the Board.

7. Consent Agenda:

- a. Minutes of the Special Board Meeting held December 8, 2022: Staff recommended approving the minutes as submitted.
- b. Second Amendment to the Agreement with Shaw Yoder Antwih Schmelzer & Lange for Legislative Advocacy Services: Staff recommended authorizing the Executive Director or designee, upon review and approval by WPWMA counsel, to sign the Second Amendment to the Legislative Advocacy Services Agreement with Shaw Yoder Antwih Schmelzer & Lange extending the Agreement for a one-year period for a total cost of \$54,000, increasing the total not to exceed cost of the Agreement to \$162,000.
- c. First Amendment to the Agreement with SCS for Water Quality Monitoring Services: Staff recommended authorizing the Chair to sign the First Amendment to the Water Quality Monitoring Services Agreement with SCS for the abandonment and destruction of groundwater monitoring well MW-22 associated with the excavation of Module 6 for a total cost of \$29,966, increasing the total not to exceed cost of the Agreement to \$228,466.

MOTION TO APPROVE CONSENT AGENDA:

Halldin/Roccucci

ROLL CALL VOTE:

Halldin: YES Karleskint: YES
Roccucci: YES Gore: YES

Vote: 4 In Favor, 1 Absent, 0 Opposed – Motion Passed

8. Action Items:

a. Agreement with the Mattress Recycling Council California, LLC:

Staff recommended the Board:

1. Authorize the Executive Director or designee, upon review and approval by WPWMA counsel, to execute an Agreement with the Mattress Recycling Council LLC for free collection and recycling of Bye Bye Mattress Program Products from the WPWMA's facility.
2. Adopt Resolution 23-01 establishing an acceptance policy and temporary tipping fee structure for Bye Bye Mattress Program Products coincident with the term of the Agreement with the Mattress Recycling Council.

Stephanie Ulmer introduced Michael La Russa from MRC who provided a summary of the program and both answered questions from the Board.

MOTION TO APPROVE ITEM 8a1 and 8a2:

Gore/Halldin

ROLL CALL VOTE:

Halldin: YES Karleskint: YES
Roccucci: YES Gore: YES

Vote: 4 In Favor, 1 Absent, 0 Opposed – Motion Passed

b. Short-term Processing of Single Stream Recyclables:

Staff recommended the Board:

1. Adopt Resolution 23-02 establishing a temporary tipping fee for single-stream recyclable materials delivered by Waste Management of Sacramento and allowing for disposal of residue at the Western Regional Sanitary Landfill resulting from processing Waste Management's single-stream recyclables.
2. Authorize the Executive Director or designee, upon review and approval by WPWMA counsel, to execute the Third Amendment to the MRF Operating Agreement with FCC Environmental Services California, LLC exercising the provision for receipt and processing of Waste Management's single-stream recyclable materials and establishing a processing fee for these materials.

Kevin Bell explained that there were discussions with the Board about opportunities for revenue to WPWMA by accepting waste from other jurisdictions.

Will Scheffler provided a summary of the proposal and answered questions from the Board.

**MOTION TO APPROVE ITEM 8b1 and 8b2:
Halldin/Gore**

ROLL CALL VOTE:

Halldin:	YES	Karleskint:	YES
Roccucci:	YES	Gore:	YES

Vote: 4 In Favor, 1 Absent, 0 Opposed – Motion Passed

9. Closed Session:

- a. Government Code 54957(b)(1) – Public Employee Performance Evaluation
Title: WPWMA Executive Director

Your Board requested to hear this item at the next scheduled meeting.

**MOTION TO APPROVE ITEM 9a:
Gore/Roccucci**

ROLL CALL VOTE:

