



DAN KARLESKINT, LINCOLN, CHAIR
ROBERT WEYGANDT, PLACER COUNTY
PAULINE ROCCUCCI, ROSEVILLE
BONNIE GORE, PLACER COUNTY
BILL HALLDIN, ROCKLIN
KEN GREHM, EXECUTIVE DIRECTOR

MEETING OF THE BOARD OF DIRECTORS

SPECIAL MEETING

AGENDA

June 29, 2022 5:00 PM

Materials Recovery Facility Administration Building
3013 Fiddymment Road, Roseville, CA 95747

The WPWMA Board of Directors June 29, 2022 meeting will be open to in-person attendance. Individuals may also participate in the meeting via Zoom at <https://placer-ca-gov.zoom.us/j/93313796786>

Materials related to an item on this Agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection by emailing the Clerk of the Board at info@WPWMA.ca.gov. The Western Placer Waste Management Authority is committed to ensuring that persons with disabilities are provided the resources to participate fully in its public meetings. If you require disability-related modifications or accommodations please contact the Clerk of the Board at (916) 543-3960 or at info@WPWMA.ca.gov. If requested, the agenda shall be provided in appropriate alternative formats to persons with disabilities. All requests must be in writing and must be received by the Clerk three business days prior to the scheduled meeting for which you are requesting accommodation. Requests received after such time will be accommodated if time permits.

1. Call Meeting to Order
2. Pledge of Allegiance (Director Halldin)
3. Roll Call
4. Statement of Meeting Procedures (Clerk of the Board)
5. Public Comment
This is a time when persons may address the Board regarding items not on this Agenda. It is requested that comments be brief, since the Board is not permitted to take any action on items addressed under Public Comment.
6. Announcements & Information
 - a. Reports from Directors ----
 - b. Report from the Executive Director (Ken Grehm) ----
 - c. Facility Improvements Financing Update (Ken Grehm) Pg. 3
7. Action Items
 - a. Minutes of the June 9, 2022 Board Meeting Pg. 5
Approve as submitted.

b. Change Order 5 for the North Compost Leachate Pond Improvements Construction (Ryan Schmidt) Pg. 17

Authorize the Executive Director or designee, upon review and approval by WPWMA Counsel, to sign Change Order 5 for the North Compost Leachate Pond Improvements Construction Contract with R.J. Gordon Construction, Inc., authorizing an additional \$280,669 in construction services, increasing the total not-to-exceed cost of the Contract to \$2,605,243.

8. Upcoming Agenda Items

Identification of any items the Board would like staff to address at a future meeting.

9. Adjournment

**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS**

DATE: **JUNE 29, 2022**

FROM: **KEN GREHM / ERIC ODDO**

SUBJECT: **FACILITY IMPROVEMENTS FINANCING UPDATE**

RECOMMENDED ACTION:

None. This report is for information purposes only.

BACKGROUND:

WPWMA staff, in coordination with the WPWMA's Treasurer, have convened a financing team comprised of: 1) WPWMA staff, 2) Treasurer and Auditor staff, 3) Del Rio Advisors, LLC (municipal financial advisor), 4) Jones Hall (bond and disclosure counsel) and 5) Ramirez & Co., Inc. (underwriter).

Staff have been working with the financing team to gather the necessary operating information that will be used to support the MRF upgrade financing effort and will be an element of determining the WPWMA's credit rating.

At the May 12, 2022 meeting, a representative of Del Rio Advisors, LLC made a presentation to your Board which, among other things, identified that two of the major financial risk factors that will be evaluated when determining the bond rating of the WPWMA include: 1) debt service coverage (the ratio of net available revenue to annual debt service costs) and 2) financial liquidity (expressed in the form of the amount of available cash to cover the cost of a given number of typical operating days' worth of expenses).

In collaboration with the financing team, staff developed a financial pro forma intended to provide insight into future tipping fee structures based on various operating scenarios. At the June 9, 2022 meeting, staff presented the financial pro forma to your Board. At that time, you Board provided feedback and direction to staff to investigate and analyze additional factors that could influence the financing package and to schedule this Special Meeting to discuss the subsequent revisions.

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WESTERN PLACER WASTE MANAGEMENT AUTHORITY

Minutes of June 9, 2022

The meeting of the Western Placer Waste Management Authority Board of Directors was called to order at 6:00 PM by Chairman Karleskint in the WPWMA Administration Building at the Materials Recovery Facility.

Directors Present:

Dan Karleskint
Robert Weygandt
Pauline Roccucci
Bonnie Gore
Bill Halldin

Staff Present:

Kevin Bell
Eric Oddo
Rob Sandman
Heather Wilden
Becky Correa (virtual)

1. Call Meeting to Order: Chairman Karleskint called the meeting to order at 6:00 PM.
2. Pledge of Allegiance: Director Gore led the Pledge of Allegiance.
3. Roll Call: All Directors were present.
4. Statement of Meeting Procedures: Heather Wilden read the procedures for in-person and virtual meeting participation.
5. Public Comment: No one from the public addressed the Board in-person or virtually.
6. Announcements & Information:
 - a. Reports from Directors: None.
 - b. Report from the Executive Director: Kevin Bell provided an update on the MRF repairs and answered questions from the Board.
 - c. Financial Reports: Eric Oddo summarized the financials and answered questions from the Board.
 - d. Monthly Tonnage Reports: Eric Oddo summarized the tonnage reports. There were no questions from the Board.

A copy of the charts presented to the Board are included as an attachment to these minutes.
 - e. Facility Improvements Financing Update: Eric Oddo provided a presentation of the financial model developed to provide insight into future tipping fee structures based on various financing and operating scenarios. Eric Oddo and Raul Amezcua, Senior Managing Director of Ramirez & Co., Inc answered questions from the Board.
7. Consent Agenda:

Director Gore requested Item 7b be removed from the Consent Agenda to allow for further discussion.