Halldin:	YES	Karleskint:	YES
Roccucci:	YES	Gore:	YES

Vote: 4 In Favor, 1 Absent, 0 Opposed – Motion Passed

10. Upcoming Agenda Items: The Board requested a list of the upcoming agenda items.

11. Adjournment: Meeting was adjourned at 6:39 PM.

Respectfully Submitted,

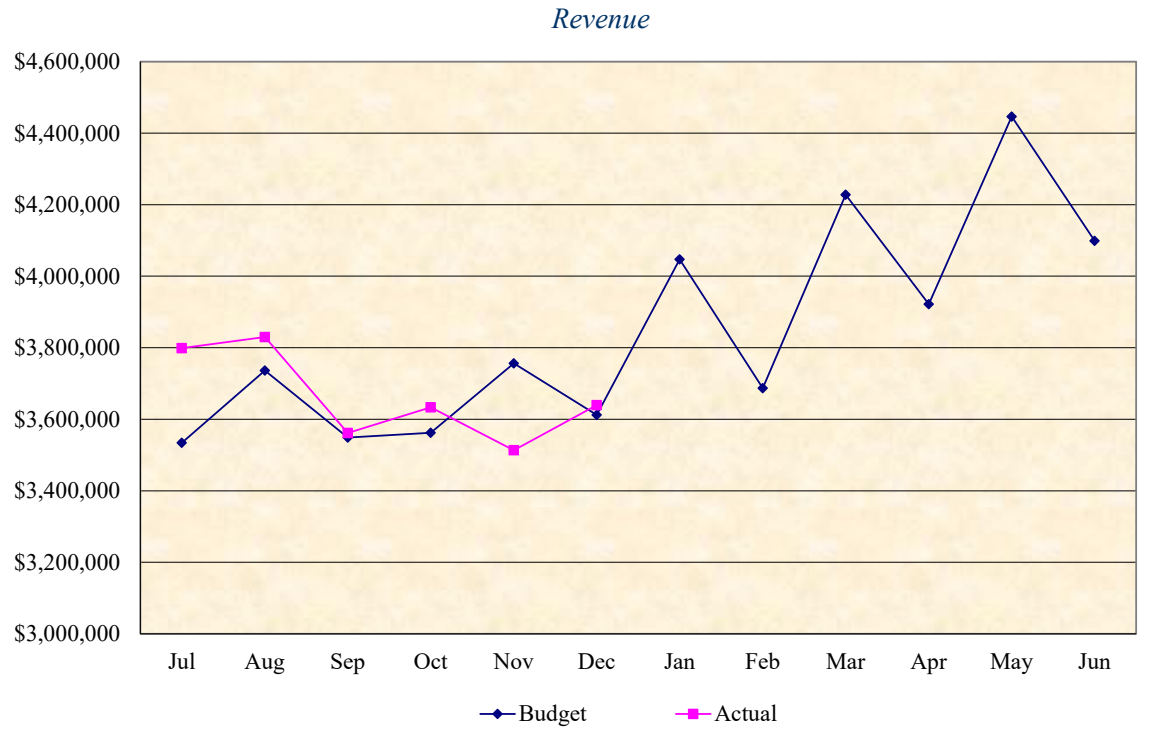


Heather Wilden, Clerk of the Board
Western Placer Waste Management Authority

Fiscal Year 2022-2023

Combined Revenue

Month	Budget	Actual	Variance
Jul	\$3,534,174	\$3,798,942	264,767
Aug	\$3,736,199	\$3,829,921	93,722
Sep	\$3,548,984	\$3,561,853	12,869
Oct	\$3,561,882	\$3,633,625	71,744
Nov	\$3,756,273	\$3,513,267	(243,006)
Dec	\$3,611,935	\$3,639,173	27,238
Jan	\$4,047,005		
Feb	\$3,686,761		
Mar	\$4,227,596		
Apr	\$3,921,883		
May	\$4,446,557		
Jun	\$4,098,871		
Totals:	\$46,178,120	\$21,976,781	\$227,334



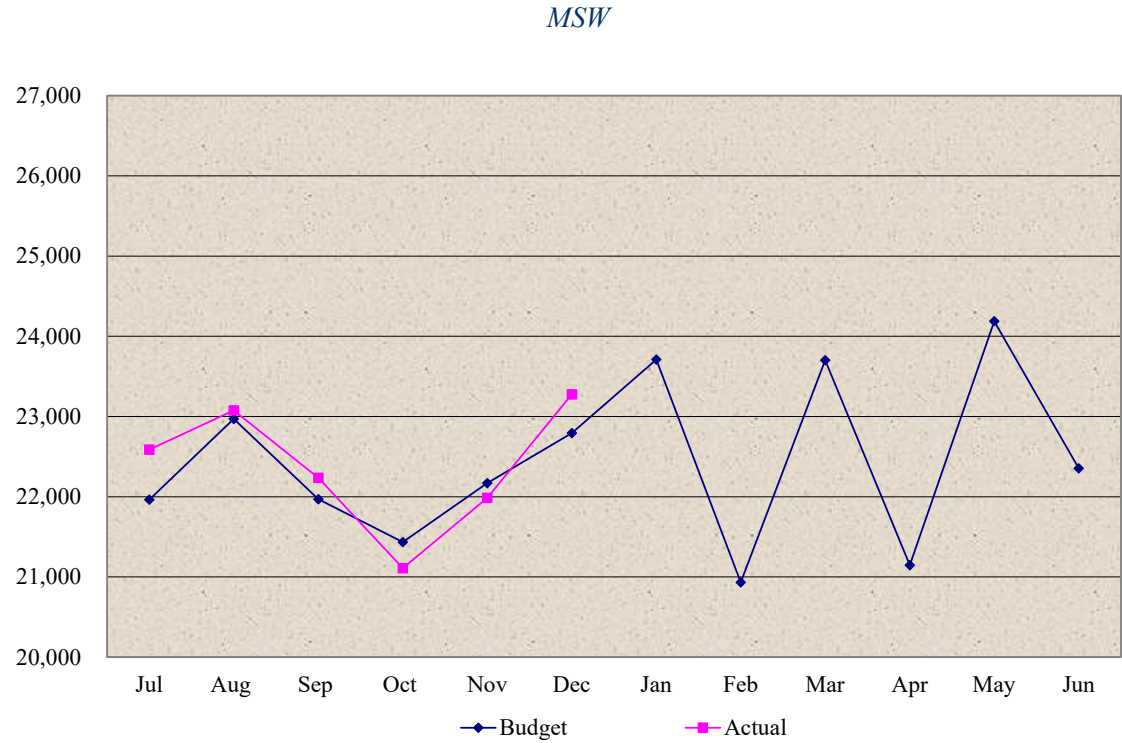
Year to Date

Budget	\$21,749,447
Actual:	\$21,976,781
Variance	\$227,334

Fiscal Year 2022-2023

MSW Tons

Month	Budget	Actual	Variance
Jul	21,965	22,588	623
Aug	22,971	23,076	104
Sep	21,969	22,236	267
Oct	21,434	21,110	(324)
Nov	22,171	21,985	(186)
Dec	22,794	23,277	483
Jan	23,712		
Feb	20,933		
Mar	23,704		
Apr	21,147		
May	24,187		
Jun	22,354		
Totals:	269,339	134,270	968



Year to Date

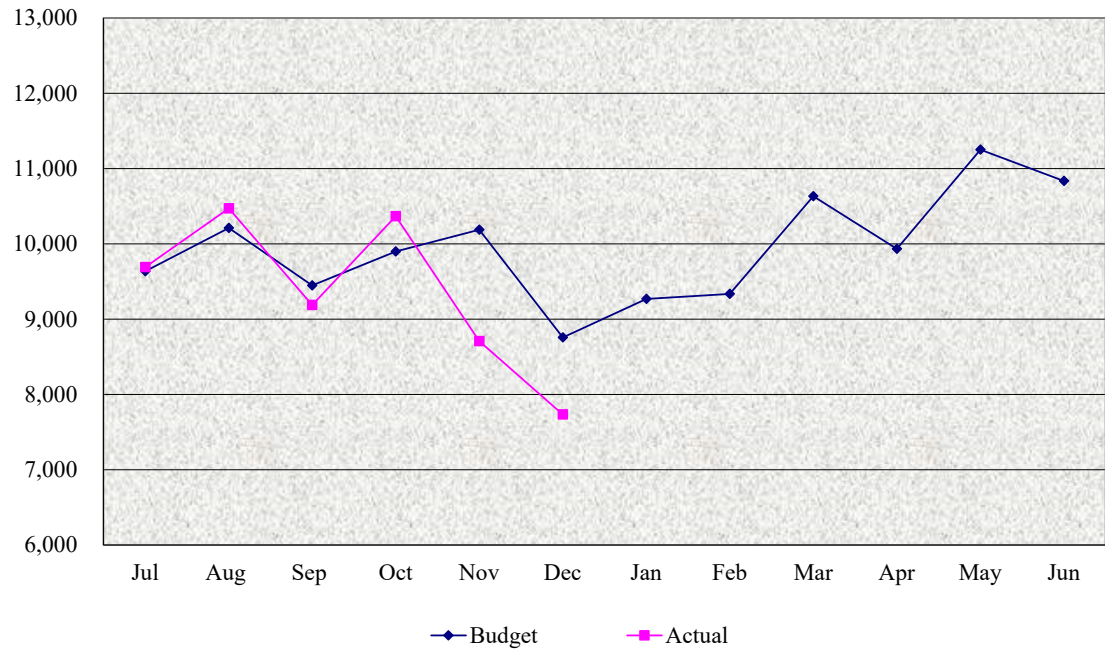
Budget:	133,303
Actual:	134,270
Variance	968

Fiscal Year 2022-2023

C&D Tons*

Month	Budget	Actual	Variance
Jul	9,635	9,690	55
Aug	10,210	10,471	262
Sep	9,448	9,187	(261)
Oct	9,900	10,368	468
Nov	10,189	8,708	(1,481)
Dec	8,757	7,734	(1,023)
Jan	9,268		
Feb	9,336		
Mar	10,634		
Apr	9,932		
May	11,251		
Jun	10,836		
Totals:	119,396	56,158	(1,980)