 - a. Minutes of the Board Meeting held May 12, 2022:
Staff recommended approving as submitted.

- c. Eighth Amendment to the MRF Operating Agreement and Sixth Amendment to the WRSL Operating Agreement: Staff recommended authorizing the Executive Director or designee, upon review and approval by WPWMA Counsel, to sign the Eighth Amendment to the Second Restated and Amended Operating Agreement with Nortech Waste, LLC. for operation of the Western Regional Sanitary Landfill that addresses operational issues associated with the November 2021 facility fire.
- d. Engagement Agreement with Del Rio Advisors, LLC: Staff recommended authorizing the Executive Director or designee, upon review and approval by WPWMA Counsel, to execute an engagement agreement and disclosure letter with Del Rio Advisors, LLC for municipal advisory services related to securing public financing for facility improvements.

**MOTION TO APPROVE THE CONSENT AGENDA:
Weygandt/Roccucci**

ROLL CALL VOTE:

Halldin:	YES	Karleskint:	YES
Roccucci:	YES	Gore:	YES
Weygandt:	YES		

Vote: 5 In Favor, 0 Opposed – Motion Passed

- b. Temporary HHW Collection Event:

Staff recommended authorizing the Executive Director, or designee, to 1) cease conducting WPWMA managed and funded temporary household hazardous waste collection events, and 2) reimburse the Participating Agencies a portion of the actual disposal cost incurred at temporary events should any Participating Agency elect to conduct such periodic HHW collection events.

Eric Oddo answered questions from the Board.

**MOTION TO APPROVE ITEM 7b:
Gore/Halldin**

ROLL CALL VOTE:

Halldin:	YES	Karleskint:	YES
Roccucci:	YES	Gore:	YES
Weygandt:	YES		

Vote: 5 In Favor, 0 Opposed – Motion Passed

- 8. Action Items:

- a. Resolution Commending Nortech Waste for their 29 Years of Service:

Staff requested that your Board adopt Resolution 22-03 commending Nortech Waste for their nearly 29 years of service to the Western Placer Waste Management Authority.

The Board and staff expressed their appreciation to Nortech and to Paul Szura and Stephanie Trewhitt specifically for Nortech's role in the WPWMA's economic and technical successes related to MRF operations.

Both Stephanie Trewhitt and Paul Szura of Nortech addressed the Board, expressing their appreciation and thanks to the WPWMA Board and staff.

MOTION TO APPROVE ITEM:

Gore/Weygandt

ROLL CALL VOTE:

Halldin: YES Karleskint: YES
Roccucci: YES Gore: YES
Weygandt YES

Vote: 5 in Favor, 0 Abstained - Motion Passed

9. Upcoming Agenda Items: The Board directed staff to schedule a Special Meeting for June 29th to allow for further discussion regarding facility financing and changes to tipping fee structures.
10. Adjournment: Meeting was adjourned at 7:57 PM.

Respectfully Submitted,



Heather Wilden, Clerk of the Board
Western Placer Waste Management Authority

ATTACHMENT: MONTHLY REVENUE AND TONNAGE CHARTS

Fiscal Year 2021-2022

Combined Revenue

Month	Budget	Actual	Variance
Jul	\$3,522,051	\$3,686,520	164,469
Aug	\$3,555,872	\$3,704,195	148,323
Sep	\$3,456,407	\$3,596,551	140,144
Oct	\$3,469,382	\$3,632,740	163,358
Nov	\$3,606,097	\$3,918,948	312,851
Dec	\$3,736,847	\$3,731,655	(5,192)
Jan	\$3,531,565	\$3,761,766	230,201
Feb	\$3,242,834	\$3,400,771	157,937
Mar	\$3,703,856	\$3,841,721	137,865
Apr	\$3,627,002	\$3,476,308	(150,694)
May	\$3,931,673	\$3,891,616	(40,057)
Jun	\$3,795,477		