C & D



Year to Date

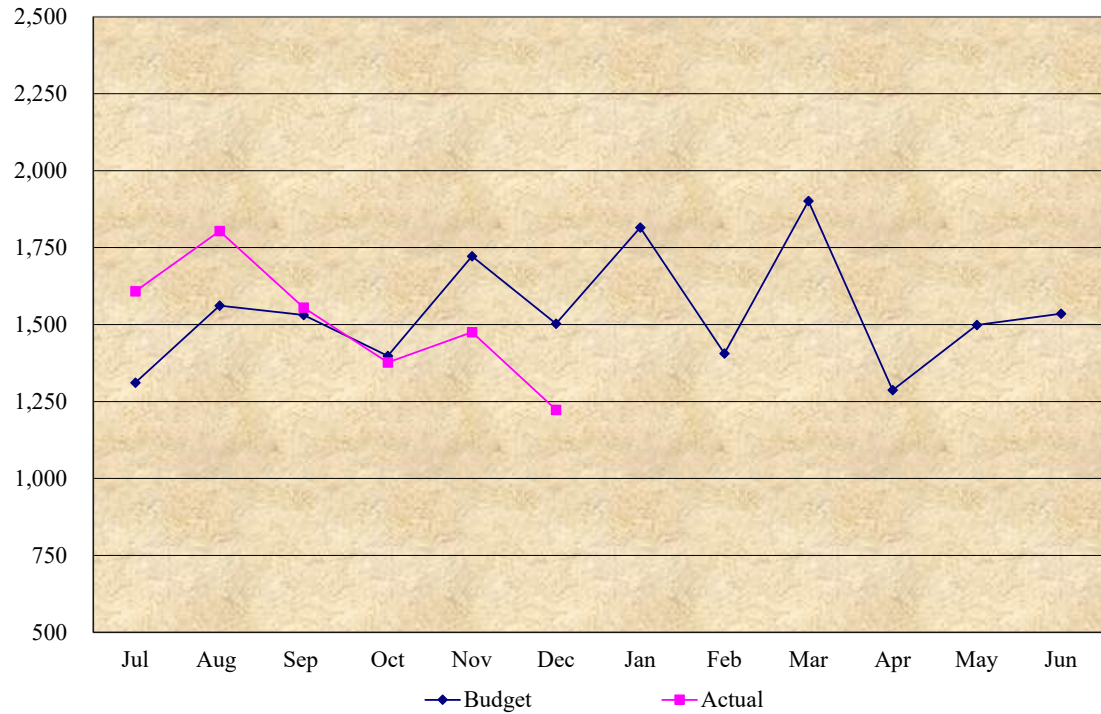
Budget:	58,139
Actual:	56,158
Variance	(1,980)

Fiscal Year 2022-2023

Sludge & Mixed Inert Tons

Month	Budget	Actual	Variance
Jul	1,311	1,608	297
Aug	1,562	1,804	242
Sep	1,531	1,555	24
Oct	1,398	1,377	(21)
Nov	1,722	1,475	(247)
Dec	1,503	1,223	(280)
Jan	1,815		
Feb	1,406		
Mar	1,901		
Apr	1,287		
May	1,498		
Jun	1,535		
Totals:	18,471	9,042	14

Sludge & Mixed Inerts



Year to Date

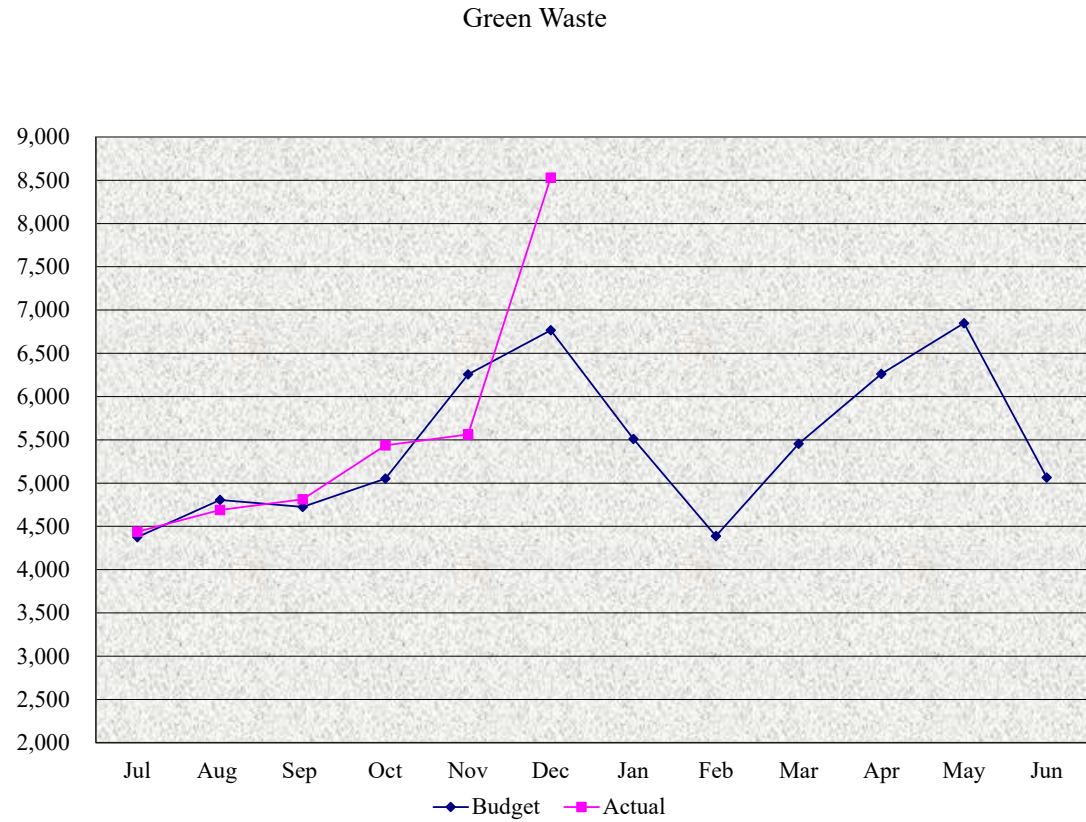
Budget:	9,027
Actual:	9,042
Variance	14

Includes: Sludge, Dried Sludge & Mixed Inert

Fiscal Year 2022-2023

Green Waste Tons

Month	Budget	Actual	Variance
Jul	4,375	4,437	62
Aug	4,804	4,690	(114)
Sep	4,725	4,813	88
Oct	5,052	5,437	384
Nov	6,256	5,564	(693)
Dec	6,766	8,529	1,763
Jan	5,509		
Feb	4,388		
Mar	5,454		
Apr	6,260		
May	6,849		
Jun	5,066		
Totals:	65,505	33,470	1,491



Year to Date

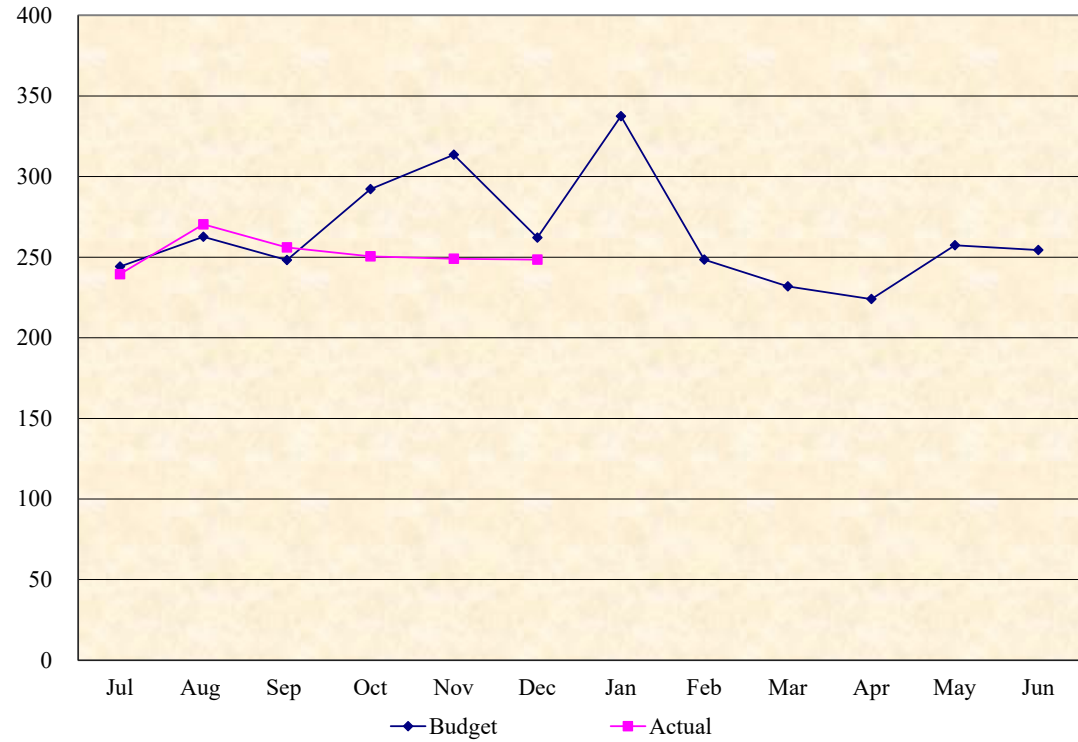
Budget:	31,979
Actual:	33,470
Variance	1,491

Fiscal Year 2022-2023

Food Waste Tons

Month	Budget	Actual	Variance
Jul	244	239	(5)
Aug	263	270	8
Sep	248	256	8
Oct	292	251	(42)
Nov	313	249	(64)
Dec	262	248	(14)
Jan	337		
Feb	248		
Mar	232		
Apr	224		
May	257		
Jun	254		
Totals:	3,176	1,514	(109)