Totals: \$43,179,063 \$40,642,792 1,259,206

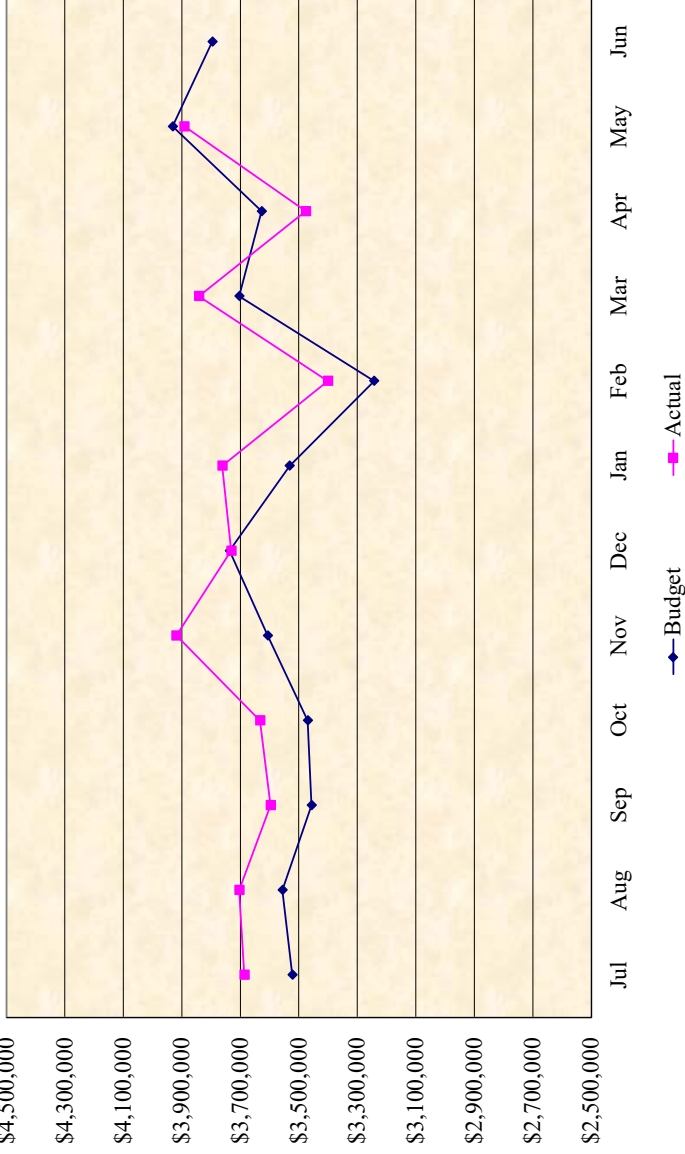
Year to Date

Budget	\$39,383,586
Actual:	\$40,642,792
Variance	\$1,259,206

Revenue Sources:

MSW = \$88.00 per ton, Sludge = \$50.00 per ton, Inert Materials = \$25.00 per ton, Mixed Inert = \$50.00 per ton, MSW & C&D Yardage = \$20.00 per yard.
 Green Waste = \$66.00 per ton, Wood Waste = \$40.00 per ton, Green Yardage = \$14.00 per yard, Wood Yardage = \$12.50 per yard, C&D = \$88.00 per ton.
 Food Compost = \$46.50 per ton.

Revenue

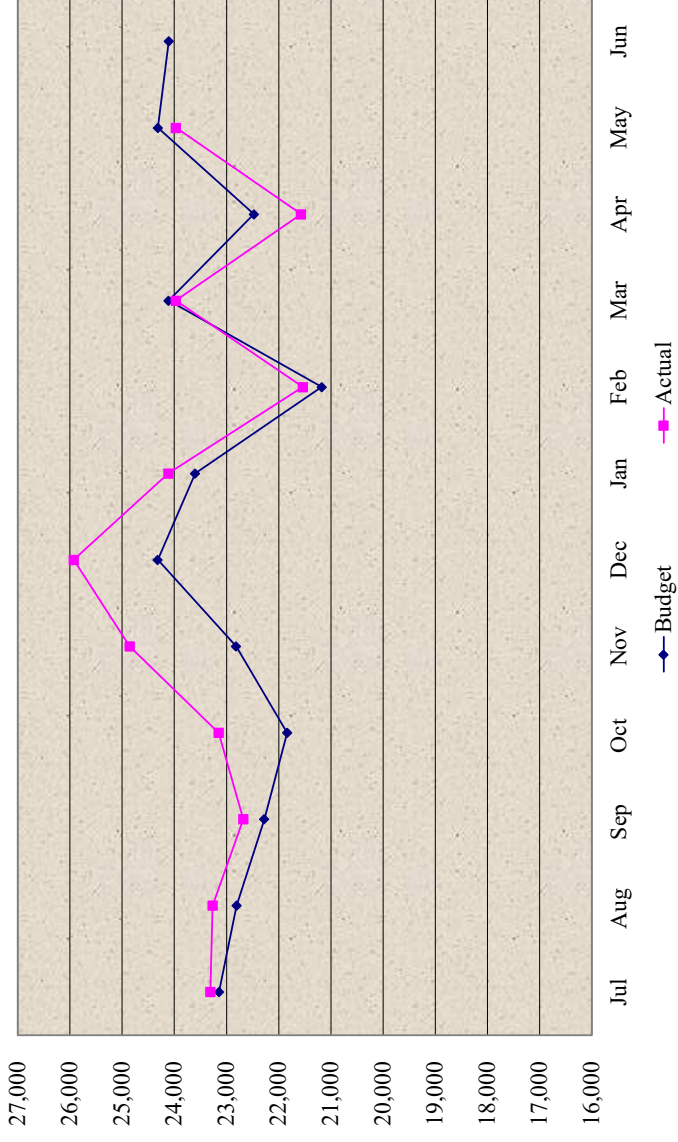


Fiscal Year 2021-2022

MSW Tons

Month	Budget	Actual	Variance
Jul	23,143	23,309	166
Aug	22,806	23,266	460
Sep	22,274	22,678	404
Oct	21,837	23,151	1,314
Nov	22,814	24,855	2,041
Dec	24,317	25,926	1,609
Jan	23,600	24,112	512
Feb	21,175	21,537	362
Mar	24,109	23,969	(140)
Apr	22,474	21,570	(904)
May	24,316	23,969	(347)
Jun	24,105		
Totals:	276,972	258,343	5,478

MSW



Year to Date

Budget:	252,865
Actual:	258,343
Variance	5,478

Fiscal Year 2021-2022

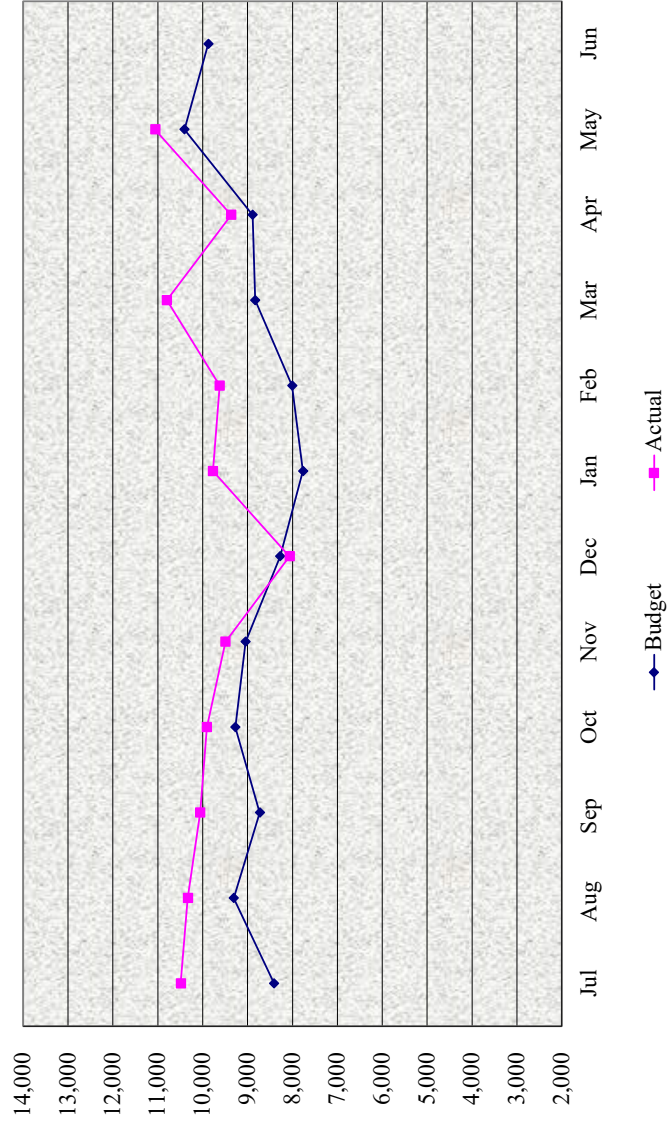
C&D Tons*

Month	Budget	Actual	Variance
Jul	8,410	10,489	2,079
Aug	9,310	10,332	1,022
Sep	8,728	10,058	1,330
Oct	9,275	9,907	632
Nov	9,044	9,497	453
Dec	8,275	8,062	(213)
Jan	7,766	9,775	2,009
Feb	8,008	9,621	1,613
Mar	8,829	10,801	1,972
Apr	8,890	9,366	476
May	10,406	11,057	651
Jun	9,876		
Totals:	106,820	108,965	12,024

Year to Date

Budget:	96,941
Actual:	108,965
Variance	12,024

C & D



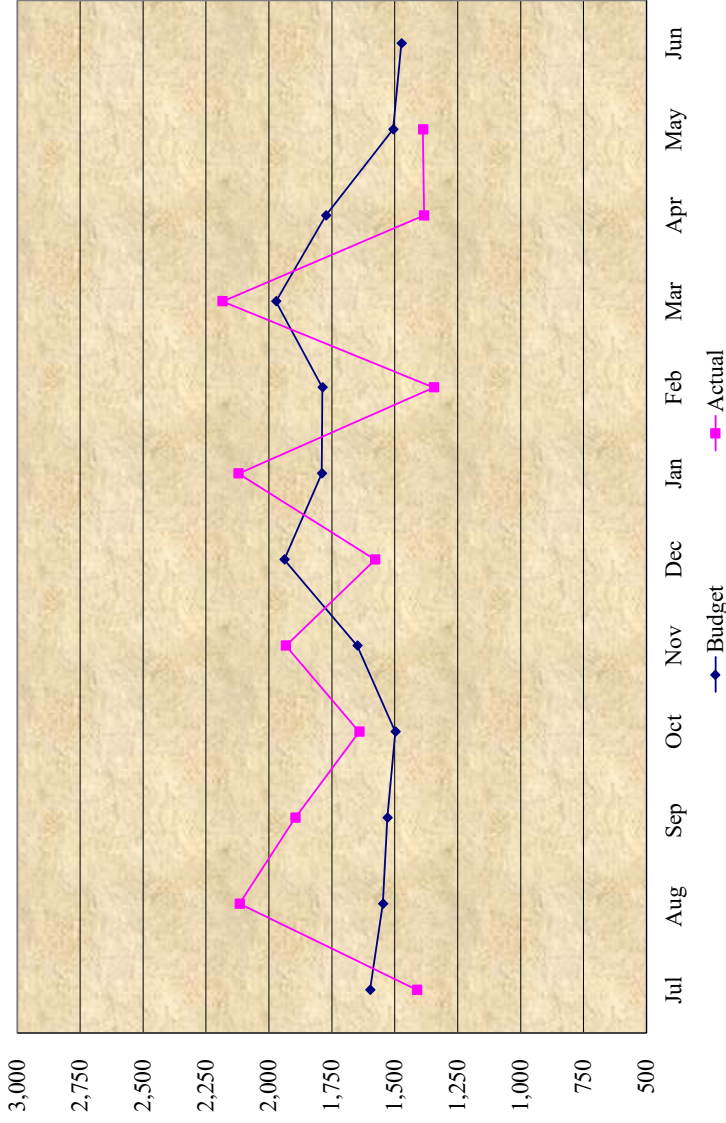
* Includes Treated Wood Waste

Fiscal Year 2021-2022

Sludge & Mixed Inert Tons

Sludge & Mixed Inerts

Month	Budget	Actual	Variance
Jul	1,598	1,412	(186)
Aug	1,547	2,117	570
Sep	1,530	1,896	366
Oct	1,498	1,641	143
Nov	1,649	1,933	284
Dec	1,939	1,578	(361)
Jan	1,790	2,122	332
Feb	1,788	1,345	(443)
Mar	1,972	2,185	213
Apr	1,774	1,384	(390)
May	1,507	1,388	(119)
Jun	1,474		
Totals:	20,065	19,001	409