Food Compost



Year to Date

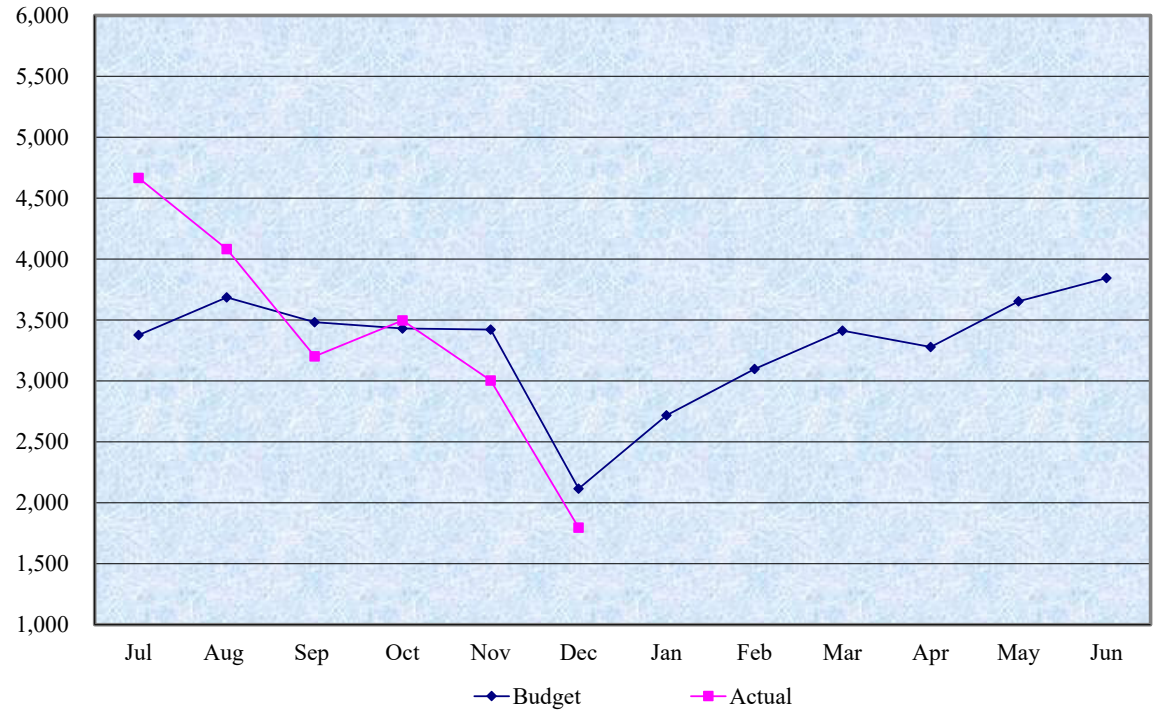
Budget:	1,623
Actual:	1,514
Variance	(109)

Fiscal Year 2022-2023

Inert Tons

Month	Budget	Actual	Variance
Jul	3,377	4,666	1,289
Aug	3,686	4,083	397
Sep	3,482	3,202	(280)
Oct	3,430	3,497	67
Nov	3,423	3,004	(419)
Dec	2,116	1,796	(320)
Jan	2,718		
Feb	3,099		
Mar	3,412		
Apr	3,279		
May	3,654		
Jun	3,845		
Totals:	39,522	20,248	734