Year to Date

Budget:	18,592
Actual:	19,001
Variance	409

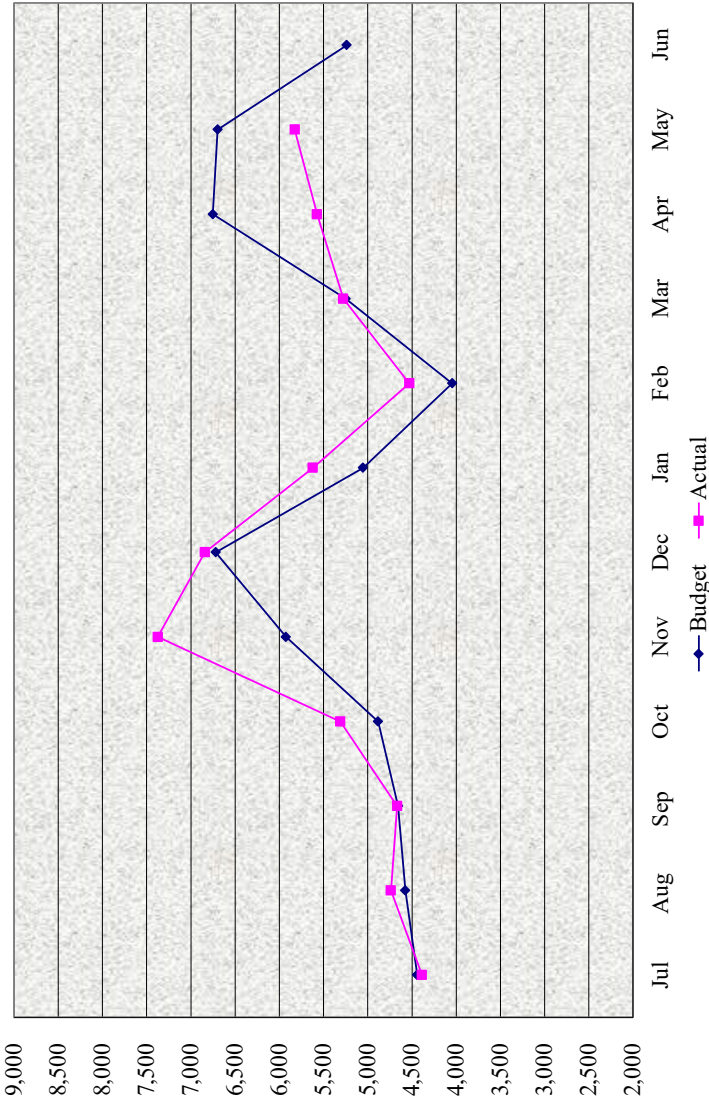
Includes: Sludge, Dried Sludge & Mixed Inert

Fiscal Year 2021-2022

Green Waste Tons

Green Waste

Month	Budget	Actual	Variance
Jul	4,441	4,387	(54)
Aug	4,575	4,738	163
Sep	4,657	4,667	10
Oct	4,883	5,310	427
Nov	5,925	7,375	1,450
Dec	6,720	6,843	123
Jan	5,052	5,622	570
Feb	4,044	4,531	487
Mar	5,250	5,277	27
Apr	6,752	5,574	(1,178)
May	6,698	5,826	(872)
Jun	5,237		
Totals:	64,234	60,151	1,154



Year to Date

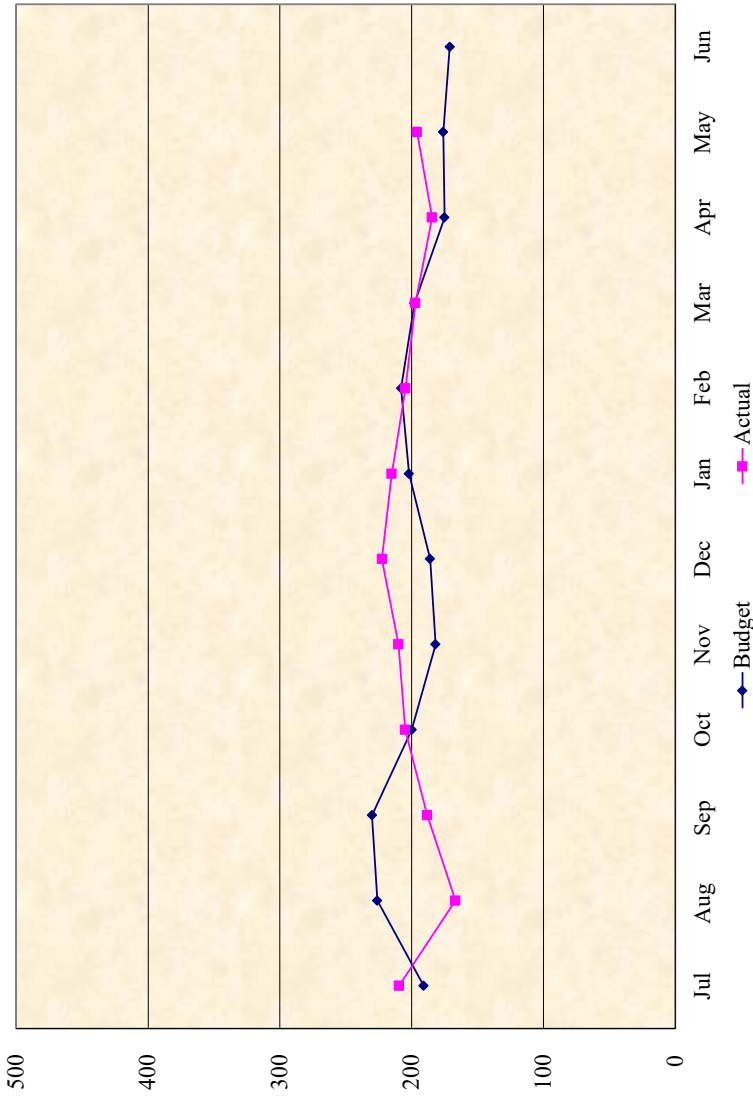
Budget:	58,997
Actual:	60,151
Variance	1,154

Fiscal Year 2021-2022

Food Waste Tons

Food Compost

Month	Budget	Actual	Variance
Jul	191	210	19
Aug	226	167	(59)
Sep	230	188	(42)
Oct	200	205	5
Nov	182	210	28
Dec	186	223	37
Jan	202	215	13
Feb	208	205	(3)
Mar	198	197	(1)
Apr	175	184	9
May	176	196	20
Jun	171		
Totals:	2,345	2,200	26



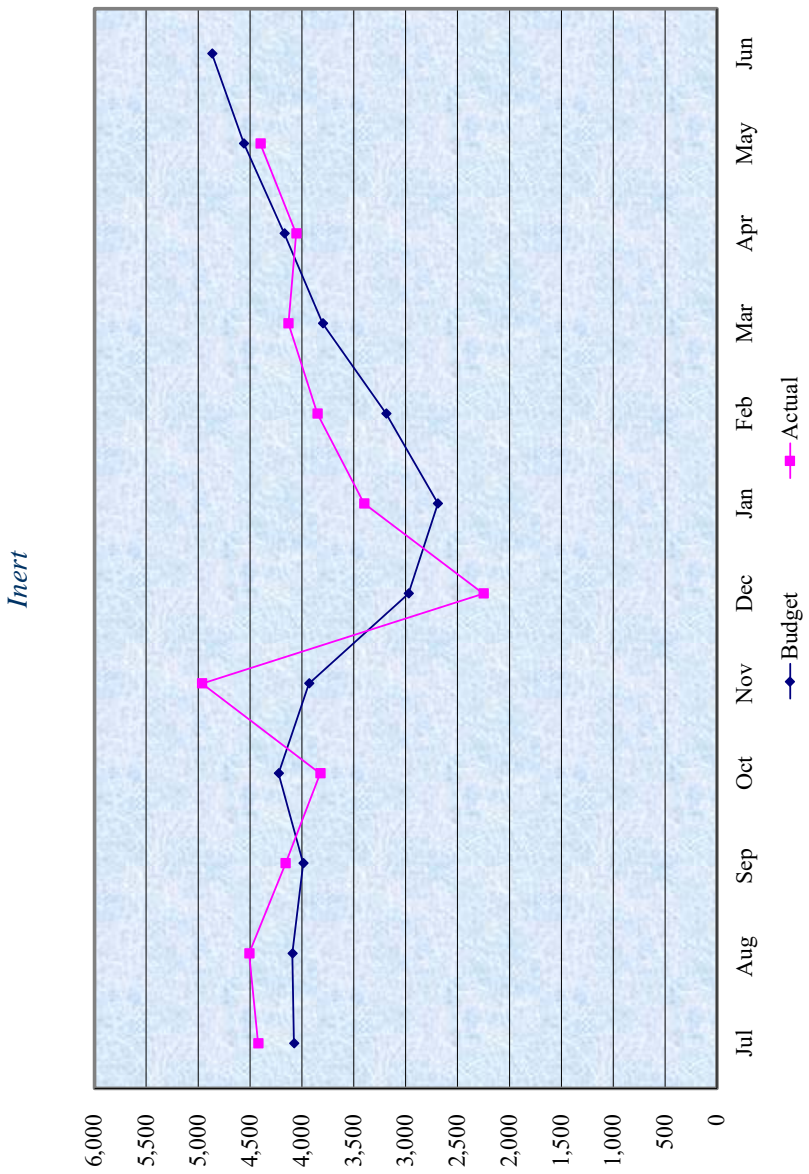
Year to Date

Budget:	2,174
Actual:	2,200
Variance	26

Fiscal Year 2021-2022

Inert Tons

Month	Budget	Actual	Variance
Jul	4,077	4,422	345
Aug	4,091	4,508	417
Sep	3,988	4,158	170
Oct	4,225	3,824	(401)
Nov	3,931	4,963	1,032
Dec	2,972	2,251	(721)
Jan	2,691	3,401	710
Feb	3,189	3,852	663
Mar	3,800	4,130	330
Apr	4,170	4,054	(116)
May	4,559	4,401	(158)
Jun	4,866		
Totals:	46,559	43,964	2,271