Inert



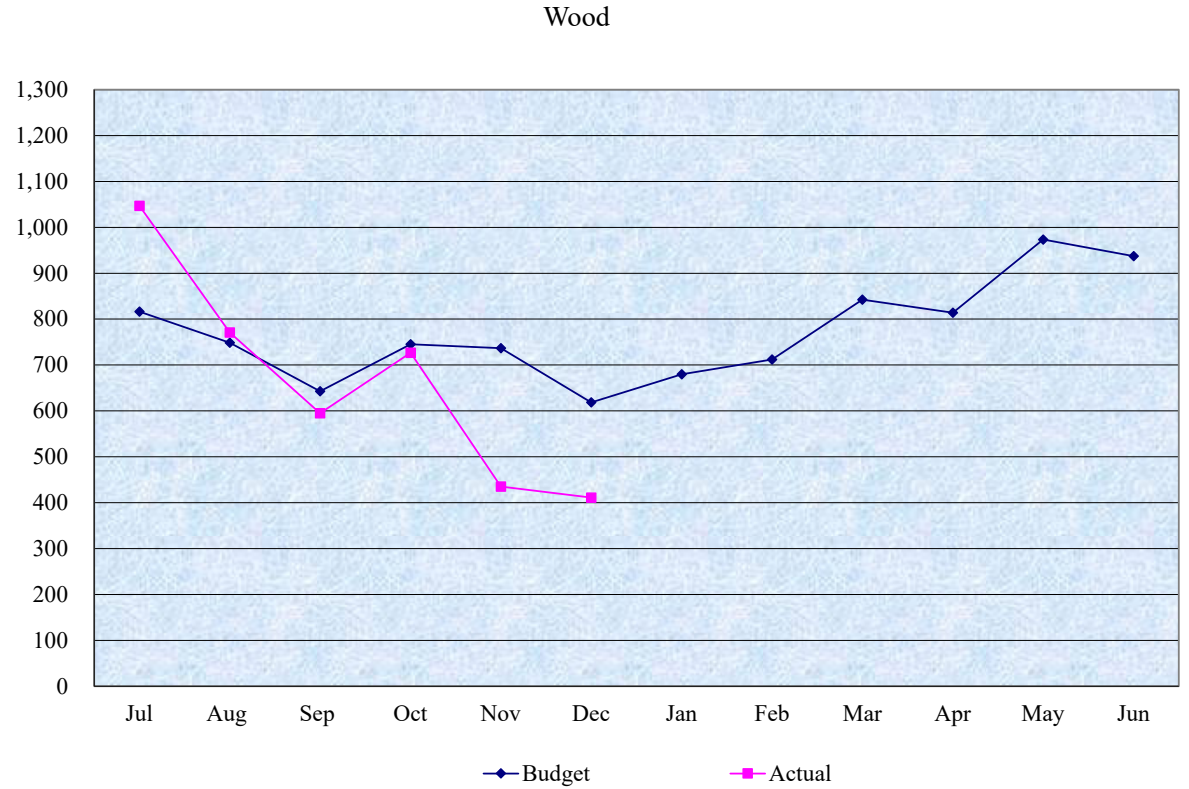
Year to Date

Budget:	19,514
Actual:	20,248
Variance	734

Fiscal Year 2022-2023

Wood

Month	Budget	Actual	Variance
Jul	816	1,047	231
Aug	748	771	22
Sep	643	595	(48)
Oct	745	727	(18)
Nov	737	435	(302)
Dec	618	411	(207)
Jan	680		
Feb	712		
Mar	842		
Apr	814		
May	973		
Jun	937		
Totals:	9,266	3,985	(322)



Year to Date

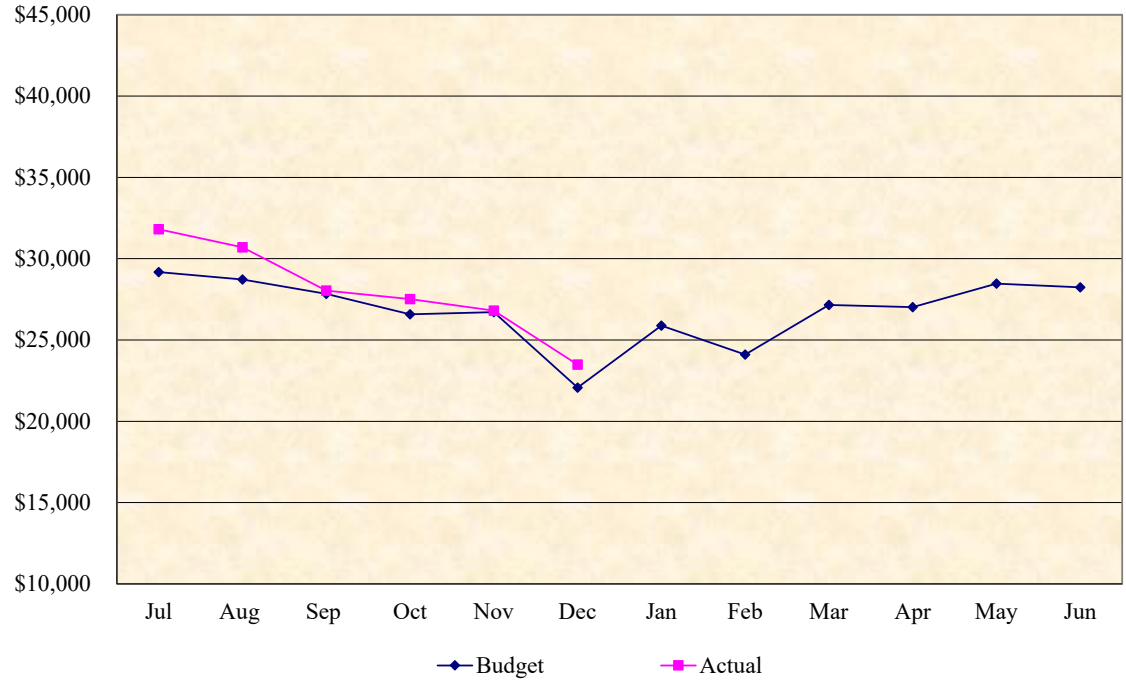
Budget:	4,307
Actual:	3,985
Variance	(322)

Fiscal Year 2022-2023

Miscellaneous Tipping Fee Revenue

Month	Budget	Actual	Variance
Jul	\$29,174	\$31,807	\$2,632
Aug	\$28,713	\$30,705	\$1,992
Sep	\$27,840	\$28,031	\$191
Oct	\$26,573	\$27,518	\$946
Nov	\$26,706	\$26,800	\$94
Dec	\$22,071	\$23,483	\$1,412
Jan	\$25,878		
Feb	\$24,103		
Mar	\$27,150		
Apr	\$27,015		
May	\$28,465		
Jun	\$28,230		
Totals:	\$321,918	\$168,344	\$7,267

Miscellaneous Tipping Fee Revenue




Year to Date

Budget:	\$161,077
Actual:	\$168,344
Variance	\$7,267

Miscellaneous tipping fee revenue reflects tipping fees received for HHW Paid, Tires, TWW, Appliances Roseville Recycling, CFC Appliances, H2O Sludge & Commercial HHW Paid .