Year to Date

Budget:	41,693
Actual:	43,964
Variance	2,271

Fiscal Year 2021-2022

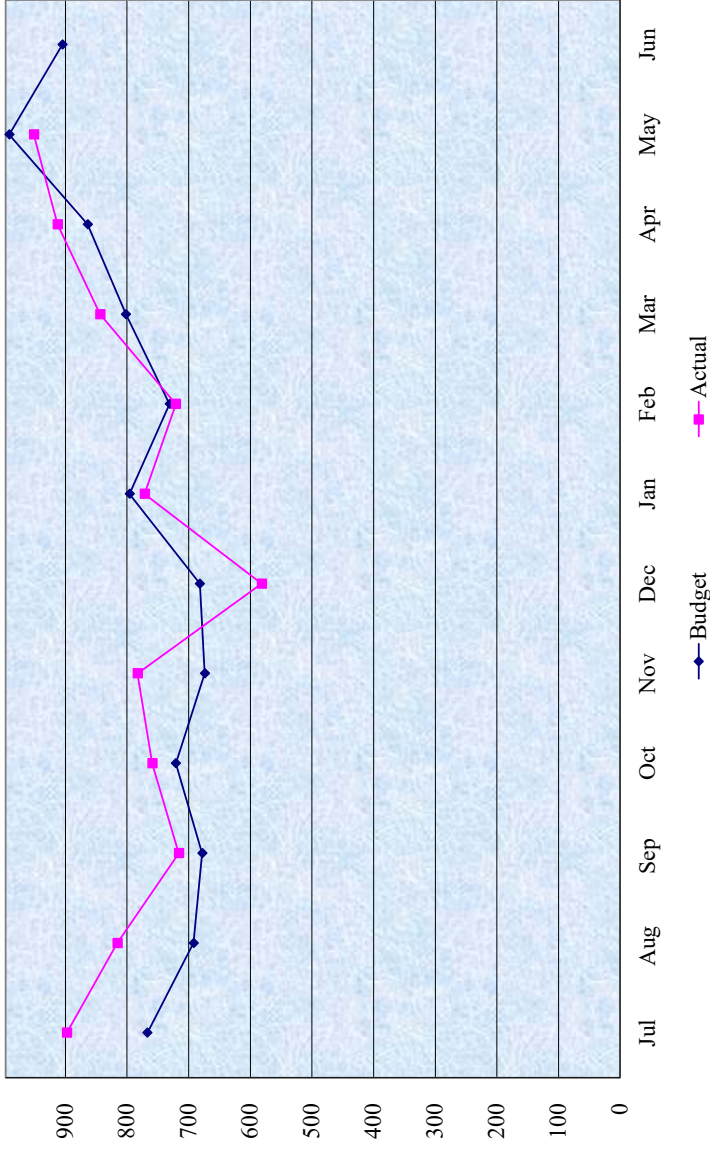
Wood

Month	Budget	Actual	Variance
Jul	767	898	131
Aug	692	816	124
Sep	678	716	38
Oct	721	759	38
Nov	674	783	109
Dec	682	581	(101)
Jan	796	771	(25)
Feb	731	721	(10)
Mar	802	844	42
Apr	864	913	49
May	991	951	(40)
Jun	905		
Totals:	9,303	8,753	355

Year to Date

Budget:	8,398
Actual:	8,753
Variance	355

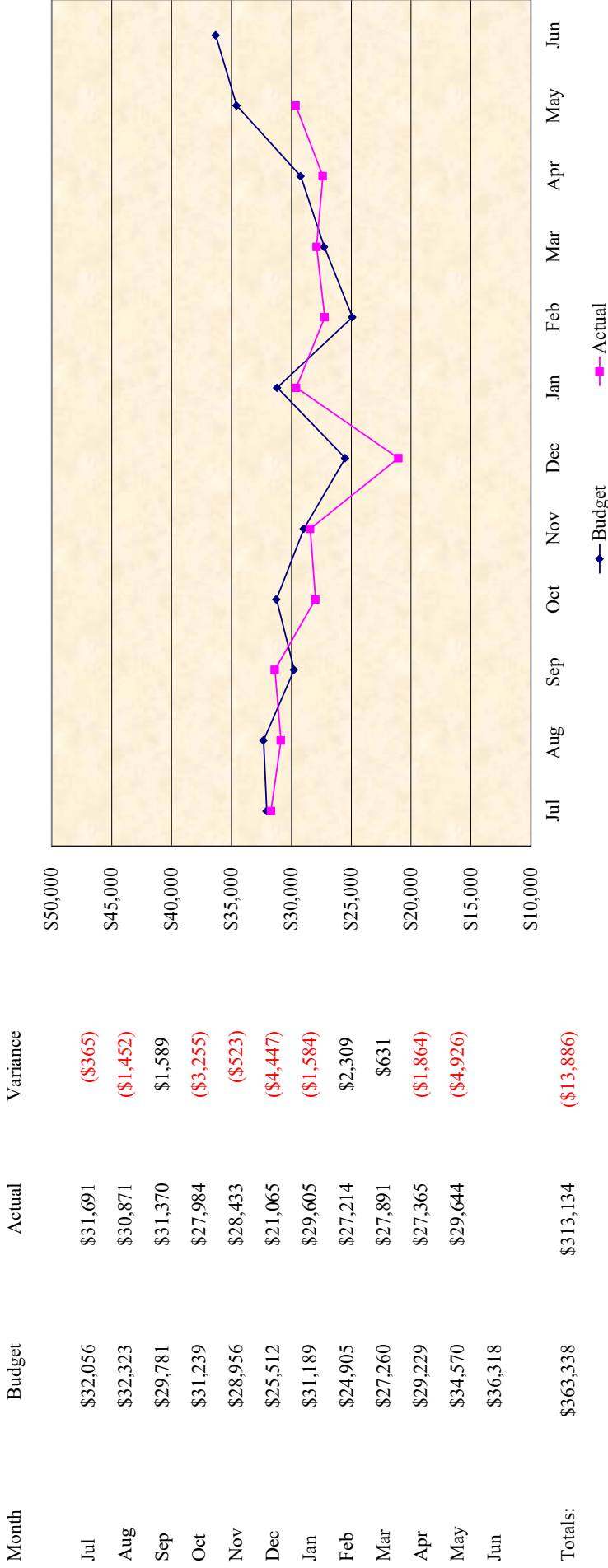
Wood



Fiscal Year 2021-2022

Miscellaneous Tipping Fee Revenue

Miscellaneous Tipping Fee Revenue



Miscellaneous tipping fee revenue reflects tipping fees received for HHW Paid, Tires, Appliances Roseville Recycling, CFC Appliances, H2O Sludge & Commercial HHW Paid.

**MEMORANDUM
WESTERN PLACER WASTE MANAGEMENT AUTHORITY**

TO: **WPWMA BOARD OF DIRECTORS** DATE: **JUNE 29, 2022**
FROM: **KEN GREHM / RYAN SCHMIDT**
SUBJECT: **CHANGE ORDER 5 FOR THE NORTH COMPOST LEACHATE POND IMPROVEMENTS CONSTRUCTION**

RECOMMENDED ACTION:

Authorize the Executive Director or designee, upon review and approval by WPWMA Counsel, to sign Change Order 5 for the North Compost Leachate Pond Improvements Construction Contract (Contract) with R.J. Gordon Construction, Inc. (RJG), authorizing an additional \$280,669 in construction services, increasing the total not-to-exceed cost of the Contract to \$2,605,243.