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**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: WPWMA BOARD OF DIRECTORS
FROM: KEN GREHM / ERIC ODDO 
SUBJECT: 2023 MEETING SCHEDULE

DATE: FEBRUARY 10, 2023

RECOMMENDED ACTION:

Approve the WPWMA Board of Directors meeting date schedule for calendar year 2023.

BACKGROUND:

Your Board has historically conducted the regularly scheduled meetings of the WPWMA Board of Directors on the second Thursday of each month. In past years, there have been schedule conflicts that have resulted in one or more directors missing a scheduled meeting.

To reduce the potential for such conflicts in the future, staff has worked with representatives of the Member Agencies to identify known conflicts that could affect one or more members of your Board from being able to attend the regularly scheduled meetings.

After conferring with the Member Agencies, staff has prepared the proposed calendar year 2023 meeting schedule (attached) for your Board's consideration. At this time, staff does not recommend rescheduling any of the meeting dates.

ATTACHMENT: 2023 MEETING SCHEDULE

**WPWMA BOARD OF DIRECTORS
2023 MEETING SCHEDULE**

Date	Notes
March 9	
April 13	
May 11	
June 8	Possible conflict for one director.
July 13	
August 10	
September 14	
October 12	
November 9	
December 14	

**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS** DATE: **FEBRUARY 10, 2023**
FROM: **KEN GREHM / EMILY HOFFMAN**
SUBJECT: **CIRCULAR ECONOMY INNOVATION COMPETITION**

RECOMMENDED ACTION:

Select a WPWMA Board member to serve as a representative on the final Circular Economy Innovation Competition Judging Panel (Judging Panel).

BACKGROUND:

In March 2020, representatives from Jacobs Engineering and Beninga Advisors facilitated an introduction between California State University, Sacramento (CSUS), the Carlsen Center for Innovation and Entrepreneurship (CCIE) and the WPWMA to explore partnering opportunities promoting regional entrepreneurship focused on sustainability, research and development support, and access to recyclable material streams.

At the September 9, 2021 meeting, your Board approved a Master Services Agreement (MSA) with CSUS/CCIE to assist with attracting, assisting and mentoring businesses that intend to beneficially utilize recyclable materials recovered at the WPWMA's facility. The MSA allows for development and execution of individual "work orders" related to:

1. Attracting, assisting, or mentoring businesses that utilize the WPWMA's waste streams as a source of raw materials for beneficial use; and
2. Sponsoring or partnering in research and evaluation of technologies that could utilize the WPWMA's waste streams, divert materials from the Western Regional Sanitary Landfill for beneficial use, or minimize impacts associated with solid waste operations.

CCIE staff proposed conducting a competition for entities to pitch innovative concepts for managing materials recovered from WPWMA's facility. At the August 11, 2022 meeting, your Board approved a work order with CCIE to develop, manage, and conduct a circular economy pitch competition on behalf of the WPWMA.

Next Steps and Final Pitch Competition Event Details

WPWMA staff worked with CCIE to develop competition parameters, an application, and evaluation process with a goal of increasing awareness regarding the WPWMA's desire to facilitate the development and siting of compatible technologies near its facility consistent with the WPWMA's Waste Action Plan.

The competition parameters focus on attracting innovations that utilize currently untapped waste streams and:

- Maximize recovery of materials thereby reducing landfill disposal
- Reduce costs (including transportation, energy usage, etc.)
- Enhance revenues
- Create consistency (decreasing volatility of international markets)

WPWMA's Materials Recovery Facility operator, FCC Environmental Services, provided applicants access to a commodities assessment identifying materials in WPWMA's waste stream, quantities thereof, and rating based on marketability, commodity prices, ease of recovery, and distance to export the material to an existing buyer.

Staff participated in a virtual information session for applicants on Thursday, February 2 that provided an opportunity for interested applicants to learn more about the competition and ask questions of WPWMA and CCIE. The initial application period will close at 11:59 p.m. on Friday, February 10.

CCIE staff recommended that an initial review of the competition applications be conducted by technical staff to determine the viability of the proposed concepts. CCIE, in collaboration with WPWMA staff, recommend this initial review panel consist of one representative each from the WPWMA's Member Agencies, FCC Environmental Services, WPWMA, and CCIE.

CCIE and WPWMA staff are organizing the final pitch competition to be held at noon on Wednesday, April 19, 2023 at the Growth Factory's Roseville Venture Lab at located at 316 Vernon Street, Suite 110. CCIE staff recommend that the final Judging Panel include representatives from a diverse array of industries, including one representative from your Board, CSUS, the recycling or circular economy industry, and the entrepreneurial or economic development industry. This evening, staff request that your Board appoint one director to the final Judging Panel.

FISCAL IMPACT:

The Work Order for the pitch competition approved by your Board at the August 11, 2022 meeting included a financial commitment by the WPWMA of \$45,000. Of this amount, \$25,000 was identified to compensate CCIE for planning, advertising and conducting the event and \$20,000 for cash prizes for the winning entry(ies). This funding level was included in the FY 2022/23 Budget approved by your Board at the November 10, 2022 meeting.