BACKGROUND:

On August 26, 2021, the WPWMA entered a Contract with RJG to construct the North Compost Leachate Pond Improvements Project. The project includes expanding and lining the north compost leachate pond and construction of a forebay and infrastructure connecting the north and south compost leachate ponds.

As reported to your Board in March 2022, last year the region recorded the heaviest October rainfall since 1880, followed by multiple large storms and the heaviest recorded rainfall between October 1 and December since 1983. The south compost pond filled with stormwater causing the WPWMA to resume use of the north compost pond before it could be lined by RJG to capture excess stormwater. After careful consideration, the WPWMA suspended the construction phase of the project with RJG's agreement.

Construction activity resumed in April of 2022 and additional work was necessary to remove the temporary stormwater features that were installed to maintain pond stability during the suspension. Change Order 5 includes the Time and Materials amount of \$35,668.58 identified by RJG for these additional costs.

Throughout project suspension, intermittent rainfall adversely affected the uniformity of the north compost pond side slopes resulting in rills from stormwater runoff. The slopes need to be smoothed and recompact before lining along with removal of the vegetation that emerged during project suspension. The steep nature of the side slopes requires a large portion of the reparation work to be done by hand. Change Order 5 includes the Time and Materials amount not-to-exceed \$125,000 identified by RJG for this work.

Change Order 5 also includes design and repair work related to issues identified by WPWMA staff during project suspension, including seeps along the northern side slope of the north compost pond, and a previously unidentified stormwater pipe draining into the southwestern corner of the pond. WPWMA staff requested a design from the project engineering firm for a toe-drain system to adequately capture any additional water that

could infiltrate the liner. The change order includes the proposal from RJG for \$85,000 to construct the toe-drain and riser pipe system.

Finally, Change Order 5 adds \$35,000 to cover the net cost of increases to the quantities listed in the bid schedule due to field conditions, including additional excavation and pipe bedding material.

ENVIRONMENTAL CLEARANCE:

Modification to the north compost pond is categorically exempt from further environmental review under California Environmental Quality Act Guidelines, Article 19, Section 15301 “Existing Facilities”, which includes minor alteration to an existing facility involving negligible or no expansion of the existing use. Although the pond itself will be expanded, the pond use is not expanded.

FISCAL IMPACT:

Proposed Change Order 5 would authorize up to an additional \$280,669 in funding, increasing the total authorized expenditures under this Agreement to an amount not to exceed \$2,605,243.

Sufficient funding is available in the FY 2022/23 Budget to incur this additional cost.

ATTACHMENT: CHANGE ORDER 5

WESTERN PLACER WASTE MANAGEMENT AUTHORITY

CONTRACT CHANGE ORDER #5

PROJECT NAME North Compost Leachate Pond Expansion Project
CONTRACT NUMBER SCN103723
CONTRACTOR RJ Gordon Construction, Inc.

You are hereby directed to make the herein changes from the plans and specifications or do the following described work not included in the plans and specifications on this contract.

NOTE: This change order is not effective until approved.

Description of work to be done, estimates of quantities and prices to be paid. Segregate between additional work at contract price, agreed price and force account. Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time.

5-1	Provides compensation for the contractors work in restarting the project due to the suspension. This work included the removal of the temporary forebay and pumps, along with the removal of the temporary spillway. This work was completed on a Time & Materials basis. The result of this change is a cost to the WPWMA in the amount of \$35,668.58, and no additional Days. Change requested by the WPWMA.	\$ 35,668.58
5-2	Provides compensation to install and construct a toe drain system beneath the proposed liner system. The drain will capture all water seeps that occur below the liner and leak detection systems. This work will also include the placement of a riser pipe to pump excess collected water below the leak detection system. The result of this change is a cost to the WPWMA in the amount of \$125,000.00, and seven (7) additional Days. Change requested by the WPWMA.	\$125,000.00
5-3	Provides compensation to repair the rain damaged side-slopes of the pond. The brush on the slopes will be cleared and grubbed to return the slopes to their original construction. The rills will also be filled and compacted to maintain a flat, smooth surface for the liner. The result of this change is a cost to the WPWMA in the amount of \$85,000.00 and fourteen (14) additional Days. Change requested by the WPWMA.	\$ 85,000.00
5-4	Provides additional spending authority for bid item net cost increases (including but not limited to pipe bedding and additional excavation), along with additional spending authority for future work associated with the project suspension/restart. The result of this change is a cost to the WPWMA in the amount of \$35,000.00, and no additional Days. Change requested by the WPWMA.	\$ 35,000.00
Total Changes		\$280,668.58

By reason of this order the time of completion will be adjusted as follows: twenty-one (21) additional days will be added.

Submitted by: _____ Ryan Schmidt, Project Manager Date: _____

Approval Recommended: _____ Eric Oddo, Program Manager Date: _____

Approved: _____ Ken Grehm, Exec. Director (or Designee) Date: _____

DEPT NO	DOC TYPE	TOTAL	TOTAL	LINES	POST	DATE	PAS VENDOR NR/SUFFIX		
REF NO	DEPT NO	T CODE	ORG COST ACCOUNT	PROG COST ACCOUNT	REFERENCE DOC NO / SUFFIX	OBJECT LEVEL 3	TRANS. AMOUNT	DESCRIPTION (40 characters)	
1									
2									

DISTRIBUTION: Auditor, Accounting, Contractor, Project Manager